

Town of Florenceville-Bristol
Regular Council Meeting
November 15, 2022 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Ryan Dickinson, Councillor David Trafford, Councillor Nancy Giggie, Councillor Dan Guest, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: To approve the November 15, 2022 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #126-2022

PRESENTATIONS:

a. Fire Chief Update

The department attended 3 motor vehicle accidents since the last Regular Council Meeting. They had problems with their trunked mobile radio system, but it has been resolved. The department continued its bi-weekly training and did a training exercise at McCain Foods simulating a propane fire.

b. Knowlesville Art and Nature Centre (KANC)

KANC Executive Director Tegan Wong-Daugherty and Project Coordinator Rae Sharp explained that they would like to work together with the Town to create an Acadian Forest nursery, for tree and plants that are native to our area of New Brunswick. They are seeking places within our town to have tree planting activities, accessible to the general public and places for people to learn about the role trees play for the health of our land and our own health. The KANC will work with staff to determine an appropriate location for some planting beds.

c. Policing and Crime Concerns, Zak Hargrove

Zak Hargrove asked Council to pass a motion to ask the Minister of Justice and Public Safety to provide additional resources for the new District of Carleton North in the form of a local detachment. The Director of Policing Standards & contract Management with the provincial department of Public Safety advised the process to request additional policing or a detachment would be:

- The RCMP provides a regional policing model so a decision would have to be made by a governing body representing all citizens who pay for the police service. This could be at the RSC level where municipal and LSD representatives meet.
- Once a formal decision is made by the governing body a letter outlining your request along with supporting rationale can be provided to the Minister of Public Safety. A copy of the letter should also be submitted to the RCMP so that they are aware of your request.
- Once the Minister receives the letter, stakeholder engagement will start in an effort to get the information required to determine the next steps based on the request.

- Any request for a local detachment would be included in the letter to the Minister and the RCMP.

MOTION: To recommend the District of Carleton North Council work with the Regional Service Commission to investigate further into the feasibility of additional police services, including a local detachment as a high priority item. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson.

CARRIED. #127-2022

d. Public Hearing – 6 Welch Street

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10237113, 6 Welch Street

REZONING: from “C-1” Neighbourhood Commercial Zone to “C-2” General Commercial Zone

PURPOSE: In addition to the permitted yoga and spa uses of the C-1 Zone, the property owner would like to add a café-style restaurant including a beverage room, which would offer on-tap flights (tasting samples) in a relaxing atmosphere to learn about local and Canada-wide brew and wine.

There were no written submissions received for or against the proposed rezoning request.

A letter was read from Assistant Development Officer Nick Redden, advising he did not have any concerns about the proposed rezoning. He noted there is an existing 7.62m right-of-way registered on the property, which will allow ongoing access to the cemetery behind the church.

A letter from the P.A.C. was read that recommended Council proceed with the proposed rezoning of PID 10237113 from C-1 Neighbourhood Commercial Zone to C-2 General Commercial Zone with no terms or conditions.

Council will consider 1st and 2nd readings under New Business.

e. Public Hearing – 17 Old Schoolhouse Lane

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10083772, 17 Old Schoolhouse Lane (off Riverview Drive)

REZONING: from “INST” Institutional Zone to “MU-1” Mixed Use Main Street Zone

PURPOSE: The church would like to operate a daycare centre in the existing building

Seven written submissions were read, all in favour of the daycare centre. Many expressed a lack of daycare spaces were available in the area due to the closure of the 49 McCain Street daycare. With people working from home during the Covid shutdown, some are unable to return to working outside the home because of a lack of daycare.

A letter was read from Assistant Development Officer Nick Redden, advising he did not have any concerns about the proposed rezoning.

A letter from the P.A.C. was read that recommended Council proceed with the proposed rezoning of PID 10083772 from “INST” Institutional Zone to “MU-1” Mixed Use Main Street Zone with no terms or conditions.

Council will consider 1st and 2nd readings under New Business.

f. Public Hearing – 49 McCain Street

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

PROPERTY: PID 10084580, 49 McCain Street

REZONING: from “MU-2” Mixed Use Core Zone to “MU-1” Mixed Use Main Street Zone

PURPOSE: The property owner would like to operate a daycare centre in the existing building, and due to a zoning map change, it is no longer a permitted use in the MU-2 zone.

No submissions for or against the proposed rezoning were received, but it was noted several of the comments received for the Old Schoolhouse Lane rezoning applied for this request as well.

A letter was read from Assistant Development Officer Nick Redden, advising he did not have any concerns about the proposed rezoning.

A letter from the P.A.C. was read that recommended Council proceed with the proposed rezoning of PID 10084580 from “MU-2” Mixed Use Core Zone to “MU-1” Mixed Use Main Street Zone with no terms or conditions.

Council will consider 1st and 2nd readings under New Business.

