

Town of Florenceville-Bristol
Regular Council Meeting
November 9, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Ryan Dickinson, Councillor Andy Saunders, Councillor Nancy Giggie

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: To approve the November 9, 2021 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #143-2021

PRESENTATIONS:

a. Fire Chief Update

The department attended 1 motor vehicle accident, 1 mutual aid structure fire, 1 tractor trailer fire, and 1 vehicle fire since the last Council Meeting. The department assisted with the Recreation Department's Cruisin' for Candy event at the Northern Carleton Civic Centre parking lot on October 31. Two firefighters have completed Block 2 of Level 1 training. The department continued with their bi-weekly training and equipment checks.

APPROVAL OF MINUTES:

MOTION: To ratify approval of the October 17, 2021 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Nancy Giggie.

CARRIED. #144-2021

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for November 2021 as presented and ratify paid bills in the amount of \$4,269.52 and approve unpaid bills in the amount of \$613.75 for a total of \$4,883.27. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #145-2021

MOTION: To accept the General Operating Fund Financial Reports for November 2021 as presented and ratify paid bills in the amount of \$678,221.80 and approve payment of unpaid bills in the amount of \$189,052.60 for a total of \$867,274.40. Moved by Councillor Andy Saunders and seconded by Councillor David Trafford.

CARRIED. #146-2021

CORRESPONDENCE:

a. Dog Report

There were two calls for Animal Control in October, both for dogs running at large. Verbal warnings were issued in each case.

b. Neighbourhood Watch

In May 2020, Council approved to pay for and install a sign on the Town's chain link fence by Maple Street. It got spray painted this summer, and the group is asking Council to buy another sign for the group.

MOTION: To purchase a replacement sign for the Neighbourhood Watch group on Maple Street and have Town staff attach it to the chain link fence. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #147-2021

c. Hayward House Recovery Centre

They are looking for donations for their silent auction, as well as monetary donations for their Christmas initiatives.

MOTION: To donate an article of clothing for Hayward House Recover Centre's silent auction. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #148-2021

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

Attended the New Brunswick Youth Orchestra Concert which was fabulous, and they were much appreciative of the donation from the Town. David Myles was the MC and preformed which was fantastic. Attended the Andrew & Laura McCain Art Gallery (ALMAG) Board Meeting and a Finance Committee Meeting. Visited the Stephen Hutchings show at Gallery 78 in Fredericton and the ALMAG opening for the Irene Tompkins show. There was a Carleton Victoria Arts Council show featuring Jason Price on November 6 which was well received. The Outstanding Citizens Awards have been rescheduled to November 19.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

The Northern Carleton Recreation Centre (NCRC) Sponsorship Committee has added new content to the website including the Sponsorship Package, Frequently Asked Questions and drawings of the facility. It can be found on the Town website under the Residents tab – NCRC Addition. The Committee will be getting more aggressive on fundraising in the coming weeks. Additionally, have heard some great comments on the new Veteran banners.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Getting very good comments on the Veterans Banners and people would like to see it expanded in the coming years.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Attended a Finance Committee Meeting as well as a Western Valley Regional Service Commission (WVRSC) Public Safety Meeting, WVRSC Policing Committee Meeting and WVRSC Board Meeting where the 2022 budget was approved. Will be attending a UMNB Zone Meeting on November 10 and a WVRSC Local Government Meeting on November 17.

NEW BUSINESS:**a. Planning & Development Grant Application**

Council reviewed an application from Buttermilk Creek Developments Inc. They are looking to start the first 10-unit apartment building on Centreville Road, if the rezoning goes through. The grant pays 85% of the approved grant when the project is 50% complete, and pays the balance based on the actual property assessment increase after completion.

MOTION: To approve a \$17,500 Planning & Development Grant for Buttermilk Creek Developments Inc. subject to approval of their rezoning application. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #149-2021

b. Utility Operating Fund 2022 Budget

Mayor Curtis outlined that the 2022 Utility Budget had a decrease of \$652 due to revenue being adjusted to match the sewer revenue collected in 2021 and a decrease in the surplus from the second previous year.

MOTION: BE IT RESOLVED THAT the Town of Florenceville-Bristol, pursuant to paragraph 117(4) of the Local Governance Act, approves the total budget of the Utility Operating Fund for 2022 of total revenues of \$315,388 and total expenditures of \$315,388. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #150-2021

c. General Operating Fund 2022 Budget

Mayor Curtis outlined that the recommended 2022 General Budget has an increase of \$214,095 mainly due to an increase in tax base of \$15,491,400 which increase the warrant by \$199,824. The recommended budget holds the tax rate at \$1.2899.

MOTION: BE IT RESOLVED THAT the Town of Florenceville-Bristol approves the total sum of \$3,685,257 be the total General Operating Fund budget of the Municipality, that the sum of \$3,114,877 be the Warrant of the Municipality and the Tax Rate of Florenceville-Bristol will be \$1.2899 for the year 2022. Council orders and directs the levying by the Minister of Local Government and Local Governance Reform of said amount of real property liable to taxation under the Assessment Act within the Municipality of Florenceville-Bristol. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #151-2021

d. Revised 2019-2023 Capital Investment Plan (CIP)

The Canada Community-Building Fund (CCBF), formerly known as the federal Gas Tax Fund (GTF), is a permanent source of funding provided to local governments biannually per the formula in the Canada-New Brunswick agreement. To receive the CCBF top-up of \$ \$112,044, we are required to submit a revised 2019-2023 CIP approved by Council which includes the top-up allocation. Council reviewed the recommended revisions to the 2019-2023 CCBF Five Year Capital Investment Plan.

MOTION: To adopt the document entitled Town of Florenceville-Bristol Five-Year Capital Investment Plan for the CCBF Administrative Agreement 2019-2023. Moved by Councillor Andy Saunders and seconded by Councillor Ryan Dickinson.

CARRIED. #152-2021

OLD BUSINESS:

a. Municipal Plan By-Law 12A, Proposed Amendment 12A-2 PID 10083814

Council considered the third reading to rezone a portion of PID 10083814 on Centreville Road from I-1 Light Industrial to R-3 Multi-unit Residential.

MOTION: To proceed with the third and final reading by title for Amendment 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Ryan Dickinson.

CARRIED. #153-2021

Third reading by title, Amendment No. 12A-2 to By-law No. 12A, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

b. Zoning By-Law 13B, Proposed Amendment 13B-2 PID 10083814

Council considered the third reading to rezone a portion of PID 10083814 on Centreville Road from I-1 Light Industrial to R-3 Multi-unit Residential.

MOTION: To proceed with the third reading by title for Amendment 13B-2 to By-law No. 13B, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #154-2021

Third reading by title, Amendment No. 13B-2 to By-law No. 13B, A By-law to Adopt the Florenceville-Bristol Zoning By-law.

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:47pm. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #155-2021

NEXT MEETING DATE: December 14, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

MAYOR

CLERK