

**Town of Florenceville-Bristol**  
Regular Council Meeting  
September 8, 2020 @ 7:00pm

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Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services  
Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:01pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the September 8, 2020 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #115-2020

**PRESENTATIONS:**

a. Fire Chief, Andrew Cogle

The department attended one structure fire, one flower planter fire, two motor vehicle accidents, four alarm calls and one power line down since the August Council Meeting. The department completed a Pumper training exercise on August 29.

b. Policing, Break-ins, ATVs

Resident David Hunter presented his concerns about lack of policing, break-ins and ATVs operating on the NB Trail and Town streets.

c. Jake Brake

Council discussed a letter they received requesting that they install signs that jake brakes are prohibited on Route 105 and the interchanges of Route 130. Staff will follow up with DTI to request permission to install the signs and reach out to local transportation companies to ask that they refrain from using jake brakes in the Town limits.

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the August 11, 2020 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #116-2020

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for August 2020 as presented and ratify paid bills in the amount of \$8,315.74 and approve unpaid bills in the amount of \$100.38 for a total of \$8,416.12. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #117-2020

**MOTION:** To accept the General Operating Fund Financial Reports for August 2020 as presented and ratify paid bills in the amount of \$171,001.68 and approve payment of unpaid bills in the amount of \$53,775.09 for a total of \$224,776.77. Moved by Councillor Elizabeth Campbell, seconded by Councillor David Trafford.

CARRIED. #118-2020

**CORRESPONDENCE:**

a. Dog Report

NBSPCA received no calls in August.

**COUNCILLOR REPORTS:**

Councillor David Trafford:

The Bugle-Observer reported on September 8 that the Western Valley Regional Service Commission (WVRSC) is also reviewing the possibilities of a Regional Police Force.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Attended a WVRSC meeting on September 3 in which the 2021 budget was discussed including the possibility of regional policing and the NB Trail.

Deputy Mayor Nancy Whyte-McCauley:

CVArts is showcasing Mike Biggar at 2 shows on September 10 at the Second Wind Music Centre. ALMAG is showing Roy Tibbits for the month of September. He will be painting on-site for 2 Saturdays.

Councillor Dan McCarthy:

Nothing to report.

**NEW BUSINESS:**

a. Planning & Development Grant Applications

The Town received two applications, for which staff had provided feedback and recommend grant amounts for each. The grant pays 85% of the approved grant when the project is 50% complete, and pays the balance based on the actual property assessment increase after completion.

i. Hotel

Council reviewed the application for a multi-million-dollar hotel on Centreville Road in a previous closed session.

**MOTION:** To approve a \$165,000 Planning and Development Grant for deWinter Brothers Investments Limited with distribution of funds as outlined in the Planning and Development Grant Policy. Moved by Deputy Mayor Nancy Whyte McCauley, seconded by Councillor Dan Guest.

CARRIED. #119-2020

ii. Shamrock Court Apartment #2

Council reviewed an application from Brennan Developments Ltd. for a new apartment building nearing completion at Shamrock Court. Council would like to review the application further in a closed session because it could cause financial gain or loss to the applicant.

b. Canteen at NCCC

Unless the regulations change, the number of patrons that will come into the NCCC for ice programs will be drastically reduced.

**MOTION:** To waive the rent for the Canteen operator until it is reasonable for the business to open. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #120-2020

c. Procurement Policy Amendments

Staff have proposed changes to reflect inflation adjustments in the province's Procurement Act, clarification to the tender approval procedure, and amending the quote form to specify when a permit is required.

**MOTION:** To adopt the proposed amendments to the Town of Florenceville-Bristol Procurement Policy No. 13 as presented. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #121-2020

**OLD BUSINESS:**

a. Peddlers on Town Land

Council revisited their decision not to allow Peddlers to use Town property until September 15. One business has allowed two different Peddlers to set up on their property. The Town did not receive any complaints about them. One Peddler asked to use the park only to plug in overnight Sept 9, and they would like to set up in October to sell. Council determined that they would like to continue to deny permission for peddlers on Town property as our local businesses continue to recover from the effects of the COVID-19 pandemic.

**MOTION:** To deny permission for Peddlers to set up on Town property until the April 2021 Council Meeting. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #122-2020

**MOTION:** Deputy Mayor Nancy Whyte-McCauley moved that Council begin a closed session at 7:44pm. Seconded by Councillor Dan Guest.

CARRIED. #123-2020

**MOTION:** Deputy Mayor Nancy Whyte-McCauley moved that Council begin an open session at 8:56pm. Seconded by Councillor Dan McCarthy.

CARRIED. #124-2020

**MOTION:** To approve a \$10,500 Planning and Development Grant for Brenan Developments Ltd. relating to construction of Shamrock Court Apartment #2 with the final 15% held back until the required fence has been installed. Moved by Councillor Dan Guest and seconded by Councillor Elizabeth Campbell.

CARRIED. #125-2020

**MOTION:** To ratify the 8754 Main Street sidewalk work by Sticks and Stones for \$27,000 plus HST. Moved by Councillor Dan McCarthy, seconded by Councillor David Trafford.

CARRIED. #126-2020

**MOTION:** To approve the remaining sidewalk work for the block between the Post Office to River Arts Centre including the portion along the cemetery for \$72,000 plus HST by Sticks and Stones. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #127-2020

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 8:59pm. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #128-2020

NEXT MEETING DATE: October 13, 2020

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

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MAYOR

\_\_\_\_\_  
CLERK