APPROVAL OF MINUTES:

MOTION: To ratify approval of the October 11, 2022 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #128-2022

BUSINESS ARISING FROM MINUTES:

a. Municipal Reform

- The CAO has continued meetings with the Transition Facilitator regarding the CAO position, the budget process, the budget details, administrative matters, and human resource matters.
- The Transition Facilitator made the decision that Carleton North will be going with the WVRSC for its planning and building inspection services because other than Florenceville-Bristol, the rest of the area used them in the past and Florenceville-Bristol is only 16% of the population and 33% of the tax base.
- The Province is not going to be reimbursing any expenses for Carleton North. The draft budget was increased accordingly to cover these expenses.
- The final budget recommendation was sent to the Transition Facilitator this week.
- The CAO continued talks with the HR Consultant to determine the new organizational structure.

b. Regional Service Commission (RSC) Reform

- The Mayor and CAO met with both the municipal and RSC Transition Facilitators and the RSC CEO to discuss the cost of the planning for Carleton North.
- The planning cost will be approximately \$87,000 more for the RSC to provide than the Town’s contractors, but the Transition Facilitator feels the RSC is the best provider since the majority of the District of Carleton North is already using the RSC for planning.
- Barb Sharp was appointed to the new position of Director of Tourism for the RSC.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for November 2022 as presented, with unpaid bills in the amount of \$5,998.40, and ratify paid bills in the amount of \$2,819.90, for a total of \$8,813.30. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #129-2022

MOTION: To accept the General Operating Fund Financial Reports for November 2022 as presented and ratify paid bills in the amount of \$461,392.72 and approve payment of unpaid bills in the amount of \$1,147,819.53 for a total of \$1,609,212.25. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #130-2022

CORRESPONDENCE:

a. Dog Report

The September and October Dog Reports were reviewed. There were no new calls for animal control service in September or October. A warning was issued in October to have a resident renew their dog tags, and they complied.

b. Noise Concerns

A letter was read from Dr. Clay Marco, outlining his concerns for enjoyment of the one's property as well as being able to enjoy frequenting local businesses due to excessive noise from ATVs and dirt bikes on Town streets. He wanted the Town to adopt and enforce a Noise By-law that would eliminate the excessive noise created by the illegal use of these motorized vehicles.

c. Family Violence Awareness Month

A letter was read from Manon Albert, Chair of the River Valley Caring Communities Committee, asking the Town to string purple lights up on a building to symbolize that domestic violence has no place in our community. Staff suggested the Library window or a lamp post could be suitable options. Christmas lights will be lit following the Nov 24 Tree Lighting event.

MOTION: To display a string of purple lights on a location determined by staff until the Christmas light season starts. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #131-2022

d. 50th Annual Christmas Miracle

A letter was read from the Florenceville Kin Club's Christmas Miracle Committee, asking for support or suggestions of families with young children who could use a box containing ingredients for a traditional Christmas dinner as well as gifts for each child. The Town is planning on their annual \$250 contribution.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

Attended a Board Meeting for the Andrew & Laura McCain Art Gallery (ALMAG). Volunteered with the ALMAG Annual Donation Appeal. ALMAG hosted a reception for the McCain Family AGM where the family learned about the gallery activities. The annual Small Works show opens November 19 to December 17. The Carleton Victoria Arts Council presented “Silver Wolf” and “the Once” concerts. Attended the Outstanding Citizen Awards at the Western Valley Multiplex and the Theatre New Brunswick play “Bluebirds”. Attended the Andrew & Laura McCain Library Board Meeting and was asked to stay on as a community representative on the Board. Attended the Florenceville Legion Remembrance Day Ceremony.

Councillor Ryan Dickinson:

Attended the Rural Crime Community Meeting.

Councillor David Trafford:

Attended the Rural Crime Community Meeting.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Noted that the Remembrance Day banners looked beautiful and thanked staff for the cleanliness of the Town from end to end. Mentioned that the Northern Carleton Recreation Centre progress is really progressing and looks impressive and that he looks forward to a tour.

Councillor Dan Guest:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:

a. ACOA Rediscover Main Street Grant

As part of agreement with ACOA’s Rediscover Main Street initiative, which included the Tuesday in the Park summer music event, the Town’s financial contribution to the project was to invest a minimum of \$27,663 to Christmas decorations. The decorations would include 25 LED lamppost lights, a tree topper for the potato barrel Christmas tree and 6 custom tree stands. The funds would come out of the tourism operating budget.

MOTION: To purchase Christmas decorations at a cost of \$27,663 to fulfill the Town’s obligation for ACOA’s Rediscover Main Street funding. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #132-2022

b. NCCC Compressor

Council reviewed 2 quotes to replace the broken compressor at the arena. One was from Cimco and the other from Black & McDonald. Staff recommended it be purchased from Cimco because they already know our system, and they were the lowest quote.

MOTION: To purchase a new Mycom N4WB compressor for the NCCC from Cimco at a cost of \$115,668.88 plus HST including installation. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #133-2022

c. Bristol Splash Pad

Council reviewed three quotes received to replace the Bristol Splash Pad. Staff recommended Leon's Pools & Spas since they were the lowest bid.

