

Town of Florenceville-Bristol
Regular Council Meeting
November 10, 2020 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services
Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:03pm.

APPROVAL OF AGENDA:

MOTION: Approval of the November 10, 2020 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #138-2020

PRESENTATIONS:

a. Fire Chief, Andrew Cogle

The department attended one structure fire, one mutual aid fire, four alarm calls, one ambulance assist, and one brush fire since the October Council Meeting. The department continues with bi-weekly equipment checks and training.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the October 13, 2020 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell seconded by Councillor Dan Guest.

CARRIED. #139-2020

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for October 2020 as presented and ratify paid bills in the amount of \$14,428.98 and approve unpaid bills in the amount of \$2,398.87 for a total of \$16,827.85. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #140-2020

MOTION: To accept the General Operating Fund Financial Reports for October 2020 as presented and ratify paid bills in the amount of \$324,355.52 and approve payment of unpaid bills in the amount of \$172,768.06 for a total of \$497,123.58. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #141-2020

CORRESPONDENCE:

a. Dog Report

NBSPCA received no calls in October.

COUNCILLOR REPORTS:

Councillor David Trafford:

Councillor Trafford contacted the Florenceville Legion to gauge their interest in doing banners for Town veterans. They are interested in doing such a project but would require assistance with funding. Council agreed that this is a project worth pursuing. Councillor Trafford also brought a letter from residents of Maple St that are concerned about a property on that street.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Councillor Campbell attended the Andrew & Laura McCain Library Trail Tale physical literacy project opening on the Shiktehawk Trail.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

Deputy Mayor Nancy Whyte-McCauley attended the Andrew & Laura McCain Library Trail Tale physical literacy project opening on the Shiktehawk Trail and took part in a Finance Committee Meeting to review the draft 2021 budget. The Andrew & Laura McCain Art Gallery Art of the Book show ends on November 14 and the Small Works show opens on November 21. CVArts has a series of shows starting on November 21 with Saltwater Songs, November 29 with David Myles, and December 5 with Jason Price.

Councillor Dan McCarthy:

Nothing to report.

NEW BUSINESS:

a. General Operating Fund 2021 Budget

MOTION: BE IT RESOLVED THAT the Town of Florenceville-Bristol approves the total sum of \$3,471,162 be the total General Operating Fund budget of the Municipality, that the sum of \$2,915,053 be the Warrant of the Municipality and the Tax Rate of Florenceville-Bristol will be \$1.2899 for the year 2021. Council orders and directs the levying by the Minister of Environment and Local Government of said amount of real property liable to taxation under the Assessment Act within the Municipality of Florenceville-Bristol. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #142-2020

b. Utility Operating Fund 2021 Budget

MOTION: BE IT RESOLVED THAT the Town of Florenceville-Bristol, pursuant to paragraph 117(4) of the Local Governance Act, approves the total budget of the Utility Operating Fund for 2021 of total revenues of \$316,040 and total expenditures of \$316,040. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #143-2020

c. New Committees

Mayor Karl Curtis proposed new committees for Policing and Public Safety, Human Resources, and Finance.

MOTION: To appoint Councillor David Trafford, Councillor Dan McCarthy, Mayor Karl Curtis, CAO Sarah Pacey, and Administrative Services Manager Michelle Derrah to the Policing and Public Safety Committee. Moved by Councillor David Trafford, seconded by Councillor Dan McCarthy.

CARRIED. #144-2020

MOTION: To appoint Deputy Mayor Nancy Whyte-McCauley, Councillor Elizabeth Campbell, Mayor Karl Curtis, and CAO Sarah Pacey to the Human Resource Committee. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #145-2020

MOTION: To appoint Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Mayor Karl Curtis, CAO Sarah Pacey and Treasurer Jennifer Crabbe to the Finance Committee. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #146-2020

d. Utility Operating Reserve Fund Transfer

The maximum surplus allowed in that reserve account is 5% of the previous year's budget. The province confirmed that moving an amount from the Utility Operating Reserve Fund into the Utility Operating Account is a suitable way to handle it.

MOTION: To move \$5,000 from the Utility Operating Reserve Fund into the Utility Operating Account. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #147-2020

e. Route 105 Sidewalk/Multi-Use Pathway (MUP) Project

Council reviewed a proposal from Landscape Architect, the Glenn Group as recommended by the Tourism Consultant for proposed upgrades that would elevate the MUP to a Signature destination.

MOTION: To hire the Glenn Group at a cost of \$10,000 + HST for proposed upgrade options that would align with our tourism plan. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #148-2020

f. Appointment of Custodian

MOTION: To ratify the appointment of the new Custodian, Sonya Kinney. Moved by Councillor Elizabeth Campbell, seconded by Councillor David Trafford.

CARRIED. #149-2020

OLD BUSINESS:

None

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:53pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #150-2020

NEXT MEETING DATE: December 15, 2020

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (i) of the Local Governance Act: Information gathered by the police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information.

MAYOR

CLERK