

Town of Florenceville-Bristol
Regular Council Meeting
December 20, 2016 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Tom Davidson, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor Nancy Whyte-McCauley, Councillor Janice Kinney

Staff: Sarah Pacey, Chief Administrative Officer/Clerk

REGRETS:

Councillor Dan McCarthy

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00 pm.

APPROVAL OF AGENDA:

MOTION: Approval of the December 20, 2016 Town Council Agenda. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #145-2016

PRESENTATIONS:

Fire Chief Andrew Cogle:

Fire Chief Cogle attended the fall Fire Conference in Fredericton November 25/26. Worksafe NB did a presentation about the safety level required in Fire Departments. There was also a session on the New Brunswick Trunked Mobile Radio system. This month the Fire Department were mutual aid to the Bath Fire Department on a structural fire. They also responded to two suspicious car fires and one flue fire.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the November 8th, 2016 Town Council Minutes as distributed. Moved by Councillor Tom Davidson and seconded by Councillor Elizabeth Campbell.

CARRIED. #146-2016

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the General Operating Fund Financial Reports for November 2016 as presented and ratify paid bills in the amount of \$390,685.93 and approve payment of unpaid bills in the amount of \$58,683.57 for a total of \$449,369.50. Moved by Councillor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #147-2016

MOTION: To accept the Utility Operating Fund Financial Reports for November 2016 as presented and ratify paid bills in the amount of \$16,630.61 and approve unpaid bills in the amount of \$104,438.70 for a total of \$121,069.31. Moved by Councillor Tom Davidson, seconded by Councillor Janice Kinney.

CARRIED. #148-2016

CORRESPONDENCE:

- a. Dog Control Report:
Council reviewed the Dog Control Report for November.
- b. Letter from the Florenceville Home and School Association
Council reviewed a letter from the Florenceville Home and School Association requesting that the Town consider adding signage in the Town indicating the direction of the Florenceville Elementary School. Town Staff will look into the possibility of signage that might be feasible and report back to Council.

- c. Letter from the Carleton North High School
Council reviewed a request for sponsorship of the Carleton North High School Yearbook.

MOTION: Council will donate \$50 to the CNHS yearbook. Moved by Councillor Nancy, seconded by Tom Davidson.

CARRIED. #149-2016

- d. Email from Big Rock Mountain
Council reviewed a request for sign sponsorship from BigRock Mountain.

MOTION: Council will donate \$150 to BigRock Mountain for a chair lift sign. Moved by Councillor Dan Guest, seconded by Tom Davidson.

CARRIED. #150-2016

- e. Letter from Minister
A letter was received from the Province of New Brunswick Minister of Transportation and Infrastructure in response to a letter sent by the Town on August 23rd. The letter outlined that the Department of Transportation and Infrastructure is prepared to cover the cost of the modular bridge (\$272,632.95) and the Town is responsible for all costs associated with the installation of the modular bridge (\$300,852.00) as well as the municipal contribution for Route 103 (Riverview Dr) that was completed under the Municipal Designated Highway program.

COUNCILLOR REPORTS:

Councillor Tom Davidson:

The Finance Committee worked on getting the 2017 budget done as well as met with Town auditors to answer some questions on year-end. Budgets will be presented at the January 10th meeting.

Councillor Janice Kinney:

The Town Tree Lighting was well attended and the Town was busy that evening. Happy to hear the Tourism and Business Development Department went to McAdam to see their 'Christmas at the Station' event as have heard good things about it.

Councillor Dan Guest:

Met with Chris Stacey about River Valley Gymnastics request for help on a new facility and discussed potential costs of facilities as well as operating costs for discussion with Council.

Councillor Elizabeth Campbell:

Had a question regarding the snow removal on Riverview Dr sidewalk and clearing the snow. Sarah will speak to Public Works and Maintenance Department to get it cleaned up.

Councillor Dan McCarthy:

Not in attendance.

Councillor Nancy Whyte-McCauley:

In the process of interviewing for the Executive Director position at the Andrew & Laura McCain Art Gallery. The Gallery is also hosting a book sale in support of the library on January 5, 6 and 7th. The Gallery has made the decision to keep Buttermilk Creek Festival at this time and run it in conjunction with the Canada 150 River Valley Fall Festival that the Town will be hosting.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:

a. Nightingale Developments Subdivision

MOTION: To accept the final Nightingale Developments Subdivision as presented. Moved by Councillor Tom Davidson, seconded by Councillor Janice Kinney.

CARRIED. #151-2016

b. First and Second Reading of Snow Removal By-Law

MOTION: First reading in its entirety By-Law No. 18, A By-Law to Regulate the Clearance and Removal of Snow and Ice from the Public Streets and Sidewalks in the Town of Florenceville-Bristol. Moved by Councillor Janice Kinney, seconded by Councillor Daniel Guest.

CARRIED. #152-2016

MOTION: Second reading by title, By-Law No. 18, A By-Law to Regulate the Clearance and Removal of Snow and Ice from the Public Streets and Sidewalks in the Town of Florenceville-Bristol. Moved by Janice Kinney, seconded by Councillor Daniel Guest.

CARRIED. #153-2016

c. Fire Services Agreement

MOTION: To approve the 2017 Fire Agreement with the Local Service Districts in the amount of \$43,652.00. Moved by Councillor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #154-2016

d. Resolutions to Transfer Funds for Year Ending December 31, 2016

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2016 it is deemed there will be a deficit of funds in the General Utility Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 6(3) immediately transfer funds of \$135,000 from the Utility Capital Reserve Fund to the Utility Operating Fund. Moved by Councillor Tom Davidson and seconded by Councillor Nancy White-McAuley.

CARRIED. #155-2016

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2016 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$365,000 from the General Operating Fund to the General Capital Reserve Fund. Moved by Councillor Tom Davidson and seconded by Councillor Dan Guest.

CARRIED. #156-2016

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2016 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$25,000 from the General Operating Fund to the General Capital Reserve Fund for the future purchase of Fire Protection apparatus replacement. Moved by Councillor Tom Davidson and seconded by Councillor Elizabeth Campbell.

CARRIED. #157-2016

e. Library Board Member

MOTION: To accept the appointment of Tommy Perley to the Andrew & Laura McCain Library Board. Moved by Councillor Elizabeth Campbell, seconded by Councillor Janice Kinney.

CARRIED. #158-2016

f. Community Restructuring

MOTION: Moved by Councillor Tom Davidson, seconded by Councillor Janice Kinney that the following resolutions be adopted:

WHEREAS the Town of Florenceville-Bristol Council has begun discussions with other municipalities and local service districts (LSDs) of Carleton County (within the service area of Western Valley Regional Service Commission) regarding the possibility of considering joining together to become a rural community or regional municipality;

WHEREAS Council has reviewed the steps to consider the establishment of a rural community and/or regional municipality, and is interested in taking part in an initial assessment;

WHEREAS Council is interested in considering a rural community or regional municipality to achieve the following benefits for the Town of Florenceville-Bristol and other communities;

- provide an opportunity to reduce and avoid unnecessary and unproductive duplication of services, infrastructure, facilities and equipment.
- provide greater opportunities to regularly identify needs and community expectations in services, reviewing the services provided and to harmonize the delivery of services with the expectations and needs of the communities and their ability to pay.
- allow communities to better work together in the interest and for their mutual benefit, and provide a stronger voice to represent community interests

WHEREAS Council is interested in considering joining together with the following municipality(ies) and/or LSD(s);

- Florenceville-Bristol School Catchments (Florenceville Elementary School, Bristol Elementary School, Florenceville Middle School and Carleton North High School).

BE IT RESOLVED that Council shares its interest with the Minister of Environment and Local Government in undertaking an initial assessment;

BE IT RESOLVED that Council appoints Mayor Karl Curtis as the member of Council on a Round Table with also representatives from other communities to conduct the initial assessment;

BE IT RESOLVED that Council appoints Sarah Pacey, Chief Administrative Officer/Clerk as the representative of the municipality on a technical committee with representatives from the Department of Environment and Local Government and other representatives from other communities to conduct the initial assessment;

This certifies that the above is a real and true copy of a resolution duly adopted by the Council of the Town of Florenceville-Bristol at a regular meeting of Council held on December 20, 2016.

CARRIED. #159-2016

g. New Facility

Council discussed the new facility that River Valley Gymnastics is interested in the Town supporting by reviewing two estimates – one of a stand-alone building for gymnastics and one that would incorporate additional facilities that could be used for other purposes. Council also reviewed the projected operational costs for both facilities. Further discussion will occur at the next Council Meeting.

h. Hartland Request for Ladder Fire Truck for Region

Council discussed Hartland's request for support of a Ladder Fire Truck for the region and the costs that the Town would have to pay if the entire region supported this venture. Council feels that the Town's fire department apparatus needs should be completed prior to looking at regional needs.

OLD BUSINESS:

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 8:45pm. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #160-2016

NEXT MEETING DATE: January 10, 2016

MAYOR

CLERK