

## APPLICATION FOR A BUILDING PERMIT

### SECTION A: PROJECT LOCATION

PID #: \_\_\_\_\_ ZONE: \_\_\_\_\_ Lot #: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

CIVIC ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

### SECTION B: APPLICANT & OWNER INFORMATION

APPLICANT: \_\_\_\_\_ COMPANY NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

LEGAL PROPERTY OWNER: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

CONTRACTOR/CARPENTER: \_\_\_\_\_ MAILING ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

### SECTION C: APPLICANT & OWNER INFORMATION

CONSTRUCTION ACTIVITY:  NEW  RENOVATION OR REPAIR  ADDITION  DEMOLITION  TO LOCATE  REPLACE

CONSTRUCTION TYPE:  RESIDENTIAL  COMMERCIAL  INDUSTRIAL  INSTITUTIONAL  AGRICULTURAL  RECREATIONAL

BUILDING TYPE:  SINGLE FAMILY DWELLING  DUPLEX  PREFABRICATED HOME  COMMERCIAL  INSTITUTIONAL

ACCESSORY BUILDING  BARN  DETACHED GARAGE  OTHER

INTENDED USE: \_\_\_\_\_ NO. OF STOREYS: \_\_\_\_\_ DIMENSIONS OF BUILDING: \_\_\_\_ (FT) X \_\_\_\_ (FT)

ESTIMATED CONSTRUCTION COST: \_\_\_\_\_ START DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

PROJECT DESCRIPTION:

**\*\* It is the responsibility of the Property Owner/Applicant to contact all applicable authorities and to obtain all approvals required \*\***

### SECTION D: PLUMBING AND ELECTRICAL

PLUMBING CONTRACTOR: \_\_\_\_\_ CONTACT NAME & PHONE #: \_\_\_\_\_

ELECTRICAL CONTRACTOR: \_\_\_\_\_ CONTACT NAME & PHONE #: \_\_\_\_\_

SEPTIC INSTALLER: \_\_\_\_\_ CONTACT NAME & PHONE #: \_\_\_\_\_

SEWER CONNECTION:  TOWN SEWER  INSTALL OWN SEWER (with Town and Provincial approval)

I am applying for a building permit for the above detailed work, which will comply with the most recent adopted version of the National Building Code of Canada. I agree to comply with all Building and Zoning regulations as set forth in acts and By-laws pertaining to such construction and to use this building for the purpose stated above. I also acknowledge that I will adhere to the inspections outlined on the Permit and authorize the Building Inspector to enter the property as needed to make inspections.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE OF APPLICATION: \_\_\_\_\_

SIGNATURE OF DEVELOPMENT OFFICER: \_\_\_\_\_ DATE OF APPROVAL: \_\_\_\_\_

SIGNATURE OF INSPECTOR: \_\_\_\_\_ DATE OF APPROVAL: \_\_\_\_\_

FEE: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_ PERMIT NO: \_\_\_\_\_

Work in an amount of \$0-5,000 = \$25. Work in an amount of \$5,001-15,000 = \$50. Work in an amount over \$15,001 = \$50 plus \$3 per \$1,000 of materials & labour or part thereof

The information contained in this document shall be used strictly for the issuing of permits, inspection authorities, Municipal by-law and policy enforcement, the assessment branch and statistics reports