

**Town of Florenceville-Bristol**  
Regular Council Meeting  
February 13, 2018 @ 7:00pm

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**ATTENDANCE:**

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney, Councillor Elizabeth Campbell

Staff: Sarah Pacey, Chief Administrative Officer/Clerk, and Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:01pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the February 13<sup>th</sup>, 2018 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #010-2018

**PRESENTATIONS:**

a. Kinsmen

Jody Foster from the Kinsmen came to speak about what they do for the area. The Kinsmen were established in 1972 and have raised over \$4 million in the community including specialized equipment for hospitals and schools. They are reaching out to the community more so people are aware of what they do and so they can hopefully increase their membership. The Kinsmen are doing a Seniors Meal this weekend and take part in the National Day of Kindness on February 24<sup>th</sup>. That day, the Kinsmen are in the community doing good deeds including paying tolls for people at the hospital, packing groceries, giving out gift cards, etc. They also host spring and fall craft fairs, the Christmas Miracle and help with Curl for Cancer and with less fortunate families in the area. The Kinsmen have partnerships with Cystic Fibrosis and Multiple Sclerosis.

b. Andrew Cougle, Fire Chief

The Fire Department had two motor vehicle accidents and one call for ambulance assistance since the last meeting. The Fire Chief attended a meeting on automated external defibrillators (AED) in Bath. The Fire Department volunteered at Snow Blast and they had their bi-weekly training as usual.

c. Public Presentation Bristol Cemetery

Council is considering amending the Municipal Plan, By-Law #12 and the Zoning By-Law #13 by rezoning the following property:

**PROPERTY:** PID: 10100683 located on Curtis Road surrounding the Bristol Cemetery  
**OWNER:** Town of Florenceville-Bristol  
**REZONING:** from "R-2" Residential Mix Zone to "INST" Institutional Zone  
**PURPOSE:** for the purpose of expanding the Bristol Cemetery at PID 10102820

**MOTION:** To initiate rezoning, PID # 10100683 Curtis Road from “R-2” Residential Mix Zone to “INST” Institutional Zone for the purpose of expanding the Bristol Cemetery. Council formally request the written views of PAC with regards to the rezoning and set the Public Hearing date for April 10, 2018. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #011-2018

Conflict of Interest

A Conflict of Interest was declared by Councillor Dan Guest regarding the proposed rezoning of 4728 Juniper Road. He left Council Chambers at 7:28pm while it was reviewed by remaining members.

d. Public Hearing Civic Building Rezoning

Council is considering amending the Municipal Plan, By-Law # 12 and the Zoning By-Law # 13 by rezoning the following property:

PROPERTY:	PID: 10282564, 4728 Juniper Road
REZONING:	from “INST” Institutional to “C-3” General Commercial
PURPOSE:	for the purpose of allowing office rental space or a daycare

There were no submissions received for or against the proposed rezoning. PAC had no objection to the proposed rezoning.

Councillor Dan Guest returned to Council Chambers at 7:30pm.

**APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the January 9<sup>th</sup>, 2018 Town Council Minutes as distributed. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #012-2018

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for January 2018 as presented and ratify paid bills in the amount of \$3,122.00 and approve unpaid bills in the amount of \$859.40 for a total of \$3,981.40. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #013-2018

**MOTION:** To accept the General Operating Fund Financial Reports for January 2018 as presented and ratify paid bills in the amount of \$252,603.67 and approve payment of unpaid bills in the amount of \$386,250.43 for a total of \$638,854.10. Moved by Councillor Janice Kinney, seconded by Dan McCarthy.

CARRIED. #014-2018

**CORRESPONDENCE:**

a. Dog Control Report:

Council reviewed the Dog Control Report for January.

**COUNCILLOR REPORTS:**

Councillor Dan Guest:

Nothing to report

Councillor Elizabeth Campbell:

Nothing to report

Mayor Karl Curtis:

Met with RCMP Superintendent Lucie Dubois to discuss RCMP services in Town. Had a chance to visit our oldest resident, Lilian Hubley who turned 100 last week.

