

Town of Florenceville-Bristol
Regular Council Meeting
April 13, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services
Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: Approval of the April 13, 2021 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #036-2021

PRESENTATIONS:

a. Fire Chief Update

The department attended 1 grass fire, 2 motor vehicle accidents, and 2 alarm calls since the March Council Meeting. The department continued with their bi-weekly training and equipment checks. They are also assisting 4 recruits with their Level 1 training. The Fire Chief thanked the current Council for their service and assistance over the last 5 years.

b. David Hunter – Policing, ATVs and Crime

David Hunter presented his concerns regarding the Old Florenceville Bridge, lack of policing, ATV usage on trails and streets, and crime in the area.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the March 9, 2021 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #037-2021

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for April 2021 as presented and ratify paid bills in the amount of \$2,891.86 and approve unpaid bills in the amount of \$4,168.07 for a total of \$7,059.93. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #038-2021

MOTION: To accept the General Operating Fund Financial Reports for April 2021 as presented and ratify paid bills in the amount of \$542,443.54 and approve payment of unpaid bills in the amount of \$240,990.12 for a total of \$783,433.66. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #039-2021

CORRESPONDENCE:

a. Horizon NB Organ Donation Program

A letter was reviewed from Horizon NB Organ Donation Program to make awareness about their April 7 Green Shirt Day and April 18-24 National Organ and Tissue Donation Awareness Week.

WHEREAS, over 4,400 Canadians need an organ or tissue transplant, and every year more than 250 people die waiting; and

WHEREAS, over 90 percent of Canadians support organ and tissue donation yet fewer than 23 percent have registered their decision to donate; and

WHEREAS, Bill C-202 enacted National Organ Donor Week in Canada in 1997; and

WHEREAS, only through education and increased public awareness can individuals be encouraged and inspired to join **Canada's Lifeline** and register to donate their organs and tissues;

THEREFORE, the Florenceville-Bristol Town Council hereby proclaims **April 18th to 24th, 2021 National Organ and Tissue Donation Awareness Week** in the Town of Florenceville-Bristol, and we encourage all citizens to register their decision to become organ and tissue donors and share their decision with their family.

Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #040-2021

b. GNB Letter re Town's Designated Highway Plan

The Province declined the Town's request to partner on repaving a portion of Route 103 Riverview Drive. This is the fourth year that our request for Designated Highway funding has been declined.

c. Western Valley Adult Learning Association (WVALA)

A letter was received from the WVALA asking if the Town had a space that would be available at no charge to use for remote learning for an Adult Education GED program that would start the end of August. Council tabled for further review.

d. Upper River Valley Hospital Foundation (URVHF)

The Upper River Valley Hospital Foundation asked if Council had decided whether to adopt the Upper River Valley Hospital. Council tabled for further review.

e. Thank You Letters

Letters of thanks from the Andrew & Laura McCain Art Gallery (ALMAG) and Shamrock Train Inn & Suites were read.

COUNCILLOR REPORTS:

Councillor David Trafford:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

The Andrew and Laura McCain Library Board would like to appoint Beverly Arlow as a library board member.

MOTION: To appoint Beverly Arlow to the Andrew and Laura McCain Library Board. Moved by Councillor Elizabeth Campbell, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #041-2021

Deputy Mayor Nancy Whyte-McCauley:

ALMAG's show called Out of the Woods opened March 27 and runs through May 8. It features works by James Buxton, Colin Smith, and Francine Simard-Levesque. There are also some great workshops happening at the River Arts Centre.

Councillor Dan McCarthy:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:

a. Community Hall Usage

Council reviewed whether to allow the Community Hall to open to the public, or specific groups.

MOTION: To open the Community Hall to the Florenceville-Bristol Chamber of Commerce, Florenceville Rotary Club, Multicultural Association of Carleton County (MACC), and Simply For Life effective May 1, but without access to the kitchen. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #042-2021

b. NB Trail Barricades

The NB Trail is currently recognized as a non-motorized trail from April 16 to December 14, and as such, the Town has asked the province for permission to put up cement barricades on the trail behind McCain Foods and behind Maple Street. Residents have expressed concerns both for and against the installation of the barriers, as some feel they create property damage when ATVs and dirt bikes circumvent them, and others feel they prevent access to motorized vehicles.

MOTION: To ask the province for permission to install the cement barricades and signs on the trail behind Maple Street and behind McCain Foods mid-April until mid-December or until winter weather conditions set in. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #043-2021

c. Maple Street Roadway Improvement Project

Council considered improvements to Maple Street because of flooding that causes deep ice ruts in the winter.

MOTION: To have WSP complete Maple Street roadway improvement detailed designs at a cost of \$19,500 and construction administration documents at a cost \$6,000 for a total of \$25,500 plus HST. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #044-2021

d. Evaporative Condenser for NCCC

The evaporative condenser has reached the end of its life. It is leaking and is over 20 years old. As there are very few companies in New Brunswick that deal with ammonia, we were only able to get two quotes.

MOTION: To accept CIMCO Refrigeration's quote to replace the evaporative condenser at the NCCC at a cost of \$95,820 plus HST. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #045-2021

e. Annual Report

Council reviewed the draft 2020 Annual Report, which would be posted to the Town website as required by provincial regulation.

MOTION: To approve the 2020 Annual Report as presented. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #046-2021

f. Beautification Grant Applications

Council reviewed the 28 applications received for 2021, totaling \$134,883.20 in project costs with a recommended \$12,765.64 in grant reimbursements.

MOTION: To approve the grant applications as recommended by staff at a total of \$12,765.64 in grant reimbursements. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #047-2021

g. Council Orientation Package

Council reviewed a new Council Orientation package that the new Council could use as a guide.

MOTION: To approve the Council Orientation package as presented. Moved by Deputy Mayor Nancy Whyte McCauley, seconded by Councillor David Trafford.

CARRIED. #048-2021

h. Tourism Website Quotes

Council reviewed quotes received to create a new website specifically to promote the Town's tourism initiative.

MOTION: To accept the proposal from Creative Juices at \$19,680 plus HST for the creation of a tourism website. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #049-2021

i. Recreation Centre

Now that the Federal funding announcement has been formalized, motions were needed to ratify appointments.

MOTION: To ratify the appointment of Nadeau Soucy Ellis as the architect for the Recreation Facility addition project. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #050-2021

MOTION: To ratify the appointment of Hatchard Engineering as the Construction Manager for the Recreation Facility addition project. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #051-2021

OLD BUSINESS:

a. Remuneration of The Mayor and The Councillors By-Law No. 2

MOTION: To enact by third and final reading by title for the proposed amendment to By-Law No. 2, A By-law Respecting the Composition of Council and the Remuneration of The Mayor and The Councillors. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #052-2021

Third and final reading by title was completed.

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 8:30pm. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #053-2021

NEXT MEETING DATE: May 11, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (e) of the Local Governance Act: Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK