

Town of Florenceville-Bristol
Regular Council Meeting
November 8, 2016 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Tom Davidson, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, Chief Administrative Officer/Clerk

REGRETS:

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:10 pm.

APPROVAL OF AGENDA:

MOTION: Approval of the November 8, 2016 Town Council Agenda with the addition of discussions on File Destruction, Nightingale Developments and Community Restructuring under New Business. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Tom Davidson.

CARRIED. #137-2016

PRESENTATIONS:

Fire Chief Andrew Cougle:

The Fire Department has responded to three motor vehicle accidents and a flue fire. They had their annual hall cleaning and equipment check and it went well. They are taking part in shared training in Bath regarding search and rescue for multi-unit dwellings.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the October 11th, 2016 Town Council Minutes as distributed. Moved by Councillor Dan McCarthy and seconded by Councillor Nancy Whyte-McCauley.

CARRIED. #138-2016

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the General Operating Fund Financial Reports for October 2016 as presented and ratify paid bills in the amount of \$225,245.86 and approve payment of unpaid bills in the amount of \$197,410.55 for a total of \$422,656.41. Moved by Councillor Tom Davidson, seconded by Councillor Janice Kinney.

CARRIED. #139-2016

MOTION: To accept the Utility Operating Fund Financial Reports for October 2016 as presented and ratify paid bills in the amount of \$920.30 and approve unpaid bills in the amount of \$1,277.20 for a total of \$2,147.50. Moved by Councillor Tom Davidson, seconded by Councillor Nancy Whyte McCauley.

CARRIED. #140-2016

CORRESPONDENCE:

- a. Dog Control Report:
Council reviewed the Dog Control Report for October.
- b. Thank You Card from the Florenceville Garden Club
Council reviewed a thank you card from the Florenceville Garden club for letting them plant their Celebration Garden in Riverside Park.
- c. Letter from the Town of Hartland
Council reviewed a letter from the Town of Hartland regarding regional fire equipment. Hartland is asking for a meeting to discuss this opportunity. Sarah will set up a meeting with Hartland and the Town Fire Committee.
- d. Sponsorship letter from the Potato Barrel Classic Inc.
Council reviewed a request for sponsorship for the Potato Barrel Classic Inc.

MOTION:

Council will donate \$250 to the Potato Barrel Classic. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Tom Davidson.

CARRIED. #141-2016

- e. Email Regarding Speed in Lovely Subdivision
Mayor Karl Curtis received an email asking if anything can be done to reduce the speed in the Lovely Subdivision. Sarah will ask Rick Cogle to look into this and make a recommendation on how it should be addressed.

COUNCILLOR REPORTS:

Councillor Tom Davidson:

The Finance Committee completed meetings with Department Heads to get their input into the 2017 budget.

Councillor Janice Kinney:

Everything went very well with How-O-Scream. There was a good turnout considering the weather and everyone really enjoyed it. Janice received another call on the speed on Juniper Rd. Sarah will contact the Town RCMP representative to determine a course of action.

Councillor Dan Guest:

Met with Chris Stacey about a potential Northern Carleton Civic Centre expansion. We are waiting for various project costs before it can be discussed with Council.

Councillor Elizabeth Campbell:

Had Library meeting today and provided copies of the AGM and budget reports to Council for their information.

Councillor Dan McCarthy:

Suggested the Town consider adding a community sign outlining what is going on in the community for residents (an option could be something like they have in Centreville).

Councillor Nancy Whyte-McCauley:

Nothing to report.

Mayor Karl Curtis:

Country Music Hall of Fame event was very good and well attended with most of attendees from out of town.

NEW BUSINESS:a. Files for Destruction

Council discussed the request to destroy 2012-2013 records/documents and agreed they could be destroyed in accordance with the Municipal Records Authority of New Brunswick.

b. Strategic Plan

Council discussed a few potential options on how to carry out the strategic planning process. They agreed to review the 2013-2018 Strategic Plan and give Sarah input into how this exercise should be undertaken.

c. Bristol-Shiktehawk site

Sarah updated Council on discussions she had with representatives from the Department of Tourism Heritage and Culture. They said it is possible to develop this site and that they can work with us on the process. Council will consider this during strategic planning.

d. Nightingale Developments Subdivision Plan

Councillor/P.A.C Chairperson Janice Kinney reviewed a letter addressed to Council from the Planning and Advisory Committee (P.A.C). In summary, the letter recommended that the “tentative” subdivision plan for Nightingale Developments Ltd be approved, but the following conditions need to be met at the Developer’s expense before the project can move forward:

1. A baseline noise level reading is taken at the Bell Canada location with a clear understanding and guidelines outlined for acceptable noise level in the future.
2. A review of the drainage plan for the property by Bell Canada and the Town.

MOTION: To accept the P.A.C. recommendations and approve the Nightingale “tentative” subdivision plan with the conditions outlined above by the P.A.C. Moved by Councillor Tom Davidson, seconded by Councillor Dan McCarthy.

CARRIED. #142-2016

Council discussed the financial commitments that they are willing to incur for this development. They determined they would install the sewer line this fall and asphalt the street/cul-de-sac once it is constructed to DTI standards. Council has asked that staff develop a contract between the Town and Nightingale Developments including reasonable conditions that should be met. Conditions discussed included that the Developer have the development done by a specified date or a percentage of costs will have to be paid back to the Town by the Developer and that the Developer start paying for sewer service once the sewer line has been constructed.

MOTION: To pay for the installation of the main sewer line in the Nightingale Developments subdivision and to asphalt the street/cul-de-sac once it is constructed to DTI standards. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #143-2016

e. Community Restructuring

Sarah gave Council an update on a conversation she had with the Department of Environment and Local Government. A needs assessment regarding potential community restructuring in the region is going to be undertaken shortly. If Council would like to take part in that needs assessment Council needs to do a resolution to that affect. Sarah will send Council the information for review.

OLD BUSINESS:

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 8:30pm. Moved by Councillor Janice Kinney, seconded by Councillor Tom Davidson.

CARRIED. #144-2016

NEXT MEETING DATE: December 20, 2016

MAYOR

CLERK