

**Town of Florenceville-Bristol**  
Regular Council Meeting  
September 14, 2021 @ 7:00pm

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Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Ryan Dickinson, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services  
Manager/Assistant Clerk

**REGRETS:** Councillor Nancy Giggie

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the September 14, 2021 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #109-2021

**PRESENTATIONS:**

a. Fire Chief Update

The department attended 1 structure fire, 2 brush fires, 3 vehicle fires, 3 motor vehicle accidents, and 2 power line calls since the last Council Meeting. The department worked with WVRSC at their Hazardous Waste drop off on August 28 at the Town Office, completed a mock fire on Maple St, and helped with the Buttermilk Creek Festival. The Training Officer took part in a NBCC training session and continued with their bi-weekly training and equipment checks. The department will be hybrid vehicle training on September 18.

b. Anna Volc – New Brunswick Smart Energy Communities Accelerator Program

Anna Volc joined virtually via Teams, and gave Council an update on the Smart Energy Communities Accelerator Program.

c. Public Presentation – Centreville Rd Rezoning Request PID10083814

Council of the Town of Florenceville-Bristol has been asked to amend the Municipal Plan, By-Law #12A and the Zoning By-Law #13B by rezoning the following property:

**PROPERTY:** A portion of PID 10083814, Centreville Road (before DNR Office)

**REZONING:** from "I-1" Light Industrial Zone to "R-3" Multi-Unit Residential Zone

**PURPOSE:** The property owner has a developer who wants to build three 10-unit apartment buildings on a portion of PID 10083814 pending rezoning and subdivision approval. The developer would like to start the first apartment building this fall if weather permits.

**MOTION:** To initiate rezoning a portion of PID 10083814 located on Centreville Road from "I-1" Light Industrial to "R3" Multi-Unit Residential Zone for the purpose of building three 10-unit apartment buildings. Council formally request the written views of the Planning Advisory Committee with regards to the rezoning, and set the Public Hearing date for October 19, 2021. Moved by Deputy Mayor Nancy White-McCauley, seconded by Councillor Dan Guest.

CARRIED. #110-2021

d. David Hunter – 2024 Solar Eclipse

David Hunter presented some details of his plans for the Town's 2024 Eclipse, and asked for approval for his remaining 2021 expenses, and consideration for the planned 2022 budget for his balloon project.

**MOTION:** To approve \$1,522 of additional balloon expenses for the 2024 Solar Eclipse providing the UNB students choose the balloon project, and consider his \$1,500 proposed 2022 expenses. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest. Nay votes from Councillor Ryan Dickinson and Councillor Andy Saunders.

CARRIED. #111-2021

**APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the August 17, 2021 Town Council Minutes as distributed. Moved by Councillor Andy Saunders, seconded by Councillor Ryan Dickinson.

CARRIED. #112-2021

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for September 2021 as presented and ratify paid bills in the amount of \$6,411.14 and approve unpaid bills in the amount of \$2,214.13 for a total of \$8,625.27. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #113-2021

**MOTION:** To accept the General Operating Fund Financial Reports for September 2021 as presented and ratify paid bills in the amount of \$381,633.66 and approve payment of unpaid bills in the amount of \$77,789.01 for a total of \$459,422.67. Moved by Councillor Andy Saunders and seconded by Councillor David Trafford.

CARRIED. #114-2021

**CORRESPONDENCE:**

a. Dog Report

There were no calls for Animal Control in August.

b. DunRoamin

DunRoamin asked for financial assistance to spay and neuter a colony of cats in Florenceville-Bristol.

**MOTION:** To recommend DunRoamin apply through the Community Grant for financial assistance to be distributed in March 2022, or for In-Kind assistance for their fundraising efforts. Moved by Councillor Andy Saunders, seconded by Councillor Ryan Dickinson.

CARRIED. #115-2021

c. Carleton Victoria Outstanding Citizen Award (CVOCA)

The CVOCA Committee asked if the Town would consider a donation to their annual award ceremony.

**MOTION:** To donate \$500 to the Carleton Victoria Outstanding Citizen Award ceremonies in care of the Village of Centreville. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #116-2021

**COUNCILLOR REPORTS:**

Deputy Mayor Nancy Whyte-McCauley:

Deputy Mayor McCauley attended the Andrew & Laura McCain Library and the Andrew & Laura McCain Art Gallery (ALMAG) Board Meetings. ALMAG is currently showing Currents featuring Deana Musgraves and Amy Ash until October 2. ALMAG held their annual Buttermilk Creek Fall Festival at the Multiplex September 11. The pARTicipate Art & Nature Festival will be held October 1-3. Irene Tompkins: Bouquet and Flowers will be showing October 9-November 13. The Small Works show will be on display November 20-December 18. CVArts showcased a performance by Sherman Downey and Phil Churchill on September 9. Their next show is September 19 with Saltwater Songs. All CVArts shows are at the Second Wind Music Centre.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Councillor Saunders reported that the Recreation Department is currently recruiting for a Recreation Programmer maternity leave and a Community Outreach Programmer. The Northern Carleton Fundraising Committee is meeting the end of the month to plan their fundraising efforts.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Mayor Curtis met with Minister Daniel Allain, Minister Margaret Johnson and the Mayors and Administrators of Perth-Andover, Bath, Centreville and Plaster Rock on Municipal Reform. Mayor Curtis met with the Minister of the Regional Development Corporation, Gary Crossman, VP Rob Kelly and Project Executive Eric Dube and discussed the Town's current projects. Mayor Curtis noted he was appointed the Western Valley Regional Service Commission Chair as well as the Chair of the Solid Waste Committee at their September 2 Board Meeting.

**NEW BUSINESS:**a. Northern Carleton Civic Centre (NCCC) Canteen Operator

The Bread Rack submitted a proposal to operate the Canteen at the NCCC, and staff were able to finalize the details with them.

**MOTION:** To enter into an agreement for three years for The Bread Rack to operate the Canteen at the NCCC, starting October 1, 2021. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #117-2021

b. Tourism Consultant Contract Extension

The Town's agreement with Tourism Consultant Harvey Sawler of ilmage ran out at the end of August. He has been working with the Town's Tourism Department, and assisting in applying for funding.

**MOTION:** To extend the ilmage retainer contract with Harvey Sawler as Tourism Consultant for \$7,500 per month plus HST for September, and \$2,500 per month plus HST for October and November. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #118-2021

d. Aberdeen Snowmobile Association

The snowmobile club put up a large billboard-type sign on the NB Trail without a permit, and it did not comply with the Town's Zoning By-law.

**MOTION:** To require the Aberdeen Snowmobile Club and/or Crown Lands to remove the sign by October 15, or the Town will remove it for them. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson. Nay vote from Councillor Andy Saunders.

CARRIED. #119-2021

**OLD BUSINESS:**a. Review Rent Relief

At the August Council meeting, Council tabled their decision to adjust Fresh or Train Inn's rent until September. Since that time, Fresh has advised she will not be reopening, and is therefore giving up her space.

**MOTION:** To increase Shamrock Train Inn's rent to 75% for October, and move it to 100% starting in November. Moved by Councillor Andy Saunders, seconded by Councillor Ryan Dickinson.

CARRIED. #120-2021

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 8:40pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #121-2021

NEXT MEETING DATE: October 19, 2021

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MAYOR

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CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (h) of the Local Governance Act: The access to or security of buildings and other structures occupied or used by the local government or access to or security of systems of the local government, including computer or communications systems.

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MAYOR

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CLERK