

**Town of Florenceville-Bristol**  
Regular Council Meeting  
October 10, 2017 @ 7:00pm

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**ATTENDANCE:**

Council: Mayor Karl Curtis, Councillor Dan Guest, Councillor Elizabeth Campbell, Deputy Mayor Nancy Whyte-McCauley, Councillor Janice Kinney, Councillor Dan McCarthy

Staff: Sarah Pacey, Chief Administrative Officer/Clerk, and Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** none

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the October 10<sup>th</sup>, 2017 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley seconded by Councillor Dan Guest.

CARRIED. #113-2017

**PRESENTATIONS:**

a. Jennifer Stead, Andrew & Laura McCain Art Gallery

Jennifer provided a sheet with information on statistics of what has been happening at the Gallery since she started in February. Mandate of the gallery is to foster creativity through art which is done through the exhibitions, workshops and special events. She said they have been doing a lot of collaborating at the Gallery to try to get some diversity from other areas to show locally. They have also been working within the community to collaborate and a good example of that is the Public Art pilot project that the Gallery is doing with the Town and CNHS with a grant for \$20,000. The possibility of Council considering a creative way to consider putting some funds away to pay for public art was discussed.

Stephen Hutchings also spoke and said he acts as Jennifer's public art project manager and installer so he does have some expertise to offer on that front. Stephen is also now a full time painter that works in the area and sells art across Canada and into California.

b. Andrew Cogle, Fire Chief

The Fire Department had the following calls this month – three motor vehicle accidents, one alarm call, one grease fire and a call about some small outdoor fires. The Fire Department generator is now operational. This is Fire Prevention Week and the focus is on having two exits out of a building. The Fire Department has placed an ad in the paper with other local departments and are doing some lectures at local schools on the subject as well as a presentation for seniors.

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the September 12<sup>th</sup>, 2017 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell and seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #114-2017

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for September 2017 as presented and ratify paid bills in the amount of \$32,733.80 and approve unpaid bills in the amount of \$3,298.78 for a total of \$36,032.58. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #115-2017

**MOTION:** To accept the General Operating Fund Financial Reports for September 2017 as presented and ratify paid bills in the amount of \$130,985.35 and approve payment of unpaid bills in the amount of \$158,105.26 for a total of \$289,090.61. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #116-2017

**CORRESPONDENCE:**

a. Dog Control Report:

Council reviewed the Dog Control Report for September.

**COUNCILLOR REPORTS:**

Councillor Janice Kinney:

Nothing to report.

Councillor Dan McCarthy:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

**NEW BUSINESS:**

a. Move funds from Utility Capital Reserve Fund for Jim Davis Dr

**MOTION:** To transfer \$26,243.73 from the Utility Capital Reserve to the Utility Operating Fund to pay invoice 02407655 to Opus, and invoice 2136 to Terra Ex. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #117-2017

b. WVRSC Draft 2018 Budget

Reviewed and discussed the draft WVRSC draft 2018 budget.

**MOTION:** To accept the Western Valley Regional Service Commission 2018 budget with the Florenceville-Bristol tipping fees adjusted to remove the cost of the bins, and to be billed directly for the curbside recycling bins instead. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #118-2017

c. Strategic Plan

Reviewed the 2017-2020 Florenceville-Bristol Strategic Plan and determined all pillars and goals are still relevant as listed.

d. State of Boardwalk Report – Pearson Engineering

Council reviewed the State of the Boardwalk Report as prepared by Pearson Engineering.

**OLD BUSINESS:**

a. Curbside Recycling

Discussed curbside recycling during the WVRSC draft 2018 budget above.

b. Animal Control By-law

**MOTION:** Third reading by title, Animal Control By-law No. 8, A By-Law relating to Animal Control to adopt and enact By-law No. 8 and repeal all by-laws inconsistent or in conflict with this by-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #119-2017

c. Fire Department By-law

**MOTION:** Third reading by title By-law No. 9, A By-law relating to the Fire Department to adopt and enact By-law No. 9 and repeal all by-laws inconsistent or in conflict with this by-law. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #120-2017

d. Procedures of Council By-law

**MOTION:** Third reading by title By-law No. 1, A By-law respecting the Procedures of Council to adopt and enact By-law No. 1 and repeal all by-laws inconsistent or in conflict with this by-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #121-2017

**MOTION:** Deputy Mayor Nancy Whyte-McCauley moved that Council begin a closed session at 9:10pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. # 122-2017

**MOTION:** Councillor Janice Kinney moved that Council begin an open session at 9:40pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #123-2017

**MOTION:** To sell the Civic Building located at 4728 Juniper Road to Daniel and Almedia Guest or a company owned by them at a cost of \$60,200. Moved by Councillor Janice Kinney, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #124-2017

**MOTION:** To approve the supply of materials for the sewer extension at Bristol Heights to Ebbett Developments. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #125-2017

**MOTION:** To move forward with the asset management project. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #126-2017

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 9:50pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #127-2017

NEXT MEETING DATE: November 21, 2017

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MAYOR

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CLERK

**CLOSED MEETING:**

Reason for the Closed Session: Section 10.2(4)(c) of the Municipalities Act: Information that could cause financial loss or gain to a person or the municipality or could jeopardize negotiations leading to an agreement or contract

Councillor Dan Guest declared a conflict of interest, and left the room while remaining Council discussed the item at hand.

Councillor Dan Guest returned to Council chambers for the remainder of the Closed Meeting.

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MAYOR

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CLERK