

Town of Florenceville-Bristol
Regular Council Meeting
December 19, 2017 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Councillor Dan Guest, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, Chief Administrative Officer/Clerk

REGRETS: Councillor Elizabeth Campbell

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: Approval of the December 19th, 2017 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley seconded by Councillor Janice Kinney.

CARRIED. #143-2017

PRESENTATIONS:

a. Andrew Cougle, Fire Chief

The Fire Department had the 3 motor vehicle accidents this month. Fire Chief Cougle attended the fall Fire Conference on November 24th and 25th. Many of the speakers were speaking about protection for firefighters. The organizers are encouraging an additional Town representative to attend next year to see how regulations are going to change and the implications it will have on budget. Completed budget for 2018 and continued training every second Monday.

Conflict of Interest

A Conflict of Interest was declared by Councillor Dan Guest regarding the proposed rezoning of 4728 Juniper Road. He left Council Chambers at 7:08pm while it was reviewed by remaining members.

b. Public Presentation Rezoning 4728 Juniper Road, PID # 10282564:

Council is considering amending the Municipal Plan, By-Law # 12 and the Zoning By-Law # 13 by rezoning the following property:

PROPERTY:	PID: 10282564, 4728 Juniper Road
REZONING:	from "INST" Institutional to "C-3" General Commercial
PURPOSE:	for the purpose of allowing office rental space or a daycare

PAC recommended that Council proceed with rezoning the above mentioned property. Council agreed to move forward with the rezoning process. The next phase is advertising for the Public Hearing.

MOTION: To initiate rezoning, PID # 10282564 – 4728 Juniper Road from "INST" Institutional to "C-3" General Commercial for the purpose of allowing office rental space or a daycare. Public Hearing Date is set for February 13, 2018. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan McCarthy.

CARRIED.#144-2017

Councillor Dan Guest returned to Council Chambers at 7:12pm.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the November 21st, 2017 Town Council Minutes as distributed. Moved by Councillor Janice Kinney and seconded by Councillor Dan McCarthy.

CARRIED. #145-2017

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for November 2017 as presented and ratify paid bills in the amount of \$27,226.20 and approve unpaid bills in the amount of \$609.33 for a total of \$27,835.53. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #146-2017

MOTION: To accept the General Operating Fund Financial Reports for November 2017 as presented and ratify paid bills in the amount of \$268,381.39 and approve payment of unpaid bills in the amount of \$192,570.05 for a total of \$460,951.44. Moved Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #147-2017

CORRESPONDENCE:

- a. Dog Control Report:
Council reviewed the Dog Control Report for November.

COUNCILLOR REPORTS:

Councillor Dan Guest:
Nothing to report.

Councillor Elizabeth Campbell:
Nothing to report.

Mayor Karl Curtis:
Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:
--Had an HR Committee Meeting and will be bringing some recommendations forward at the January meeting.

Councillor Dan McCarthy:
Nothing to report.

Councillor Janice Kinney:
Nothing to report.

NEW BUSINESS:

a. Resolutions to Transfer Funds for Year Ending December 31, 2017

MOTION: To transfer \$50,000 from the General Capital Reserve Fund to the General Capital Fund for the Fire Rescue Vehicle purchase. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #148-2017

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2017 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$213,000 from the General Operating Fund to the General Capital Reserve Fund. Moved by Councillor Janice Kinney and seconded by Councillor Dan Guest.

CARRIED. #149-2017

Adopted this 19th day of December, 2017 by the Council of the Town of Florenceville-Bristol.

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2017 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$13,000 from the General Operating Fund to the General Capital Reserve Fund for the purchase of Fire Protection apparatus replacement. Moved by Councillor Dan McCarthy and seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #150-2017

Adopted this 19th day of December, 2017 by the Council of the Town of Florenceville-Bristol.

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2017 it is deemed there will be a surplus of funds in the Utility Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$24,500 from the Utility Operating Fund to the Utility Capital Reserve Fund. Moved by Councillor Dan McCarthy and seconded by Councillor Dan Guest.

CARRIED. #151-2017

Adopted this 19th day of December, 2017 by the Council of the Town of Florenceville-Bristol.

OLD BUSINESS:

a. Amendments to Peddler By-Law No. 11

MOTION: Third reading by title only of the Amended Florenceville-Bristol By-law No. 11, A By-law relating to Peddlers to adopt and enact By-law No. 11 and repeal all by-laws inconsistent or in conflict with this by-law. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #152-2017

b. Third Reading of Amendment No. 12-09 (Municipal Plan):

MOTION: Third reading by title, Amendment No. 12-09 to By-Law No. 12, a By-Law to adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID # 10262020 - 207 Burnham Road, from “C-2” Neighbourhood Commercial to “C-3” General Commercial. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED # 153-2017

c. Third Reading of Amendment No. 13-09 (Zoning):

MOTION: Third reading by title, Amendment No. 13-09 to By-Law No. 13, a By-Law to adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID # 10262020 - 207 Burnham Road, from “C-2” Neighbourhood Commercial to “C-3” General Commercial. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED # 154-2017

d. Correcting Wording of Previous Reserve Motions

The motions to transfer funding were worded incorrectly therefore the following motions are rescinded: 039-2017, 051-2017, 063-2017, 086-2017 and 117-2017. Please find below the corrected motions:

1. Transfer funds from General Capital Reserve Fund for Jim Davis Dr

MOTION: To transfer \$313,746.50 from the General Capital Reserve Fund to the General Capital Fund to cover the capital project of installing the modular bridge on Jim Davis Dr. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #155-2017

2. Transfer funds from Utility Capital Reserve Fund for Jim Davis Dr

MOTION: To transfer \$148,031.89 from the Utility Capital Reserve Fund to the Utility Capital Fund to cover the capital projects of installing the sewer for the Nightingale Development and installing the lift station on Jim Davis Dr. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #156-2017

3. Transfer funds from Utility Capital Reserve Fund for Jim Davis Dr

MOTION: To transfer \$ 28,197.21 from the Utility Capital Reserve Fund to the Utility Capital Fund to cover the capital project of installing the lift station on Jim Davis Dr. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice.

CARRIED. #157-2017

4. Transfer funds from Utility Capital Reserve Fund for Jim Davis Dr

MOTION: To transfer \$19,294.92 from the Utility Capital Reserve Fund to the Utility Capital Fund to cover the capital projects for extra work done by DTI on Jim Davis Drive sewer. Moved by Dan Guest, seconded by Janice Kinney.

CARRIED. #158-2017

5. Transfer funds from Utility Capital Reserve Fund for Jim Davis Dr

MOTION: To transfer \$26,243.73 from the Utility Capital Reserve to the Utility Capital Fund to pay for engineering and the construction holdback for Jim Davis Drive sewer. Moved by Councillor Janice Kinney, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #159-2017

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 7:40pm. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #160-2017

NEXT MEETING DATE: January 9, 2018

MAYOR

CLERK