

**Town of Florenceville-Bristol**  
Regular Council Meeting  
June 9, 2020 @ 7:00pm

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Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services  
Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:05pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the June 9, 2020 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #072-2020

**PRESENTATIONS:**

a. Fire Chief, Andrew Cogle

The department attended 2 grass fires, 1 structure/brush fire, 2 motor vehicle accidents, 2 mutual aid fires, and 1 alarm call since the May Council Meeting. The department have completed training on the new fire truck, and it went into service on Saturday, June 6.

b. Public Hearing – Municipal Plan and Zoning By-law proposed amendments

Council is considering amending the Municipal Plan By-law No. 12 and the Zoning By-law No. 13 following recommendations from Planners at WSP. There were no submissions received for or against the proposed amendments. The PAC had no objection to WSP's recommendations and recommend to Council they proceed with the proposed amendments.

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the May 12, 2020 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell seconded by Councillor David Trafford.

CARRIED. #073-2020

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for May 2020 as presented and ratify paid bills in the amount of \$51,299.16 and approve unpaid bills in the amount of \$3,616.55 for a total of \$54,915.71. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #074-2020

**MOTION:** To accept the General Operating Fund Financial Reports for May 2020 as presented and ratify paid bills in the amount of \$325,370.13 and approve payment of unpaid bills in the amount of \$98,118.57 for a total of \$423,488.70. Moved by Councillor Dan McCarthy and seconded by Councillor Dan Guest.

CARRIED. #075-2020

**CORRESPONDENCE:**

a. Dog Report

Council reviewed the Dog Report for May 2020.

b. Sam's Park Request

Someone requested permission to use Sam's Park for a wedding and reception on August 1, 2020. They have confirmed they will follow all Covid-19 regulations from the province. They would apply to the province for a liquor license and follow the guidelines set out by the province. The land is owned by the Perkins' family, and the Town operates and provides maintenance for it to be available to the public.

**MOTION:** To permit Jessica Sipprell to host her private event at Sam's Park on August 1, 2020 with the liquor license. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #076-2020

c. Reverse Grand March Request

Parents of the graduates would like to have their Grand March on Main Street sidewalks on June 16, 2020.

**MOTION:** To allow the graduates to hold their Grand March June 16 on Main Street if they can provide written approval from the Province that their event meets COVID-19 public health guidelines and they have outlined their plan to the CNHS Administration. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #077-2020

d. ALMAG Letter

ALMAG sent a letter of thanks for the Community Grant provided for 2020.

**COUNCILLOR REPORTS:**

Councillor David Trafford:

Received a call from a resident on Maple Street telling him that his dog was run over by a motorist on that street. Staff advised RCMP have confirmed they will be stepping up patrols in our Town.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

The Andrew & Laura McCain Library is now open and want to thank the Town for the COVID-19 measures put in place including plexiglass and additional cleaning. They have two students hired for the summer including one for tutoring and one for outreach.

Mayor Karl Curtis:

Attended Zoom meetings for the Western Valley Regional Service Commission and the Union of Municipalities of New Brunswick since the last May Council Meeting. Mayor Curtis sent a letter to the Premier and SNB Minister to emphasize the need for our SNB office in Town to open.

Deputy Mayor Nancy Whyte-McCauley:

The Andrew & Laura McCain Gallery is now open and want to thank the Town for the COVID-19 measures put in place including plexiglass and additional cleaning. Current show is four NB artists that work in clay, paper, natural fibres and wood. The River Arts Centre building was gifted to the Gallery from McCain Foods. CVArts show are canceled for remainder 2020. A business owner asked about possibility of the Town purchasing bulk automated hand sanitizers at a discount.

Councillor Dan McCarthy:

A resident mentioned that the parking area that was turned into a turning lane to the Old Bridge along the boardwalk was still be using as a turning lane and causing a safety concern. Staff advised that the line painters are here this week and will be marking the area for parking again.

**NEW BUSINESS:**a. Municipal Plan and Zoning By-law 1<sup>st</sup> and 2<sup>nd</sup> reading

Council reviewed recommendations from WSP for amendments to the Municipal Plan and Zoning By-laws.

**MOTION:** To proceed with the first reading by summary of the Municipal Plan By-law No. 12A. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #078-2020

**MOTION:** To proceed with the second reading by title, Municipal Plan By-law No. 12A. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy

CARRIED. #079-2020

**MOTION:** To proceed with the first reading by summary of Zoning By-law No. 13B. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #080-2020

**MOTION:** To proceed with the second reading by title of Zoning By-law No. 13B. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #081-2020

b. General Capital Reserve Transfer

**MOTION:** To transfer \$495,669.39 from the General Capital Reserve Fund to the General Operating Fund for the purchase of the fire pumper truck and chiller. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #082-2020

c. COVID-19 Infrastructure and Program Decisions

Staff raised concerns about renting the Community Hall as well as starting some Town programs.

**MOTION:** To keep the Community Hall and Arena closed to the public until provincial health directives change regarding disinfecting. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #083-2020

**MOTION:** To proceed with baseball, soccer and preparing the pool and splash pad for re-opening, and only start programs if staff feel they can meet the province's guidelines. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #084-2020

d. Policy 409 – Multi-Year School Infrastructure Planning – Carleton North Area

Following the final planning meeting on May 21, the Dec voted in favour of closing Florenceville Elementary, Florenceville Middle, Bristol Elementary, and not to proceed with renovations to the Bath Community School. They have voted to build a new K-8 school in a central location. Council advised staff to work with the Province on next steps.

e. Sale of 2000 GMC Fire Pumper Truck

**MOTION:** To sell the 2000 GMC Fire Pumper Truck for \$35,000 or best offer. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #085-2020

f. Beautification Grant Applications Received in May

The Town received seven new applications, which staff are recommending Council proceed with approval.

**MOTION:** To approve the seven new applications received that total \$3,500 in grant reimbursement. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #086-2020

g. ALMAG Carving Artwork Commission

Due to COVID-19 concerns, James Buxton will not be able to carve the cottonwood tree trunk by the ALMAG. He will instead carve a minimum of seven life-size or larger birds on intertwined branches. ALMAG would like to use the \$5,000 that Council previously provided for the Buxton project and have Joel Palmer do a chainsaw carving with the tree trunk instead.

**MOTION:** To allow ALMAG to use the \$5,000 provided by the Town in 2019 towards the chainsaw carving instead. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #087-2020

h. Campers at NCCC

To encourage people to stay longer and visit our shops and restaurants, staff recommended to allow camper trailers and RVs to park at the NCCC parking lot overnight throughout the summer because of COVID-19.

**MOTION:** To allow camper trailers and RVs to park overnight at the NCCC parking lot at no charge until September 15, 2020 providing River Country Campground will not be impacted. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #088-2020

**OLD BUSINESS:**

a. Public Library Letters

The Library Board reviewed the request from the former Provincial Librarian/Executive Director of New Brunswick Public Library Service and sent a letter to Premier Higgs to ask him to reconsider the appointment made to this position, as the person was not qualified.

**MOTION:** To send a letter to Premier Higgs to voice Council’s concerns regarding the appointment of the Executive Director of New Brunswick Public Library Service. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #089-2020

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 8:11pm. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #090-2020

NEXT MEETING DATE: July 14, 2020

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MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (i) of the Local Governance Act: Information gathered by the police, including the Royal Canadian Mounted Police, in the course of investigating any illegal activity or suspected illegal activity, or the source of that information.

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MAYOR

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CLERK