

**Town of Florenceville-Bristol**  
Regular Council Meeting  
October 19, 2021 @ 7:00pm

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**DUE TO COVID-19 STATE OF EMERGENCY CIRCUIT BREAKER, MEETING WAS VIRTUAL:**

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Ryan Dickinson, Councillor Andy Saunders, Councillor Nancy Giggie

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** To add Tapley Road emergency road repairs under New Business to the October 19, 2021 Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #122-2021

**PRESENTATIONS:**

a. Fire Chief Update

The department attended one structure fire, one mutual aid structure fire, one smoke in HVAC, one industrial accident, one alarm call, one vehicle fire, and four motor vehicle accidents since the last Council Meeting. Six firefighters renewed their first aid and CPR training and the department completed hybrid vehicle training. The department continued with their bi-weekly training and equipment checks.

b. Public Hearing – Centreville Rd Rezoning Request PID10083814

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan, By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

**PROPERTY:** A portion of PID 10083814, Centreville Road (before DNR Office)

**REZONING:** from “I-1” Light Industrial Zone to “R-3” Multi-Unit Residential Zone

**PURPOSE:** The property owner has a developer who wants to build three 10-unit apartment buildings on a portion of PID 10083814 pending rezoning and subdivision approval. The developer would like to start the first apartment building this fall if weather permits.

There were no letters received for or against this rezoning request. A letter was read from the Assistant Development Officer stating he checked the sight distance for the proposed driveway location, and it met requirements. He felt the location was suitable for three 10-unit apartment buildings, given the mixture of uses on Centreville Road. A letter was read from the Planning Advisory Committee, stating they recommend the rezoning proceed with no terms or conditions.

**APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the September 14, 2021 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #123-2021

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for October 2021 as presented and ratify paid bills in the amount of \$4,909.07 and approve unpaid bills in the amount of \$1,483.43 for a total of \$6,392.50. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #124-2021

**MOTION:** To accept the General Operating Fund Financial Reports for October 2021 as presented and ratify paid bills in the amount of \$279,558.83 and approve payment of unpaid bills in the amount of \$648,747.54 for a total of \$928,306.37. Moved by Councillor Dan Guest and seconded by Councillor Ryan Dickinson.

CARRIED. #125-2021

**CORRESPONDENCE:**

a. Dog Report

There were no calls for Animal Control in September.

b. Assessment Tax Rates

The Province has notified municipalities that the overall assessment base increased by 7.7%, due in large part to significant growth in the housing market. They suggested municipalities should reduce tax rates where possible to help offset this increase in assessment values, but since we have several projects underway, and costs have increased due to Covid, we would be wise to leave the rates as they are, instead of reducing them as suggested by the province. Council can discuss this further once they review their 2022 draft budget.

c. Culvert issue on Riverview Drive

A property owner at 514 Riverview Drive asked to have the culvert that crosses Route 103 in front of their property modified to a catch basin. Staff will continue with work with DTI to see if we can work together to get it fixed.

d. Apology Letters from Area Youth

Three letters were received from area youth who participated in the RCMP Extrajudicial Sanctions program, which holds youth accountable for their actions at a community level. They each apologized for any disturbance caused to nearby businesses and residents as a result of their reckless driving on dirt bikes, and stated that each would be donating some money to a local charity in addition to providing letters of apology to local businesses.

e. Mental Health Awareness Guide

The guide is designed to help reduce the stigma about mental health and will also provide information to help NBers access, achieve and maintain their mental health. They were looking for a sponsorship ad to help pay for the publication.

**MOTION:** To sponsor the Mental Health Awareness Guide with a 1/8 page business card size ad for \$169.57 plus HST. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #126-2021

f. Rotary Club Sign Request

The Rotary Club asked Council to put up an 18"x24" sign in front of or on the Community Hall. Council would rather the club use the existing bar underneath the large way-finding sign on the property to add their logo to avoid having too many signs on the property.

**MOTION:** To allow the Florenceville Rotary to add a decal to the Community Hall's way-finding sign of similar size to the existing one for the Chamber of Commerce. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson.

CARRIED. #127-2021

g. Request to waive sewer fee

A resident who used to live at 2 Tapley Road has moved to a different property on Main Street, but they still own 2 Tapley Road. They said the power has been shut off at their 2 Tapley Road property for 2 months, and are asking to have their sewer bill waived. Council felt the sewer invoice could not be waived per our Sewer By-law.

**COUNCILLOR REPORTS:**

Deputy Mayor Nancy Whyte-McCauley:

Attended the Xplornet 5G launch and had a virtual meeting with Premier Higgs regarding the Old Florenceville Bridge. Completed a two-day strategic planning meeting with the Andrew & Laura McCain Art Gallery as well as a board meeting. Attended a Valley Outdoor Centre meeting and their Annual General Meeting. Attended a Town Energy Mapping Workshop along with other stakeholders. Took part in a Seniors Plus Meeting at Second Wind Music Centre. The Carleton Victoria Arts Council featured the Twin Flames concert. The Gallery is showing Irene Tompkins - Bouquets and Flower as well as 'Painting 199' by Alan Smith which are on display through November 13. The Small Works Exhibition begins on November 20 and runs through December 18.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Met with the Recreation Department and ice is active, but bookings are slower than normal because of the Covid-19 Circuit Breaker in effect. The department is working through some challenges with the operational plan differences for vaccination check protocols between our facility and those in neighboring communities. The Recreation Manager has implemented an ice contract for arena users. Two new staff have joined the department (see more information under new business below). The Bread Rack is operating the canteen and adapting to this new business model/hours with the ice users.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Attended the Planning and Advisory Committee meeting to discuss the Centreville Rd Rezoning Request PID10083814.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Attended the Western Valley Regional Service Commission meeting to review the draft 2022 budget. Attended the Xplornet 5G launch and had a virtual meeting with Premier Higgs regarding the Old Florenceville Bridge. Attended the UMNZB Zone Meeting as well as a meeting with the Policing and Protective Services Committee with RCMP Acting Commanding Officer Larry Tremblay. Took part in a meeting with Minister Scott-Wallace and Minister Johnson on building a strong economy in Florenceville-Bristol. Visited the Hunter Brother Corn Maze with Caroline Benoit and Lucette Hachey-Laskey of Les TRIPeuse Trotteuses, who are visiting all 104 municipalities to raise awareness for mental health. This is their second visit to Florenceville-Bristol, and they hope to release their video on Florenceville-Bristol later this month.

**NEW BUSINESS:**a. Municipal Plan By-Law 12A, Proposed Amendment 12A-2 PID 10083814

Council discussed the items presented in the Public Hearing for amendment 12A-2.

**MOTION:** To proceed with the first reading by summary for the proposed amendment 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #128-2021

First reading by summary, Amendment No. 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning a portion of the property located at PID 10083814 on Centreville Road from I-1 Light Industrial to R-3 Multi-Unit Residential Zone.

**MOTION:** To proceed with the second reading by title for the proposed amendment 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor Ryan Dickinson, seconded by Councillor Dan Guest.

CARRIED. #129-2021

Second reading by title, Amendment No. 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

The 3<sup>rd</sup> and final reading by title will be considered at the next scheduled meeting of Council.

b. Zoning By-Law 13B, Proposed Amendment 13B-2 PID 10083814

**MOTION:** To proceed with the first reading by summary for the proposed amendment 13B-2 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #130-2021

First reading by summary, Amendment No. 13B-2 to By-law No. 13B for the purpose of rezoning a portion of the property located at PID 10083814 on Centreville Road from I-1 Light Industrial to R-3 Multi-Unit Residential Zone.

**MOTION:** To proceed with the second reading by title for the proposed amendment 13B-2 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #131-2021

Second reading by title, Amendment No. 13B-2 to By-law No. 13B, A By-law to Adopt the Florenceville-Bristol Zoning By-law.

The 3<sup>rd</sup> and final reading by title will be considered at the next scheduled meeting of Council.

c. Juniper Road Crosswalk

Council reviewed whether a flashing beacon crosswalk sign is needed at the foot of Juniper Road where it crosses Main Street to give better visibility when motorists are coming down Juniper Road and turning towards Bath.

**MOTION:** To purchase and install a 3-unit solar flashing beacon crosswalk sign at the existing crosswalk where Juniper Road meets Main Street at a cost of \$10,690 plus HST. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #132-2021

d. Beautification Grant Application

One new grant application was received for a residence planning on \$8,000 of work.

**MOTION:** To approve the new beautification grant application as presented for 20% to a maximum of \$500 reimbursed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson. One nay vote by Councillor Ryan Dickinson.

CARRIED. #133-2021

e. Rescind honorary designation of Canada's Historic Places – Dr. Somerville Office

A honorary designation had been given to the Dr. Somerville Office property in 2008. As the property is privately owned, the Town has no say in denying a demolition request based on this designation. Therefore, Council is required to rescind the designation due to the demolition.

**MOTION:** To rescind the motion for the honorary designation of the Dr. Somerville Office located at 9133 Main Street as one of Canada's Historic Places.

WHEREAS the Village of Bristol Council, at a regular public meeting prior to the 2008 amalgamation, declared several Local Historic Places in the Village of Bristol; and

WHEREAS the Dr. Somerville Office located at 9133 Main Street was included among the Local Historic places; and

WHEREAS members of Council received a request from the current property owner for demolition of the property; and

WHEREAS the current property owner is seeking to Rescind the Heritage Designation of the property located at 9133 Main Street.

NOW THEREFORE BE IT RESOLVED that members of Council rescind the honorary designation to the Dr. Somerville Office, located at 9133 Main Street in Florenceville-Bristol as mentioned in the Resolution passed at the regular meeting of the Village of Bristol prior to amalgamation in 2008.

Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #134-2021

f. Western Valley Regional Service Commission (WVRSC) Budget

Council reviewed the Western Valley Regional Service Commission's proposed budget.

**MOTION:** To approve the Western Valley Regional Service Commission's proposed budget as presented. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #135-2021

g. NB Youth Orchestra

The NB Youth Orchestra asked for financial support for their 2021-22 season opening concert on Sunday October 24th they will be putting on at the Camp Shiktehawk.

**MOTION:** To ratify the sponsorship of the NB Youth Orchestra's event at Camp Shiktehawk at the \$500 level. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson. One nay vote from Councillor Andy Saunders.

CARRIED. #136-2021

h. Recreation Department New Hires

The Recreation Department have one person going on maternity leave, plus found a suitable person for the Community Outreach Programmer position that Council had previously approved. Following review by the HR Committee, offers were made to two candidates, and they accepted.

**MOTION:** To ratify Madeline Johnson for the Recreation Programmer maternity leave position. Moved by Councillor Andy Saunders, seconded by Councillor Ryan Dickinson.

CARRIED. #137-2021

**MOTION:** To ratify Megan Crandlemire for the new Community Outreach Programmer position. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #138-2021

i. Halloween

Some neighbouring communities have decided to have a drive-thru treat event for Halloween, and others are leaving it up to the province to decide. Our Recreation Department is asking residents to drop their treats off at the NCCC and are providing posters to them to direct trick-or-treaters to the NCCC between 4-6pm on October 31 to pick up treat bags. They are also doing a Halloween themed public skate from 2:45-3:45pm that day.

**MOTION:** To allow trick-or-treating in Town pursuant to the province's guidelines. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Nancy Giggie.

CARRIED. #139-2021

j. Tapley Road Emergency Road Repairs

Tapley Road sustained damage from heavy downpours the weekend of September 26. A culvert was washed out, as well as the edge of the road. The road had to be closed. Staff proceeded to have the emergency repairs made. The cost to repair the washout was \$41,329.50 plus tax in addition to \$20,160 plus tax for the asphalt.

**MOTION:** To ratify \$61,489.50 plus HST paid to Ray Ebbett Ltd. for emergency replacement of a culvert, repair roadway and repave the damaged section of Tapley Road. Moved by Councillor Dan Guest, seconded by Councillor Nancy Giggie.

CARRIED. #140-2021

**OLD BUSINESS:**

a. Boardwalk Repairs Phase 1

Quotes were requested for the first phase of repairs needed for flood damage sustained to the boardwalk and riverbank.

**MOTION:** To ratify the awarding of the contract to Valcon Ltd. to complete repairs to a portion of the boardwalk and riverbank by the former JT's Flower Shop at a cost of \$64,730 plus HST. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #141-2021

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 8:51pm. Moved by Councillor Ryan Dickinson, seconded by Councillor Dan Guest.

CARRIED. #142-2021

NEXT MEETING DATE: November 9, 2021

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

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MAYOR

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CLERK