

Town of Florenceville-Bristol
Regular Council Meeting
December 15, 2020 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: Approval of the December 15, 2020 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #151-2020

PRESENTATIONS:

a. Fire Chief, Andrew Cogle

The department attended one alarm call, one assumed structure fire, one tree that took down a power line, and one motor vehicle accident since the November Council Meeting. The department has been continuing equipment checks when Public Health guidelines allow. They have 6 new firefighters taking the Level 1 Firefighting Course in January.

b. Public Presentation – 11 Centennial Crescent Rezoning Request

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan By-Law No. 12A and the Zoning By-law No. 13B by rezoning the following property:

PROPERTY: PID: 10248664, 11 Centennial Crescent

REZONING: from “R2” Residential Mixed Zone to “MU-1” Mixed-Use Main Street Zone

PURPOSE: the property owner also owns adjoining PIDs on McCain Street and would like to use with 11 Centennial Crescent property to build office spaces which may include a medical clinic and parking.

MOTION: To initiate rezoning, PID 10248664 located at 11 Centennial Crescent from from “R2” Residential Mixed Zone to “MU-1” Mixed-Use Main Street Zone for the purpose to build office spaces which may include a medical clinic and parking. Council formally request the written views of the Planning and Advisory Committee with regards to the rezoning and set the Public Hearing date for February 9, 2021. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #152-2020

APPROVAL OF MINUTES:

MOTION: Ratify approval of the November 10, 2020 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley seconded by Councillor Dan McCarthy.

CARRIED. #153-2020

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for November 2020 as presented and ratify paid bills in the amount of \$13,589.00 and approve unpaid bills in the amount of \$513.95 for a total of \$14,102.95. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #154-2020

MOTION: To accept the General Operating Fund Financial Reports for November 2020 as presented and ratify paid bills in the amount of \$344,496.13 and approve payment of unpaid bills in the amount of \$275,608.49 for a total of \$620,104.62. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #155-2020

CORRESPONDENCE:

a. Dog Report

NBSPCA received no calls in November.

b. Horizon Health Letter

The Minister of Health K. Dorothy Shephard sent Mayors a letter outlining the challenges they see in the New Brunswick healthcare system. To ensure they understand the issues, they will be doing a consultation in the new year, so they can establish a five-year health plan. They would like Mayors to provide them with a vision statement that clearly outlines their vision for quality healthcare by December 31, 2020.

c. Kinsmen Christmas Miracle

The Florenceville Kinsmen sent a letter asking for support for their annual Christmas Miracle program. The Town normally supports the Kinsmen Christmas Miracle during the Staff Christmas Party and other events, but could not get together this year to raise funds. Council decided to make a donation to support it this year.

MOTION: To donate \$1,500 to the Florenceville Kin Club for their Annual Christmas Miracle program. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #156-2020

COUNCILLOR REPORTS:

Councillor David Trafford:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

ALMAG's Small Works is continuing until December 19. To date, sales this year have exceeded last year's stellar sales even with COVID. The Art of the Book Show also had tremendous success with people coming from all over the Province. Sarah Jones and Colin Smith will have a show starting on January 23. The River Art Centre workshops occurring this fall have been 95% full.

Councillor Dan McCarthy:

Councillor McCarthy has been hearing many concerns about the closure of the Old Florenceville Bridge and is hoping we will get an update from DTI on the plans to fix it in the near future.

NEW BUSINESS:

a. Resolutions to Transfer Funds for Year Ending December 31, 2020

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2020 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$71,000 from the General Operating Fund to the General Capital Reserve Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan Guest.

CARRIED. #157-2020

Adopted this 15th day of December, 2020 by the Council of the Town of Florenceville-Bristol.

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2020 it is deemed there will be a deficit of funds in the Utility Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$42,000 from the Utility Capital Reserve Fund to the Utility Operating Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Elizabeth Campbell.

CARRIED. #158-2020

Adopted this 15th day of December, 2020 by the Council of the Town of Florenceville-Bristol.

b. Safe Restart Program

The Province has announced a program to provide aide to municipalities as a result of the net impact of COVID-19 in 2020. It has not been announced at what percentage of the loss the province will reimburse, but the first step is to provide the figures relating to the COVID-19 impact.

MOTION: After a review of the municipality's 2020 COVID-19 impact, it was determined the Net COVID-19 loss for the Town of Florenceville-Bristol was \$60,254; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol had a Total of \$32,253 additional COVID-19 specific costs, a Total of \$84,622 COVID-19 specific losses, a Total of \$56,621 COVID-19 specific operational savings, and a Net \$60,254 COVID-19 loss. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #159-2020

c. User Fee Policy Amendment

Staff reviewed the current User Fee Policy and determined the only changes for 2021 would be to update the property rental amounts.

MOTION: To accept the proposed changes to the User Fee Policy No. 6 as presented. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #160-2020

d. Sign Request for Pine Street and Mclsaac Drive

A resident has been experiencing property damage resulting from tractor trailers who go onto Pine Street or Mclsaac Drive in error and cannot navigate the sharp turn without going onto the grass. They would like a No Transport Trucks sign put up at the entrance of Pine Street and the entrance of Mclsaac Drive. Staff feel it may be difficult to put up a sign at the Main Street entrance, but that a way finding sign might work better for that location.

MOTION: To put up a way finding sign near the entrance of Pine Street, and a No Transport Trucks sign at the entrance of Mclsaac Drive. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #161-2020

e. Sponsorship Grant Application – Valley Outdoor Centre

The Valley Outdoor Centre (VOC) submitted two applications for Sponsorship Grants through the Town's Community Grant, which would allow them to relocate some assets and provide for safe storage to prevent future thefts as well as for their cross-country ski program.

MOTION: To approve the Valley Outdoor Centre's two Community Grant Sponsorship Applications for relocation and secure equipment storage, and for their cross-country ski program. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #162-2020

OLD BUSINESS:

a. Rent Relief for Fresh and Shamrock Train Inn

Council reviewed a recommendation in September to bill Fresh and Shamrock Train Inn 25% of their usual rent due to lack of business caused by the COVID-19 restrictions. There were hopes that a new federal program would be able to assist, but the businesses are not able to fit into the parameters of the program.

MOTION: To continue waiving the rent for Fresh Fine Dining and Shamrock Train Inn & Suites, and revisit in March 2021. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #163-2020

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:38pm. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #164-2020

NEXT MEETING DATE: January 12, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (h) of the Local Governance Act: The access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems.

MAYOR

CLERK