

**Town of Florenceville-Bristol**  
Regular Council Meeting  
September 18, 2018 @ 7:00pm

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**ATTENDANCE:**

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the September 18<sup>th</sup>, 2018 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley seconded by Councillor Elizabeth Campbell.

**CARRIED. #094-2018**

**PRESENTATIONS:**

a. Andrew Cogle, Fire Chief

The department attended 3 alarm calls, one vehicle fire, one power line down, one lightning strike, one structure fire, and a motor vehicle accident since the last meeting. The department went live with the regional fire dispatch trunk mobile radio system. The department volunteered at the Buttermilk Creek Festival.

b. Public Hearing PID 10043792 and 10200228 Centreville Road

Council is considering amending the Municipal Plan, By-Law #12 and the Zoning By-law #13 by rezoning the following properties:

1. PROPERTY: PID: 10043792 portion located on Centreville Road within the Town Limits  
REZONING: from "AR" Agricultural and Rural Zone to "C-3" General Commercial Zone  
PURPOSE: for the purpose of a future General Commercial use
2. PROPERTY: PID: 10200228 located on Centreville Road across from Potato World  
REZONING: from "R-2" Residential Mix Zone to "C-3" General Commercial Zone  
PURPOSE: for the purpose of a future General Commercial use

Two submissions were read regarding the proposed rezoning raising concerns of having no specifics as to which permitted uses were planned, and therefore uncertainty of water quality, water run-off, potential decreased property value, and buffer zone requirements.

The potential developer spoke about the development and their intended tenants which are light commercial in nature. The developer also mentioned they operate within guidelines and would take appropriate steps to mitigate any concerns. Their intention would be to start development in the spring.

The PAC recommended the proposed rezoning proceed, but would like to review the site plan once the Building Permit has been requested to determine if there are terms or conditions to be placed on the development of the property.

**MOTION:** To have the Planning Advisory Committee review the site plan once the Building Permit has been requested to determine if there are terms or conditions to be placed on the development of the property. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #095-2018

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the August 14<sup>th</sup>, 2018 Town Council Minutes as distributed. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #096-2018

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for August 2018 as presented and ratify paid bills in the amount of \$6,908.13 and approve unpaid bills in the amount of \$529.13 for a total of \$7,437.26. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #097-2018

**MOTION:** To accept the General Operating Fund Financial Reports for August 2018 as presented and ratify paid bills in the amount of \$261,498.35 and approve payment of unpaid bills in the amount of \$230,828.81 for a total of \$492,327.16. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #098-2018

**CORRESPONDENCE:**

a. Dog Report

Council reviewed the Dog Report for August 2018.

**COUNCILLOR REPORTS:**

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Attended the Andrew & Laura McCain Library Board Meeting on September 18.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

There is an Andrew & Laura McCain Gallery Board Meeting scheduled for October 2. The first Carleton Victoria Arts Council show of the season is October 20 featuring the Small Glories.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Nothing to report.

**NEW BUSINESS:**

a. First & Second Reading of Amendment No. 12-13 (Municipal Plan):

**MOTION:** First reading in its entirety, Amendment No. 12-13 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the portion of property located within Town limits at PID 1 0043792 from “AR” Agricultural and Rural Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #99-2018

**MOTION:** Second reading by title, Amendment No. 12-13 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the portion of property within Town limits located at PID 10043792 from “AR” Agricultural and Rural Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #100-2018

b. First and Second Reading of Amendment No. 12-14 (Municipal Plan):

**MOTION:** First reading in its entirety, Amendment No. 12-14 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10200228 from “R-2” Residential Mix Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #101-2018

**MOTION:** Second reading in by title, Amendment No. 12-14 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10200228 from “R-2” Residential Mix Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #102-2018

c. First & Second Reading of Amendment No. 13-13 (Zoning By-Law):

**MOTION:** First reading in its entirety, Amendment No. 13-13 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the portion of property within Town limits located at PID 10043792 from “AR” Agricultural and Rural Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #103-2018

**MOTION:** Second reading by title, Amendment No. 12-13 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the portion of property within Town limits located at PID 10043792 from “AR” Agricultural and Rural Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #104-2018

d. First and Second Reading of Amendment No. 13-14 (Zoning By-Law):

**MOTION:** First reading in its entirety, Amendment No. 13-14 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10200228 from “R-2” Residential Mix Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #105-2018

**MOTION:** Second reading in by title, Amendment No. 13-14 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10200228 from “R-2” Residential Mix Zone to “C-3” General Commercial Zone. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #106-2018

e. 5 Year Designated Highway Plan

Council discussed the priorities for road work on provincial designated highways, and agreed the priority for 2019 would be to mill and resurface Riverview Drive Route 103 from the Airport Road to the municipal limit.

**MOTION:** To accept the 2019-2023 5 Year Designated Highway Plan submission to the Department of Transportation and Infrastructure. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #107-2017

f. Public Works and Maintenance Truck Purchase

Council reviewed prices for a new Public Works and Maintenance Truck.

**MOTION:** To purchase a 2018 Dodge Ram 1500 SXT Quad Cab 4x4 Truck for \$32,797.95 plus tax and applicable license fees. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #108-2017

**OLD BUSINESS:**

No old business.

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 7:48pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #109-2018

NEXT MEETING DATE: October 9, 2018

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MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

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MAYOR

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CLERK