

Town of Florenceville-Bristol
Regular Council Meeting
August 8, 2017 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Tom Davidson, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, Chief Administrative Officer/Clerk and Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS:

Councillor Nancy Whyte-McCauley

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 6:59pm.

APPROVAL OF AGENDA:

MOTION: Approval of the August 8th, 2017 Town Council Agenda. Moved by Councillor Elizabeth Campbell seconded by Deputy Mayor Tom Davidson.

CARRIED. #079-2017

PRESENTATIONS:

a. The Western Valley Female Hockey Association (WVFHA), Cindy Pearson

Cindy Pearson, President of WVFHA and Anita Scott, Female Commissioner for Hockey New Brunswick (HNB) did a presentation to Council to bring awareness of their new association and its benefits. The 2017 season goals include rostering 4 teams, attending 4 tournaments, hosting a tournament in Perth-Andover, competing in HNB provincials and hosting and an Esso Fun Day in Woodstock. WVFHA is looking to have their home ice for practices be Florenceville-Bristol as it is geographically central to the region they cover.

b. Andrew Cogle, Fire Chief

The Fire Department had a couple of alarm calls, a brush fire and helped with National French Fry Day and the Regional NB Day events. The Fire Chief had a meeting with an NB Power representative who is changing power poles and lines in our region to outline what they are doing.

The Fire Chief suggested changes to the Volunteer Fire Department By-law No. 9 to include following provincial fire bans and restrictions in our area. Council was in agreement so staff will make the appropriate changes.

The only Fire Rescue Truck tender was received from Metalfab. The Fire Committee agreed to the specs and recommended to Council they purchase it from Metalfab as quoted. Council reviewed the Fire Rescue Truck tender from Metalfab of \$209,809 plus HST.

MOTION: To accept the tender from Metalfab for supply of a Fire Rescue Truck in the amount of \$209,809 plus HST. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #080-2017

APPROVAL OF MINUTES:

MOTION: Ratify approval of the July 11th, 2017 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell and seconded by Councillor Dan McCarthy.

CARRIED. #081-2017

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for July 2017 as presented and ratify paid bills in the amount of \$10,152.73 and approve unpaid bills in the amount of \$22,683.66 for a total of \$32,836.39. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #082-2017

MOTION: To accept the General Operating Fund Financial Reports for July 2017 as presented and ratify paid bills in the amount of \$286,914.08 and approve payment of unpaid bills in the amount of \$58,037.78 for a total of \$344,951.86. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #083-2017

CORRESPONDENCE:

a. Dog Control Report:

Council reviewed the Dog Control Report for July.

b. GNB Wellness Week:

The Minister for Social Development has asked the Town to proclaim October 1-7, 2017, Wellness Week in Florenceville-Bristol.

MOTION: To make the week of October 1-7, 2017 Wellness Week in Florenceville-Bristol. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Tom Davidson.

CARRIED. #084-2017

c. Tom Davidson Resignation Letter:

Council reviewed a letter from Deputy Mayor Tom Davidson announcing his resignation of September 30, 2017 as he will no longer be a resident of Florenceville-Bristol.

MOTION: To accept Deputy Mayor Tom Davidson's resignation from Council, effective September 30, 2017. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #085-2017

COUNCILLOR REPORTS:

Deputy Mayor Tom Davidson:

Nothing to report.

Councillor Janice Kinney:

Would like to see us consider adding security cameras to key areas of Town as there has been some damage and thefts.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Councillor Dan McCarthy:

Nothing to report.

Councillor Nancy Whyte-McCauley:

Nothing report.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:

a. Move funds from Utility Capital Reserve Fund for Jim Davis Dr

MOTION: To move \$19,294.92 from the Utility Capital Reserve Fund to the Utility Operating Fund to cover the capital projects for extra work done by DTI on Jim Davis Drive sewer. The funds will be paid to the Minister of Finance for invoice 40031630 (\$20,881.29 plus tax), and credit invoice 40032378 (-\$2,379.36 plus tax). Moved by Deputy Mayor Tom Davidson, seconded by Janice Kinney.

