

Town of Florenceville-Bristol
Regular Council Meeting
July 13, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Nancy Giggie, Councillor Ryan Dickinson, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: Approval of the July 13, 2021 Town Council Agenda. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #087-2021

APPROVAL OF MINUTES:

MOTION: Ratify approval of the June 8, 2021 Town Council Minutes as distributed. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #088-2021

PRESENTATIONS:

a. Fire Chief Update

The department attended 3 trees on power lines, 1 structure issue due to storm at Carleton North High School, 1 dumpster fire, 2 grass/brush fires, 4 motor vehicle accidents, 1 ambulance assist, 1 electrical fire and 2 alarm calls since the last Council Meeting. The department had water pump training and continued with their bi-weekly training and equipment checks. The department had a booth at the Outdoor Summer Market to meet with residents and to recruit new members. The department has also done some fundraising to send 3 underprivileged children to camp.

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for July 2021 as presented and ratify paid bills in the amount of \$9,789.27 and approve unpaid bills in the amount of \$1,026.36 for a total of \$10,815.63. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #089-2021

MOTION: To accept the General Operating Fund Financial Reports for July 2021 as presented and ratify paid bills in the amount of \$373,235.26 and approve payment of unpaid bills in the amount of \$198,357.90 for a total of \$571,593.16. Moved by Deputy Mayor Nancy White-McCauley, seconded by Councillor David Trafford.

CARRIED. #090-2021

CORRESPONDENCE:

a. Dog Report

There were two calls for Animal Control, both for dog bites on other dogs. Warnings were issued in both cases.

b. Thank You Letter

A Thank You letter was received from the Friendship Senior Citizens' Club. They are disbanding due to dwindling numbers and thanked Mayor and Council for the use of the Community Hall at no charge over the years.

c. RCMP NB Commanding Officer

A/Comm. Larry Tremblay congratulated Mayor and Councillors on their election and thanked for their commitment to their community. He provided some information and websites that may be of assistance during their term.

d. Canada Day and New Brunswick Day Celebrations

Two emails were read from Sandra McIntosh expressing her disappointment in cancellation of Canada Day celebrations, but understood the Town's reasons for doing so. She stressed the need to still celebrate Canada as a nation, and find ways to actively support the marginalized populations as we move to a better future. She is hopeful the Town can find a way to celebrate New Brunswick Day by decorating with some provincial flags.

e. AMANB Professional Certification

The Association of Municipal Administrators of New Brunswick awarded its Professional Certification Level 2 Intermediate to CAO/Clerk Sarah Pacey. Mayor Curtis noted his appreciation for the considerable extra time that was required to complete the Dalhousie University courses, in addition to her regular duties.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

Deputy Mayor Whyte-McCauley attended an orientation session for the Library Board.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Councillor Saunders spoke to Recreation Department about meeting monthly to discuss recreation matters and the importance of good volunteers and a pipeline to leverage for various programs. The Recreation Department would like to get information from the Construction Managers on the NCRC construction schedule so that they can share it proactively.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Councillor Trafford attended the Planning Advisory Committee meeting July 5. The P.A.C. unanimously approved a variance to allow a 0m side setback along Route 130 with no terms or conditions. They also approved a one-year temporary variance to allow backyard chickens at a property in a Residential Zone.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Mayor Curtis participated in the Tourism Design Charette on June 22 and attended the Municipal Reform Engagement Session for Region 12 on June 24. He also participated in the Union of Municipalities of New Brunswick meeting on July 2 to determine the new Zone Directors. Ian Kitchen, Mayor of Nackawic and Marianne Bell, Mayor of Perth-Andover were elected. There is also a meeting with DTI Minister Jill Green scheduled for July 21 to discuss the Old Florenceville Bridge.

NEW BUSINESS:

a. Northern Carleton Recreation Centre (NCRC) Fundraising Committee Member Ratification

A committee was formed to help with fundraising and sponsorship opportunities for the Northern Carleton Civic Centre addition.

MOTION: To ratify members of the NCRC Fundraising Committee as Kevin Hachey, Andrew Harvey, Geoff Ramalho, Megan Brennan, Jonathon Paterson, Charles Walker, Sharon Johnston, Natalie DeMerchant and Councillor Andy Saunders. Moved by Deputy Mayor Nancy White-McCauley, seconded by Councillor Dan Guest.

CARRIED. #091-2021

b. Planning Advisory Committee (PAC) Member Ratification

MOTION: To ratify members of the Planning Advisory Committee as Kevin Hachey, Michelle Brennan, Bill Groves, Elizabeth Campbell, and Councillor David Trafford. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #092-2021

c. Maple Street Tender

Council reviewed the bids received for the Maple Street tender, which included the addition of a dry well, milling and paving the street, and replacement of some sewer mains. Timothy Cook Construction Ltd. submitted the lowest bid, and was recommended by our engineers at WSP.

MOTION: To award the Maple Street tender to Timothy Cook Construction Ltd. at a cost of \$224,250.00 plus HST. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson.

CARRIED. #093-2021

d. Northern Carleton Recreation Centre (NCRC) Steel Tender

Council reviewed the bids received for the NCRC steel tender. MQM Quality Manufacturing submitted the lowest bid, and was recommended by our Construction Manager at Hatchard Engineering.

MOTION: To award the steel tender for the NCRC to MQM Quality Manufacturing Ltd. at a cost of \$1,567,300 plus HST. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #094-2021

e. Speed Limit Change on Centreville Road

The owners of the Amsterdam Inn had requested before construction began that the speed limit be reduced to 70km/h near their location on Centreville Road. They had an independent traffic study done that said the location of their driveway would be acceptable at the 80km/h speed limit, but would be improved if it was reduced by 10km/h. The Province has confirmed municipalities have the authority to determine speed limits on designated highways.

MOTION: To reduce the speed from the BMR to the Town limit near the Esso to 70km/h. Moved by Councillor Ryan Dickinson, seconded by Deputy Mayor Nancy White-McCauley.

CARRIED. #095-2021

f. Canada Community Revitalization Fund Application

A new funding opportunity was announced that may be well suited for a community and tourism revitalization project, mainly at Riverside Park and the Shogomoc Railway areas. The Canada Community Revitalization Fund aims to support communities as they reimagine, improve or expand community gathering spaces so that we can gather with friends, family and neighbours once public measures have eased. A vision and conceptual plan needs to be developed before the Town can apply for the funding, including an implementation plan. A quote was received from the Glenn Group for these requirements, who has been working on this file already, and therefore would be the most cost-effective option.

MOTION: To hire the Glenn Group at a cost of \$15,000 plus HST to prepare a vision, conceptual plan and implementation strategy for the Riverside Park, Bristol-Shiktehawk and Shogomoc Railway sites. Moved by Councillor Ryan Dickinson, seconded by Councillor Nancy Giggie.

CARRIED. #096-2021

OLD BUSINESS:

a. NB Trail

Outgoing Council reviewed the option to enter into a License of Occupation or a Lease Agreement with the province, which would have allowed blocks to be put up, but would have also made the Town liable for any damage or injury caused by the placement of the blocks. The new Council reviewed again, and agreed with their decision to let the Province enforce their non-motorized designated usage, and for the Town not to enter into an agreement.

b. Path to Green Facility Reopenings

In April this year, Council agreed to reopen the Community Hall to the regular user clubs without access to the kitchen, but not to allow others to rent it at that time. Also in March this year, Councillors did not want permission granted to Peddlers to set up on Town property until Town businesses could open at full capacity. With the province transitioning through the Path To Green, all provincial restrictions will be removed once 75% of the population has two doses of the vaccine.

MOTION: To remove restrictions for the Community Hall and Peddlers effective once the Province removes the Mandatory Order. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #097-2021

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:53pm. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #098-2021

NEXT MEETING DATE: August 17, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

MAYOR

CLERK