

**Town of Florenceville-Bristol**  
Regular Council Meeting  
April 18, 2017 @ 7:00pm

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**ATTENDANCE:**

Council: Mayor Karl Curtis, Deputy Mayor Tom Davidson, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, Chief Administrative Officer/Clerk and Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:**

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:03 pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the March 14, 2017 Town Council Agenda. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #035-2017

**PRESENTATIONS:**

a. Fire Chief Andrew Cougle

Received ballpark costs for a new rescue vehicle and will meet with the Fire Committee to review and make a recommendation to Council. Planning a defensive driving course for firefighters. There were a couple of flue fires and one structural fire in a vacant home in Greenfield since the last update. The Pumper water tank leak was fixed under warranty and the Pumper/Tanker water tank was also fixed.

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the March 14<sup>th</sup>, 2017 Town Council Minutes as distributed. Moved by Councillor Nancy Whyte-McCauley and seconded by Councillor Dan McCarthy.

CARRIED. #036-2017

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the General Operating Fund Financial Reports for March 2017 as presented and ratify paid bills in the amount of \$279,849.13 and approve payment of unpaid bills in the amount of \$515,097.85 for a total of \$794,946.98. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Nancy Whyte-McCauley.

CARRIED. #037-2017

**MOTION:** To accept the Utility Operating Fund Financial Reports for March 2017 as presented and ratify paid bills in the amount of \$1,872.18 and approve unpaid bills in the amount of \$133,305.93 for a total of \$135,178.11. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #038-2017

**CORRESPONDENCE:**

a. Dog Control Report:

Council reviewed the Dog Control Report for March.

**COUNCILLOR REPORTS:**

Councillor Tom Davidson:

Asked if the lights on the covered bridge will be replaced before the bridge opened and Sarah said she would check and see if it can be done. Also asked about replacing the flags on bridge and Sarah said they will be done ASAP.

Councillor Janice Kinney:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Councillor Dan McCarthy:

Nothing to report.

Councillor Nancy Whyte-McCauley:

Had a phone call from Allison McCain asking what we plan to do for beautification this year and if we have a larger project in mind they would consider cost sharing with the Town. The Beautification Committee will review and make a recommendation to Council. The Andrew & Laura McCain Art Gallery Guess Who's Coming for Dinner event is being held on April 29<sup>th</sup> and tickets are \$60. The Gallery is partnering with Mike McEwing to complete a mural in celebration of Canada 150 that will be hung on the River Arts Centre afterward. The last CVArts show is Eh440 on May 6<sup>th</sup>.

Mayor Karl Curtis:

Outlined meetings he and Sarah have attended in the last month including several meetings on potential community restructuring, a meeting with the RCMP and a Zone meeting for the Union of Municipalities. Also mentioned that there is a Provincial Canada 150 NB Day event meeting being held April 20<sup>th</sup> at 10am to discuss details of that event and he and Sarah are taking part in.

**NEW BUSINESS:**

a. Move funds from General Capital Reserve Fund for Jim Davis Dr

**MOTION:** To move \$313,746.50 from the General Capital Reserve Fund to the General Operating Fund to cover the capital project of installing the modular bridge on Jim Davis Dr to be paid to the Minister of Finance as per invoice #40031516. Moved by Councillor Tom Davidson, seconded by Councillor Elizabeth Campbell.

CARRIED. #039-2017

b. Appointment of Auditor for 2017

Deputy Mayor Tom Davidson suggested Oulton Parkinson Walker be selected again as they can provide consistency in the auditing process.

**MOTION:** To appoint Oulton Parkinson Walker as the 2017 Town auditors. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Janice Kinney.

CARRIED. #040-2017

c. 2017-2020 Strategic Plan and 2017 Operational Plan

Council discussed the draft 2017-2020 Strategic Plan and the draft 2017 Operational Plan and determined they would like to approve it as presented.

**MOTION:** To approve the 2017-2020 Strategic Plan and the 2017 Operational Plan as presented. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #041-2017

d. Appointment of the Administrative Services Manager/Assistant Clerk

**MOTION:** To ratify the appointment of the new Administrative Services Manager/Assistant Clerk, Michelle Derrah. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #042-2017

**OLD BUSINESS:**

a. Rezoning of 8550 Main Street – Former RCMP Barracks:

1. Third Reading of Amendment No. 12-07 (Municipal Plan):

**MOTION:** Third reading by title, Amendment No. 12-07 to By-Law No. 12, A By-Law to Adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID: for the purpose of rezoning the property located at PID: 10083079 – 8550 Main Street from “INST” Institutional to “R1” Single Family Residential for the purpose of a single family home conversion. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #043-2017

2. Third Reading of Amendment No. 13-07 (Zoning):

**MOTION:** Third reading by title, Amendment No. 13-07 to By-Law No. 13, A By-Law to Adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID: for the purpose of rezoning the property located at PID: 10083079 – 8550 Main Street from “INST” Institutional to “R1” Single Family Residential for the purpose of a single family home conversion. Moved by Deputy Mayor Tom Davidson, seconded by Councillor Dan Guest.

CARRIED. #044-2017

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 7:50pm. Moved by Councillor Janice Kinney seconded by Deputy Mayor Tom Davidson.

CARRIED. #045-2017

NEXT MEETING DATE: May 9, 2017

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MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

The following matters were discussed:

Financial Gain or Loss

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MAYOR

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CLERK