

Town of Florenceville-Bristol
Regular Council Meeting
October 11, 2022 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Ryan Dickinson, Councillor David Trafford, Councillor Nancy Giggie, Councillor Dan Guest, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: To approve the October 11, 2022 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #112-2022

PRESENTATIONS:

a. Fire Chief Update

The department attended 2 motor vehicle accidents, 1 mutual aid structure fire, and 1 alarm call since the last Regular Council Meeting. The department continued its bi-weekly training and did a mock-rescue slope training exercise. The department helped the Western Valley Regional Service Commission with their Hazardous Waste Day on October 1.

b. Public Presentation – 6 Welch Street

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10237113, 6 Welch Street

REZONING: from “C-1” Neighbourhood Commercial Zone to “C-2” General Commercial Zone

PURPOSE: In addition to the permitted yoga and spa uses of the C-1 Zone, the property owner would like to add a café-style restaurant including a beverage room, which would offer on-tap flights (tasting samples) in a relaxing atmosphere to learn about local and Canada-wide brew and wine.

MOTION: To initiate rezoning PID 10237113 located at 6 Welch Street from C-1 Neighbourhood Commercial Zone to C-2 General Commercial Zone for the purpose of adding a restaurant including a beverage room to the existing building. Council formally requests the written views of the Planning Advisory Committee with regards to the rezoning, and set the Public Hearing date for November 15, 2022. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #113-2022

c. Public Presentation – 17 Old Schoolhouse Lane

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10083772, 17 Old Schoolhouse Lane (off Riverview Drive)

REZONING: from “INST” Institutional Zone to “MU-1” Mixed Use Main Street Zone

PURPOSE: The church would like to operate a daycare centre in the existing building

MOTION: To initiate rezoning PID 10083772 located at 17 Old Schoolhouse Lane from INST Institutional Zone to MU-1 Mixed Use Main Street Zone for the purpose of operating a daycare centre in the existing building. Council formally requests the written views of the Planning Advisory Committee with regards to the rezoning, and set the Public Hearing date for November 15, 2022. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #114-2022

d. Public Presentation – 49 McCain Street

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10084580, 49 McCain Street

REZONING: from “MU-2” Mixed Use Core Zone to “MU-1” Mixed Use Main Street Zone

PURPOSE: The property owner would like to operate a daycare centre in the existing building, and due to a zoning map change, it is no longer a permitted use in the MU-2 zone.

MOTION: To initiate rezoning PID 10084580 located at 49 McCain Street from MU-2 Mixed Use Core Zone to MU-1 Mixed Use Main Street Zone for the purpose of operating a daycare centre in the existing building. Council formally requests the written views of the Planning Advisory Committee with regards to the rezoning, and set the Public Hearing date for November 15, 2022. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #115-2022

e. Eclipse Balloon Project, David Hunter

David Hunter updated Council on his project. This year’s test launch has been delayed due to Transport Canada regulations, which he is working through. David is hopeful to do his first balloon launch in April 2023.

APPROVAL OF MINUTES:

MOTION: To ratify approval of the September 13, 2022 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #116-2022

BUSINESS ARISING FROM MINUTES:

a. Municipal Reform

- CAO and staff continued to meet with the Transition Facilitator to draft a 2023 budget.
- CAO gave the Transition Facilitator feedback for the province on their guidelines for reimbursable expenses caused by the Municipal Reform. Failure to include the additional items suggested will cause the 2023 budget to go higher.
- The draft 2023 budget for District of Carleton North was submitted to the Transition Facilitator by the September 30 deadline, even though there were still several revenue and cost amounts missing from the province.

- The province is going to provide a document outlining what Councils can and can't do during the transition period.
 - Elections NB incorrectly sent letters in the mail saying our community was not included in the local government elections taking place this year.
 - Staff sent a message through our Town Notification System and Facebook to correct the message, which included a link where people could enter their address to find out which municipality they are in, and in which ward.
- b. Regional Service Commission (RSC) Reform
- The RSC has hired a Community Development Coordinator.
 - They have posted for a Director of Tourism.
 - The RSC 2023 draft budget has been submitted the province.
 - The Mayor and CAO have a meeting scheduled for October 14 with the Municipal and RSC Reform Transition Facilitators to discuss the local planning costs to the District of Carleton North.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for October 2022 as presented, with no unpaid bills, and ratify paid bills in the amount of \$4,071.34. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #117-2022

MOTION: To accept the General Operating Fund Financial Reports for October 2022 as presented and ratify paid bills in the amount of \$732,692.97 and approve payment of unpaid bills in the amount of \$564,613.05 for a total of \$1,297,306.02. Moved by Councillor Andy Saunders, seconded by Councillor David Trafford.