Deputy Mayor Nancy Whyte-McCauley:

The Andrew & Laura McCain Art Gallery has the NB Art Bank exhibit on right now. Arts Council Performance on February 24<sup>th</sup> with a band called Pretty Archie.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Feedback from Snow Blast was good, feedback is attendees enjoyed the day. Would like to see snow plowing on Roger St improved if possible. Staff acknowledged and will look into.

**NEW BUSINESS:**

a. Appointment of By-Law Enforcement Officer

**MOTION:** BE IT RESOLVED THAT Council hereby appoints Michelle Derrah as By-Law Enforcement Officer for the Town of Florenceville-Bristol. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #015-2018

b. River Valley Gymnastics Resolution of Sponsorship Grant

The River Valley Gymnastics have asked the Town to sponsor their grant application to the Carleton North Community Foundation.

**MOTION:** BE IT RESOLVED THAT the Town of Florenceville-Bristol supports the River Valley Gymnastics grant application for the Carleton North Community Foundation. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #016-2018

c. Unsightly Premises Resolution for 12 Rogers Street

**WHEREAS** the Town of Florenceville-Bristol has enacted By-Law No. 16 “A By-Law Relating to Dangerous or Unsightly Premises” which has adopted sections 190.001 to 190.07 of the *Municipalities Act*,

**AND WHEREAS** Building Inspector Nick Redden has, by letter dated September 25, 2017, indicated to Town Council that a house located at 12 Rogers Street in the Town of Florenceville-Bristol does, in his opinion after inspection, pose a major safety concern for anyone who may enter the building, including emergency personnel due to the significant neglect the property has experienced;

**BE IT THEREFORE RESOLVED THAT:**

1. With the unanimous support of Council, the Town of Florenceville-Bristol does hereby appoint, Michelle Derrah, to act as an Officer on behalf of the Town to give Notice to the owners of 12 Rogers Street, Florenceville-Bristol, NB pursuant to s. 190.01(3) of the *Municipalities Act* that the property is in violation of s. 190.01(2); and
2. That should the owner of the above-mentioned property fail to respond or to rectify the problems causing the major safety concern noted by the Town's Building Inspector Nick Redden the Town Council hereby does authorize the demolition of the property pursuant to s. 190.04(1)(b) of the *Municipalities Act*;

**MOTION:** The Councillors of the Town of Florenceville-Bristol hereby unanimously approve the foregoing resolution pursuant to the provisions of the *Municipalities Act*. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #017-2018

Conflict of Interest

A Conflict of Interest was declared by Councillor Dan Guest regarding the proposed rezoning of 4728 Juniper Road. He left Council Chambers at 7:52pm while it was reviewed by remaining members.

d. First & Second Reading of Amendment No. 12-10 (Municipal Plan):

**MOTION:** First reading in its entirety, Amendment No. 12-10 to By-Law No. 12, A By-Law to adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10282564 – 4728 Juniper Road, from "INST" Institutional to "C-3" General Commercial. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #018-2018

**MOTION:** Second reading by title, Amendment No. 12-10 to By-Law No. 12, A By-Law to adopt the Town of Florenceville-Bristol Municipal Plan, for the purpose of rezoning the property located at PID 10282564 – 4728 Juniper Road, from "INST" Institutional to "C-3" General Commercial. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #019-2018

e. First & Second Reading of Amendment No. 13-10 (Zoning):

**MOTION:** First reading in its entirety, Amendment No. 13-10 to By-Law No. 13, A By-Law to adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10282564 – 4728 Juniper Road, from "INST" Institutional to "C-3" General Commercial. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #020-2018

**MOTION:** Second reading by title, Amendment No. 13-10 to By-Law No. 13, A By-Law to adopt the Town of Florenceville-Bristol Zoning By-Law, for the purpose of rezoning the property located at PID 10282564 – 4728 Juniper Road, from "INST" Institutional to "C-3" General Commercial. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan McCarthy.

CARRIED. #021-2018

Councillor Dan Guest returned to Council Chambers at 7:56pm.

**OLD BUSINESS:**

None

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 7:57pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

**CARRIED. #022-2018**

NEXT MEETING DATE: March 13, 2018

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MAYOR

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CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract; and

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MAYOR

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CLERK