

**Town of Florenceville-Bristol**  
Regular Council Meeting  
December 13, 2022 @ 7:00pm

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Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Ryan Dickinson, Councillor David Trafford, Councillor Nancy Giggie, Councillor Dan Guest, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk

**REGRETS:** Michelle Derrah, Administrative Services Manager/Assistant Clerk

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** To approve the December 13, 2022 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #159-2022

**PRESENTATIONS:**

None

**APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the November 22, 2022 Town Council Special Meeting Minutes as distributed. Moved by Councillor Andy Saunders, seconded by Councillor Ryan Dickinson.

CARRIED. #160-2022

**BUSINESS ARISING FROM MINUTES:**

a. Municipal Reform

- Received feedback/questions from the Province on the budget and also received some new information about the fire departments, insurance premiums and Centreville's audited 2021 financial statements. We are making the changes to the budget now and we hope to have it finalized and approved before the end of the year.

b. Regional Service Commission (RSC) Reform

- The RSC is hiring a Director of Operations to work closely with the Chief Executive Officer.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for December 2022 as presented, with unpaid bills in the amount of \$2,877.29, and ratify paid bills in the amount of \$7,666.66, for a total of \$10,543.95. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #161-2022

**MOTION:** To accept the General Operating Fund Financial Reports for December 2022 as presented and ratify paid bills in the amount of \$1,573,392.69 and approve payment of unpaid bills in the amount of \$606,605.60 for a total of \$2,179,998.29. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #162-2022

**CORRESPONDENCE:**

a. Dog Report

There were no new calls for animal control service in November.

**COUNCILLOR REPORTS:**

Deputy Mayor Nancy Whyte-McCauley:

Attended a Board Meeting for the Andrew & Laura McCain Art Gallery (ALMAG). ALMAG's Small Works show continues to run until December 17. CVArts is presenting Dave Gunning & J.P. Cormier on December 16 at the Weldon Matthews Theatre. Councillor Whyte-McCauley noted that the Christmas decorations in Town look lovely.

Councillor Ryan Dickinson:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

The NCRC Tour was very enlightening, and it was exciting to see the progress and the potential of the facility. The Medical Clinic is looking awesome as well and anxious to have that operational. Councillor Saunders sincerely thanked all staff and fellow Councillors for the hard work.

Councillor Dan Guest:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

**NEW BUSINESS:**

a. Resolutions to Transfer Funds for Year Ending December 31, 2022

After a review of the Town's estimated financial standing at the fiscal year end of 2022, it is deemed there will be a surplus of funds in the Utility Fund.

**MOTION:** BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$68,500 from the Utility Operating Fund to the Utility Capital Reserve Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan Guest.

CARRIED. #163-2022

Adopted this 13th day of December, 2022 by the Council of the Town of Florenceville-Bristol.

b. Presentations to Council

This is the last meeting of this Council and the last ever meeting of the Florenceville-Bristol Council as Florenceville-Bristol ceases to exist as a town as of December 31, 2022 and will become part of the new District of Carleton North. Mayor Karl Curtis presented the Council with service certificates and gifts. Deputy Mayor Nancy Whyte-McCauley presented the Mayor with a service certificate and gift.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 7:15pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #164-2022

The Town of Florenceville-Bristol will cease to exist at the end of this year, so the next meeting will be of the District of Carleton North on January 10, 2023.

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MAYOR

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CLERK