CARRIED. #118-2022

CORRESPONDENCE:

a. Dog Report

There was no Dog Report submitted in time for the Council Meeting due to illness.

b. Mental Health Awareness Guide

A letter was read from the Canadian Mental Health Association asking for an ad in their annual Guide.

MOTION: To do a business card size ad in the Canadian Mental Health Association's Guide at a cost of \$200.00 plus HST. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson.

CARRIED. #119-2022

c. Speed Bump Request

A letter was read from Tabatha Tupper requesting changes be made near the High School, like reinstalling the speed bumps on School Street, and drawing attention to the posted speed limit of 30km/h with flashing lights. She contacted the RCMP with her concerns. Council passed a motion April 2020 when the work was being done on School Street. At that time, the engineers provided a report to the Town outlining the advantages and disadvantages of installing speed bumps on School Street. The engineers did not recommend installing new speed bumps, and they felt they provided little impact, if any to reducing speed. The MLA's office has also been in contact with the Town and are looking into whether there is anything the province can do.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

Attended a Board Meeting for the Andrew & Laura McCain Art Gallery (ALMAG). Attended the show opening for Violet A. Gillett, Fine Art & Original Crafts on October 8. The annual Small Works show opens November 19 to December 17. The Carleton Victoria Arts Council presents Sliver Wolf on October 14.

Councillor Ryan Dickinson:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Mayor Karl Curtis:

Met with the Municipal Reform Transition Facilitator and the Advisory Committee regarding the new Council Compensation. Attended the Union of Municipalities of NB Conference on October 7-9.

NEW BUSINESS:

a. **Pure Therapy Clinic, EIP Application**

Magen Brennan has submitted an Entrepreneurship Incentive Plan application for Council to consider non-repayable financial assistance under the program.

MOTION: To award Pure Therapy Clinic Inc. \$10,000 for an Entrepreneurship Incentive Plan grant to help with renovations that will allow her to expand the services of her existing business at its new location of 6 Welch Street, with 50% released immediately, and the balance to follow after Council reviews her November progress report. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #120-2022

b. **Active Transportation Equipment Fleet**

The Town of Florenceville-Bristol has received \$30,000 toward a \$60,000 project from the Government of Canada, through the Atlantic Canada Opportunities Agency (ACOA) for the purchase of active transportation equipment like bicycles, kayaks, canoes and related gear. The balance of project costs will come directly from the Town.

MOTION: To approve the purchase of \$60,000 of active transportation equipment, which includes \$30,000 of funds from the Atlantic Canada Opportunities Agency. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #121-2022

c. River Valley Gymnastics

Council reviewed a draft lease agreement for River Valley Gymnastics use of the new space in the NCCC addition. The Town will have one non-voting staff representative on their board.

MOTION: To approve the lease agreement for the River Valley Gymnastics club which includes a rental rate of \$31,000.00 plus HST per year to be reviewed annually. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #122-2022

d. Carleton North Medical Clinic

Staff are drafting a sub-lease agreement for the Carleton North Medical Clinic located at 17 McCain Street, which includes a rent abatement that would waive the monthly rent for the first physician until it offsets their Return to Service obligation with their current province.

MOTION: To approve offsetting the monthly \$1,650.00 rent for the first physician until it offsets their confirmed Return to Service obligation with their current province. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #123-2022

e. Shogomoc Museum Artifacts Deaccession

Council reviewed a deaccession list of artifacts from the Shogomoc Railway Museum. Staff have recommended to retain artifacts that are either specific to Florenceville-Bristol and the immediate surrounding area or that could be used at the Railway Station building. All other generic items like brochures, ashtrays, dishware, linens, suitcases, and typewriters are recommended to be deaccessioned.

MOTION: To deaccession the recommended list of Shogomoc Railway Museum artifacts. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #124-2022

OLD BUSINESS:

None

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:44pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #125-2022

NEXT MEETING DATE: November 15, 2022

MAYOR

CLERK

CLOSED MEETING:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (e) of the Local Governance Act: Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK