

Town of Florenceville-Bristol
Regular Council Meeting
October 8, 2019 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: Deputy Mayor Nancy Whyte-McCauley, Councillor Elizabeth Campbell

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:05pm.

APPROVAL OF AGENDA:

MOTION: Approval of the October 8, 2019 Town Council Agenda. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #145-2019

PRESENTATIONS:

a. Andrew Cogle, Fire Chief

The department attended 3 motor vehicle accidents, 1 public nuisance call, and 1 medical assists since the last meeting. The department is taking part in the Fire Service 2025 program that the Fire Marshal's Office has initiated. The department continued with their bi-weekly training and did a fire prevention presentation to the children at Crafty Corner. The department assisted with Buttermilk Creek Fall Festival and Hazardous Waste Collection Day.

b. Jean Reed – Carleton North Imagination Library

Jean Reed gave an overview of the Carleton North Imagination Library (CNIL) to Council. CNIL would like to build a long term partnership with the Town to support this program.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the September 10, 2019 Town Council Minutes as distributed. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #146-2019

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for October 2019 as presented and ratify paid bills in the amount of \$2,815.60 and approve unpaid bills in the amount of \$494.07 for a total of \$3,309.67. Moved by Councillor Dan McCarthy, seconded by Councillor David Trafford.

CARRIED. #147-2019

MOTION: To accept the General Operating Fund Financial Reports for October 2019 as presented and ratify paid bills in the amount of \$126,587.61 and approve payment of unpaid bills in the amount of \$275,145.60 for a total of \$401,733.21. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #148-2019

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for September 2019.

COUNCILLOR REPORTS:

Councillor David Trafford:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Attended the UMNB Conference October 4-6. This year was one of UMNB's best conferences with very good and relevant presenters and workshops. Attended WVRSC Board Meeting and the dedication of Muddy Boots as a Ducks Unlimited Centre of Excellence.

Deputy Mayor Nancy Whyte-McCauley:

Nothing to report.

Councillor Dan McCarthy:

Attended the UMNB Conference October 4-6. Really enjoyed the Keynote speaker, Doug Griffith who spoke about his book - 13 Ways to Kill Your Community which talks about what really makes the difference between a prospering community and a failing one.

Councillor Janice Kinney:

Nothing to report.

NEW BUSINESS:

a. Western Valley Regional Service Commission Draft Budget

Council discussed the WVRSC draft budget and decided to table the budget until WVRSC answers the questions raised by Perth-Andover about the allocation of corporate services.

b. Proposed new Code of Conduct By-law

Council reviewed a proposed Code of Conduct By-law that is required by the Local Governance Act s. 10(2)(b).

MOTION: First reading by summary, Code of Conduct for Elected Officials By-law No. 22. Moved by Councillor Janice Kinney, seconded by Councillor David Trafford.

CARRIED. #149-2019

MOTION: Second reading by title, Code of Conduct By-law for Elected Officials By-law No. 22. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #150-2019

c. Proposed Replacement of the Dangerous and Unsightly Premises By-law

The Municipalities Act was replaced with the Local Governance Act in 2017 and therefore the by-law needed updating to reflect the newer legislation and process. Council reviewed repealing and replacing the existing by-law.

MOTION: First reading by summary, A By-law Respecting Unsightly Premises and Dangerous Buildings and Structures Within the Town of Florenceville-Bristol By-law No. 16A. Moved by Councillor Janice Kinney, seconded by Councillor David Trafford.

CARRIED. #151-2019

MOTION: Second reading by title, A By-law Respecting Unsightly Premises and Dangerous Buildings and Structures Within the Town of Florenceville-Bristol By-law No. 16A. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #152-2019

d. Appoint Appeals Committee

The Local Governance Act requires that Council appoint an Appeals Committee to review Unsightly Premises appeals pursuant to section 134.

MOTION: To appoint the Planning Advisory Committee as the Appeals Committee to review any Unsightly Premises appeals. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED. #153-2019

e. Roadway Upgrade Projects Phase 1-3

Council reviewed cost estimates from WSP for street repairs and improvements.

MOTION: To proceed with preliminary design and costing for Perkins Way and to proceed with detailed design and construction administration for School St, McCain St and Tapley Rd as outlined by WSP. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #154-2019

OLD BUSINESS:

a. Municipal Plan Amendments as recommended by WSP

MOTION: Third reading by title, Municipal Plan By-law No. 12, A By-law to adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor Dan McCarthy, seconded by Councillor David Trafford.

CARRIED. #155-2019

b. Zoning By-law Amendments as recommended by WSP

MOTION: Third reading by title, Zoning By-law No. 13, A By-law respecting zoning in the Town of Florenceville-Bristol. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #156-2019

c. Building By-law No. 14 Proposed Amendment

MOTION: Third reading by title, Building By-law No. 14, a By-law related to Building in the Town of Florenceville-Bristol. Moved by Councillor Janice Kinney, seconded by Councillor David Trafford.

CARRIED. #157-2019

MOTION: Councillor Janice Kinney moved that Council begin a closed session at 7:58pm. Seconded by Councillor Dan Guest.

CARRIED. #158-2019

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 9:30pm. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #159-2019

NEXT MEETING DATE: November 12, 2019

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (f) information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.

MAYOR

CLERK