CARRIED. #086-2017

b. Amendments to Sewer By-law No. 7

Council reviewed proposed amendments to the Town's Sewer By-law and agreed to accept the suggested changes.

MOTION: To accept the proposed amendments to the Town's By-law No. 7, A By-law relating to Sanitary Sewerage. Moved by Councillor Janice Kinney, seconded by Deputy Mayor Tom Davidson.

CARRIED. #087-2017

The 1st reading in full of the Amended Florenceville-Bristol By-law No. 7, A By-law relating to Sanitary Sewerage was completed August 8, 2017.

The 2nd reading by title only of the Amended Florenceville-Bristol By-law No. 7, A By-law relating to Sanitary Sewerage was completed August 8, 2017.

The 3rd and final reading will take place at the next scheduled meeting of Council.

c. Culvert Policy

Council discussed the addition of a Culvert Policy to Town Policies. Council agreed to adopt the policy.

MOTION: To adopt Culvert Policy No. 18 as presented. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #088-2017

d. Procurement Policy

Council discussed the proposed amendments to the Procurement Policy No. 13 and agreed to accept the suggested changes.

MOTION: To accept the proposed amendments to the Procurement Policy No. 13. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #089-2017

e. Community Grant Policy

Council discussed the proposed amendments to the Community Grant Policy No. 17 and agreed to accept the suggested changes.

MOTION: To accept the proposed amendments to the Community Grant Policy No. 17. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #090-2017

f. 5 Year Designated Highway Plan

Council discussed the priorities for road work on provincially designated highways, and agreed the priority for 2018 would be the resurfacing of Riverview Drive Route 103 from the Airport Road to the municipal limit.

MOTION: To accept the 2018-2022 5 Year Designated Highway Plan submission to the Department of Transportation and Infrastructure. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #091-2017

g. Sale of Land to Robert and Clymena Brennan

Robert and Clymena Brennan have a buyer for a parcel of land with a house on Burnham Road, however the well is on a section of land the town owns. The Brennan's have agreed to provide the Town an easement to access the Manhole on this parcel of land. Council agreed to sell the specified parcel for \$3,500.

MOTION: To sell the parcel adjacent to Burnham Road labeled Parcel 2017-A and Parcel 2017-B for \$3,500 to Robert and Clymena Brennan. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #092-2017

OLD BUSINESS:

- a. Public Presentation Rezoning Route 110/Centreville Rd – PID 10282382:

Third Reading of Amendment No. 12-08 (Municipal Plan):

MOTION: Third reading by title, Amendment No. 12-08 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at Route 110/Centreville Rd – PID 10282382 from R-1 (Single Family Residential) to C-3 (General Commercial) for the purpose of constructing a medical clinic. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #093-2017

Third Reading of Amendment No. 13-08 (Zoning By-Law):

MOTION: Third reading by title, Amendment No. 13-08 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at Route 110/Centreville Rd – PID 10282382 from R-1 (Single Family Residential) to C-3 (General Commercial) for the purpose of constructing a medical clinic. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #094-2017

MOTION: Councillor Janice Kinney moved that Council begin a closed session at 8:42pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #095-2017

MOTION: Councillor Janice Kinney moved that Council begin an open session at 9:18pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #096-2017

MOTION: To appoint Sarah Pacey as Development Officer and Nick Redden of Hatchard Engineering as Assistant Development Officer, and to continue to use Nick Redden of Hatchard Engineering as Building Inspector along with planning & development services. Moved by Dan McCarthy and seconded by Deputy Mayor Tom Davidson.

CARRIED. #097-2017

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 9:22pm. Moved by Councillor Janice Kinney seconded by Councillor Elizabeth Campbell.

CARRIED. #098-2017

NEXT MEETING DATE: September 12, 2017

MAYOR

CLERK

CLOSED MEETING:

The following matters were discussed:

Financial Gain or Loss
Personnel

MAYOR

CLERK