

Town of Florenceville-Bristol
Regular Council Meeting
April 10, 2018 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: Councillor Elizabeth Campbell

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: Approval of the April 10th, 2018 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #038-2018

PRESENTATIONS:

a. Stephen Hutchings and Jennifer Stead, ALMAG

Jennifer Stead updated Council on what has been going on at the ALMAG and explained their mandate is to foster creativity through art and art expression. Jennifer thanked the Town for its support and funding over the last three years and asked that it be continued. She said they have been working to increase their efficiency and enrich the community through art. She noted they are only not for profit art gallery between Fredericton and Edmundston. Their next show is by nationally renowned artist Thaddeus Holownia opening on April 28th from 2-4pm.

Stephen Hutchings outlined that their objective is to make a link between the ALMAG and tourism. The Sponsorship Committee is reaching out to the community to see how they would like to partner including ideas such as public art, workshop programs, etc.

b. Andrew Cogle, Fire Chief

The Fire Department had three calls – a vehicle fire, a motor vehicle accident and a mischief call since the last meeting. Members of the department are going to a seminar on educating the public on fire safety next week. The new fire rescue truck will be delivered on Saturday April 14, 2018 and the department will get orientation/training on the new vehicle.

c. Public Hearing Bristol Cemetery

Council is considering amending the Municipal Plan, By Law # 12 and the Zoning By-Law # 13 by rezoning the following property:

PROPERTY: PID: 10100683 located on Curtis Road surrounding the Bristol Cemetery
OWNER: Town of Florenceville-Bristol
REZONING: from “R-2” Residential Mix Zone to “INST” Institutional Zone
PURPOSE: for the purpose of expanding the Bristol Cemetery at PID 10102820

There were no submissions received for or against the proposed rezoning. PAC had no objection to the proposed rezoning.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the March 13th, 2018 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #039-2018

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for March 2018 as presented and ratify paid bills in the amount of \$6,633.59 and approve unpaid bills in the amount of \$14.36 for a total of \$6,647.95. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #040-2018

MOTION: To accept the General Operating Fund Financial Reports for March 2018 as presented and ratify paid bills in the amount of \$570,197.50 and approve payment of unpaid bills in the amount of \$43,466.90 for a total of \$613,664.40. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #041-2018

CORRESPONDENCE:

a. Dog Control Report:

Council reviewed the Dog Control Report for March.

COUNCILLOR REPORTS:

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Attended UMNB meeting and discussed the current issues they are reviewing on our behalf.

Deputy Mayor Nancy Whyte-McCauley:

Nothing to report.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Nothing to report.

NEW BUSINESS:

- a. First & Second Reading of Amendment No. 12-11 (Municipal Plan) for Bristol Cemetery:

MOTION: First reading in its entirety, Amendment No. 12-11 to By-Law No. 12, A By-Law to adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10100683 – Curtis Road, from “R-2” Residential Mix Zone to “INST” Institutional. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #042-2018

MOTION: Second reading by title, Amendment No. 12-11 to By-Law No. 12, A By-Law to adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10100683– Curtis Road, from “R-2” Residential Mix Zone to “INST” Institutional. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #043-2018

- b. First & Second Reading of Amendment No. 13-11 (Zoning) for Bristol Cemetery:

MOTION: First reading in its entirety, Amendment No. 13-11 to By-Law No. 13, A By-Law to adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10100683– Curtis Road, from “R-2” Residential Mix Zone to “INST” Institutional. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #044-2018

MOTION: Second reading by title, Amendment No. 13-11 to By-Law No. 13, A By-Law to adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10100683– Curtis Road, from “R-2” Residential Mix Zone to “INST” Institutional. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #045-2018

- c. Appointment of the Tourism and Business Development Coordinator

MOTION: To ratify the appointment of the new Tourism and Business Development Coordinator, Jill Denny. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED. #046-2018

- d. 2017 Audited Financial Statements

A summary of the Town’s 2017 Audited Financial Statements provided by Oulton Parkinson Walker Derrah showed that the General Operating Fund had a surplus for 2017 of \$16,875.00 and the Utility Operating Fund showed a surplus for 2017 of \$4,901.00.

MOTION: To adopt the 2017 Audited Financial Statements as presented. Moved by Councillor Janice Kinney, seconded by Deputy Mayor Nancy Whyte- McCauley.

CARRIED. #047-2018

- e. Appointment of Auditor for 2018

MOTION: To appoint Oulton Parkinson Walker Derrah as the 2018 Town auditors. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #048-2018

f. GIS Asset Data Collection and Condition Assessment Project

Council discussed the GIS Asset Data Collection and Condition Assessment Project and determined they would like to proceed with key assets.

MOTION: To approve the GIS Asset Data Collection and Condition Assessment Project for sanitary and storm assets, roads and sidewalks and waste water treatment with WSP Engineering (formerly Opus). Costs to complete this work is \$2,500 for software initially and an annual fee of \$500 as well as project management and data collection costs of \$46,000. Moved by Councillor Janice Kinney, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #049-2018

i. Policing By-law

Council reviewed a new proposed Policing By-law respecting the provision of the service of police protection that is required under the new Local Governance Act, s. 10 (3), and agreed to accept it.

MOTION: To accept the proposed Town's By-law No. 19, A By-law respecting the provision of the service of Police Protection. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #050-2018

The 1st reading in full of the Florenceville-Bristol By-law No. 19, A By-law respecting the provision of the service of Police Protection was completed April 10, 2018.

The 2nd reading by title only of the Florenceville-Bristol By-law No. 19, A By-law respecting the Florenceville-Bristol By-law No. 19, A By-law respecting the provision of the service of Police Protection was completed April 10, 2018

The 3rd and final reading will take place at the next scheduled meeting of Council.

OLD BUSINESS:

a. Third Reading of Amendment of By-Law No. 3 Chief Administrative Officer By-Law:

MOTION: Third reading by title only of the Town's By-law No. 3, A By-law regarding authority and responsibilities of the Chief Administrative Officer. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #051-2018

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 9:10pm. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #052-2018

NEXT MEETING DATE: May 8, 2018

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and

Section 68 (1) (d) of the Local Governance Act: the proposed or pending acquisition of land.

MAYOR

CLERK