

Town of Florenceville-Bristol
Regular Council Meeting
August 13, 2019 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney, Councillor David Trafford, Councillor Elizabeth Campbell

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:02pm.

APPROVAL OF AGENDA:

MOTION: Approval of the August 13, 2019 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #111-2019

PRESENTATIONS:

a. Andrew Cogle, Fire Chief

The department attended two motor vehicle accidents, three alarm calls, and one pit fire since the last meeting. The department continued with their bi-weekly training. The department assisted with the Car Show and Festival of Flavour activities.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the July 16, 2019 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #112-2019

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for August 2019 as presented and ratify paid bills in the amount of \$20,578.01 and approve unpaid bills in the amount of \$4,561.63 for a total of \$25,139.64. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #113-2019

MOTION: To accept the General Operating Fund Financial Reports for August 2019 as presented and ratify paid bills in the amount of \$324,127.38 and approve payment of unpaid bills in the amount of \$108,173.02 for a total of \$432,300.40. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #114-2019

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for July 2019.

b. 7 Shamrock Court Additional Buildings

A letter was received from PAC advising that a property within 100m of the NCCC was requesting a conditional use variance. The Town's Zoning By-law allows more than one apartment building pending terms and conditions deemed appropriate by the PAC.

MOTION: To ratify the decision to provide a letter of support for the Shamrock Court project to PAC to allow two additional buildings on PID 10231835. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #115-2019

COUNCILLOR REPORTS:

Councillor David Trafford:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

The current shows at the Andrew & Laura McCain Art Gallery are Dawn Steeves – Structure and Exploration of Memory and Maria Doering – Cells, Souls and Personalities.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

A business on Main St would like to see the parking returned to Main St where the right-hand turn lane onto the bridge is located due to the Route 130 Bridge closure.

NEW BUSINESS:

a. Building By-law No. 14 Proposed Amendment

Council reviewed a proposed amendment to the Building By-law's section 8.2 (i) (ii). The proposed amendment is to clarify that anything under \$1,500 of work that is only for non-structural components of a deck does not require a permit, as requested by the Town's Building Inspector.

MOTION: To request the views of PAC with regards to the proposed amendment to the Town's Building By-law No. 14. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.
CARRIED. #116-2019

b. Community Grant Policy No. 17 Proposed Amendments

Council reviewed proposed amendments to the Community Grant Policy for clarifications to Sponsorship Grants and In-kind Grants.

MOTION: To adopt the proposed amendments to the Community Grant Policy No. 17 as presented. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.
CARRIED. #117-2019

c. Procurement Policy No. 13 Proposed Amendments

Council reviewed proposed amendments to the Procurement Policy that would align with recent updates to the province's Procurement Act.

MOTION: To adopt the proposed amendments to the Procurement Policy No. 13 as presented. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.
CARRIED. #118-2019

d. New Disposing of Town Owned Assets Policy

A new policy was proposed that would establish guidelines for the disposition of Town-owned unneeded and obsolete assets based on cost effectiveness, community benefit and good environmental practices in a fair, open and transparent manner.

MOTION: To adopt the proposed Disposing of Town Owned Assets Policy No. 24 as presented. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.
CARRIED. #119-2019

e. 5 Year Designated Highway Plan

Council reviewed the priorities for road work on provincial designated highways, and agreed the priority for 2020 would be to mill and resurface Riverview Drive Route 103 from the Airport Road to the municipal limit.

MOTION: To accept the 2020-2024 5 Year Designated Highway Plan for submission to the Department of Transportation and Infrastructure. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.
CARRIED. #120-2019

f. Building Roof Quotes

Council reviewed quotes received to replace the roof on the pool house and train station.

MOTION: To hire Brennan Home Hardware to replace the roof on the pool house at a cost of \$3,680 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.
CARRIED. #121-2019

MOTION: To hire Brennan Home Hardware to replace the roof on the train station at a cost of \$4,790 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.
CARRIED. #122-2019

OLD BUSINESS:

None

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 8:28. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #123-2019

NEXT MEETING DATE: September 10, 2019

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) the proposed or pending acquisition or disposition of land.

Section 68 (1) (j) labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK