

Town of Florenceville-Bristol

Regular Council Meeting

June 14, 2016 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Tom Davidson, Councillor Nancy Whyte-McCauley, Councillor Janice Kinney, Councillor Daniel Guest, Councillor Elizabeth Campbell, Councillor Daniel McCarthy

Staff: Sarah Pacey, Chief Administrative Officer/Clerk

REGRETS:

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

MOTION: Approval of the June 14, 2016 Town Council Agenda. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Tom Davidson.

CARRIED. #067-2016

PRESENTATIONS:

1. Main St Development – Chris Brennan and Mark Brennan

Chris and Mark Brennan mentioned that there is a housing need in this area and they are looking to satisfy that. They went on to say the driving force is McCain Foods but there is also a need for current residents. The proposed development will be made up of Garden Homes and apartments and will be within walking distance of downtown and McCain Foods. They stated they are prepared to take the risk of developing the properties but would like the support of the Town to make it happen. They plan on starting out with two apartment buildings and two duplexes for sale. They see construction taking 3-4 months to get this phase done. They are asking for the Town to consider helping them by paving the road, installing sewer and storm drains, sidewalks/curbing and street lighting.

2. Director of Public Works & Maintenance, Rick Cogle

a. Jim Davis Dr

Rick explained to council the report received from Opus Engineering that indicated the Department of Transportation and Infrastructure (DTI) is not comfortable doing the culvert option that council chose but are comfortable doing the modular bridge options as they are experts in that area. Opus feels that the modular bridge undertaken by DTI is the most promising option for a fall 2016 bridge re-opening. The Town is currently waiting on DTI confirm they have approval to do the modular bridge project before council can make a final decision. In the meantime, Rick is placing the order for the pumping station items and will get the work order into NB Power.

b. Library Windows

The Library Window project received three bids. The lowest bid was \$6,126 by Tompkins Twin Construction.

MOTION: To accept the lowest bid from Tompkins Twin Construction to replace the library windows. Moved by Councillor Daniel McCarthy and seconded by Councillor Daniel Guest.

CARRIED. #068-2016

3. Andrew Cougle – Fire Chief

Andrew explained that Councillor Daniel McCarthy visited the Fire Hall and received an orientation. Andrew feels the Fire Hall should be an emergency measures location and needs a generator that will start anytime the power goes out. The equipment van also needs to be replaced. The Fire Department is now on Facebook and they hope to recruit some new members.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the May 24th, 2016 Town Council Minutes as distributed. Moved by Councillor Janice Kinney and seconded by Councillor Tom Davidson.

CARRIED. #069-2016

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

FINANCE:

MOTION: To accept the General Operating Fund Financial Reports for May 2016 as presented and ratify paid bills in the amount of \$193,750.81 and approve payment of unpaid bills in the amount of \$55,544.55 for a total of \$249,295.36. Moved by Councillor Tom Davidson, seconded by Councillor Elizabeth Campbell.

CARRIED. #070-2016

MOTION: To accept the Utility Operating Fund Financial Reports for May 2016 as presented and ratify paid bills in the amount of \$47,901.51 and approve unpaid bills in the amount of \$750.18 for a total of \$48,651.69. Moved by Councillor Tom Davidson, seconded by Councillor Nancy Whyte-McCauley.

CARRIED. #071-2016

CORRESPONDENCE:

1. Dog Control Report:

Council reviewed the Dog Control Report for May.

2. Thank you card from Terry Hunter:

A thank you card was received from Terry Hunter for the treat basket the Town sent while he was in the hospital.

COUNCILLOR REPORTS:

Councillor Davidson:

Maria Wybenga called and asked if the Town will be replacing the Dr. Wybenga memorial tree by the Post Office and Councillor Tom Davidson told her it will be replaced.

Councillor Kinney:

Four wheelers and dirt bikes are creating havoc/noise on the Juniper Rd as well as on School St and Kirk St. Mayor Karl Curtis is going to reach out to the RCMP to let them know and give them some examples.

Councillor Guest:

The new playground equipment installation should be completed in the next couple of days.

Councillor Campbell:

Nothing to report.

Councillor McCarthy:

Met with the Fire Chief and completed an orientation and was very impressed with the Fire Department. Suggested a regular maintenance plan for town-owned properties would be beneficial to make sure we are accounting for items that need to be completed in the short and longer term.

Councillor Whyte-McCauley:

The Andrew & Laura McCain Art Gallery Executive Director is on leave and they have appointed Bryanne Thomas as Interim Executive Director. They have a summer student and another part time staff as well. There was an open house Thursday June 9th for the group Rural Engagement for Arts Culture and Tourism (REACT) and it went very well. There were over 50 people in attendance. Auben Claire (Tourism Assistant) was very helpful with the organization of the whole event and Charles Walker (Tourism Coordinator) spoke at the event and talked about the fact that the whole region should be working together.

Mayor Curtis:

The Mayor took part in a meeting put on by the Department of Environment and Local Government (DELG) June 8th to discuss the possibility of the LSD's and municipalities coming together to become a regional municipality. Mayor Karl Curtis asked for DELG to do a presentation to Town Council and they agreed to set something up over the summer. Mayor Karl Curtis also attended the Kinsman Conference and spoke for Florenceville-Bristol.

NEW BUSINESS:

OLD BUSINESS:

1. Appointment Of Deputy Mayor, Council Portfolios & Committees

Mayor Curtis appointed Councillor Tom Davidson as the Deputy Mayor. Mayor Curtis made the following Council portfolio appointments for one-year terms:

Councillor Tom Davidson	Finance Human Resources
Councillor Elizabeth Campbell	Library Board Planning Advisory Committee (P.A.C)
Councillor Nancy Whyte-McCauley	Gallery Board Human Resources
Councillor Janice Kinney	Planning Advisory Committee (P.A.C) Tourism & Business Development
Councillor Daniel McCarthy	Human Resources Fire Committee Safety Committee Emergency Measures Organization
Councillor Daniel Guest	Recreation Maintenance & Beautification
Mayor Karl Curtis	Human Resources Finance Public Works/Utility Transportation

MOTION: The Town of Florenceville-Bristol approves the appointment of the Deputy Mayor and Council portfolios as presented. Moved by Councillor Nancy Whyte-McCauley and seconded by Councillor Janice Kinney.

CARRIED. #072-2016

2. Review Quotes for Repairs to Fire Hall

Received three bids for the repairs to the Fire Hall. The lowest bid was from John Bell for \$7,200.

MOTION: Motion to accept the lowest bid for repairs to the Fire Hall. Moved by Councillor Janice Kinney and seconded by Councillor Daniel Guest.

CARRIED. #073-2016

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 9:03pm. Moved by Councillor Janice Kinney and seconded by Councillor Daniel Guest.

CARRIED. #074-2016

NEXT MEETING DATE: July 12, 2016

MAYOR

CLERK

CLOSED MEETING:

The following matters were discussed:

- Buildings, facilities and properties
- Personnel

MAYOR

CLERK