MOTION: To award the Bristol Splash Pad replacement contract to Leon's Pools & Spas at a cost of \$95,815 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Nancy Giggie.

CARRIED. #134-2022

d. Proposed rezoning – 6 Welch Street

Council discussed the items presented in the Public Hearing for amendments 12A-3 and 13B-3.

i. Municipal Plan By-law 12A, Proposed Amendment 12A-3, PID 10237113

MOTION: To proceed with the first reading by summary for the proposed amendment 12A-3 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #135-2022

First reading by summary, Amendment No. 12A-3 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10237113 at 6 Welch Street from "C-1" Neighbourhood Commercial Zone to "C-2" General Commercial Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 12A-3 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #136-2022

Second reading by title, Amendment No. 12A-3 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

The 3rd and final reading by title will be considered at the next Council meeting.

ii. Zoning By-law 13B, Proposed Amendment 13B-3, PID 10237113

MOTION: To proceed with the first reading by summary for the proposed amendment 13B-3 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #137-2022

First reading by summary, Amendment No. 13B-3 to By-law No. 13B for the purpose of rezoning the property located at PID 10237113 at 6 Welch Street from "C-1" Neighbourhood Commercial Zone to "C-2" General Commercial Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 13B-3 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #138-2022

Second reading by title, Amendment No. 13B-3 to By-law No. 13B, A By-law to Adopt the Florenceville-Bristol Zoning By-law.

The 3rd and final reading by title will be considered at the next Council meeting.

e. Proposed rezoning – 17 Old Schoolhouse Lane

Council discussed the items presented in the Public Hearing for amendments 12A-4 and 13B-4.

i. Municipal Plan By-law 12A, Proposed Amendment 12A-4, PID 10083772

MOTION: To proceed with the first reading by summary for the proposed amendment 12A-4 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #139-2022

First reading by summary, Amendment No. 12A-4 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10083772 from “INST” Institutional Zone to “MU-1” Mixed Use Main Street Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 12A-4 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #140-2022

Second reading by title, Amendment No. 12A-4 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

The 3rd and final reading by title will be considered at the next Council meeting.

ii. Zoning By-law 13B, Proposed Amendment 13B-4, PID 10083772

MOTION: To proceed with the first reading by summary for the proposed amendment 13B-4 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #141-2022

First reading by summary, Amendment No. 13B-4 to By-law No. 13B for the purpose of rezoning the property located at PID 10083772 from “INST” Institutional Zone to “MU-1” Mixed Use Main Street Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 13B-4 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #142-2022

Second reading by title, Amendment No. 13B-4 to By-law No. 13B, A By-law to Adopt the Florenceville-Bristol Zoning By-law.

The 3rd and final reading by title will be considered at the next Council meeting.

f. Proposed rezoning – 49 McCain Street

Council discussed the items presented in the Public Hearing for amendments 12A-5 and 13B-5.

i. Municipal Plan By-law 12A, Proposed Amendment 12A-5, PID 10084580

MOTION: To proceed with the first reading by summary for the proposed amendment 12A-5 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #143-2022

First reading by summary, Amendment No. 12A-5 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10084580 from “MU-2” Mixed Use Core Zone to “MU-1” Mixed Use Main Street Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 12A-5 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #144-2022

Second reading by title, Amendment No. 12A-5 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

The 3rd and final reading by title will be considered at the next Council meeting.

ii. Zoning By-law 13B, Proposed Amendment 13B-5, PID 10084580

MOTION: To proceed with the first reading by summary for the proposed amendment 13B-5 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #145-2022

First reading by summary, Amendment No. 13B-5 to By-law No. 13B for the purpose of rezoning the property located at PID 10084580 from “MU-2” Mixed Use Core Zone to “MU-1” Mixed Use Main Street Zone.

MOTION: To proceed with the second reading by title for the proposed amendment 13B-5 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #146-2022

Second reading by title, Amendment No. 13B-5 to By-law No. 13B, A By-law to Adopt the Florenceville-Bristol Zoning By-law.

The 3rd and final reading by title will be considered at the next Council meeting.

OLD BUSINESS:

a. Pure Therapy Clinic, EIP Application

Council approved a \$10,000 Entrepreneurship Incentive Plan grant for Pure Therapy Clinic Inc. at the October Council meeting. \$5,000 was released to them last month, and the balance would be considered following their progress report. In addition to the renovations for the Airbnb, yoga and spa spaces, they have also drilled a new well.

MOTION: To pay Pure Therapy Clinic Inc. the \$5,000 balance of their Entrepreneurship Incentive Plan grant. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #147-2022

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 8:37pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #148-2022

NEXT MEETING DATE: December 13, 2022

MAYOR

CLERK

CLOSED MEETING:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (e) of the Local Governance Act: Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.

MAYOR

CLERK