

Town of Florenceville-Bristol
Regular Council Meeting
April 9, 2019 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: Approval of the April 9, 2019 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #034-2019

PRESENTATIONS:

a. Safer Neighbourhoods and Communities (SCAN)

Steve Gourdeau and Jeff LaFrance talked about how their group and the RCMP can work together to eliminate criminal activities in New Brunswick communities.

b. Andrew Cogle, Fire Chief

The department attended 1 chimney fires, 3 motor vehicle accidents, 1 ambulance assist, 1 alarm call and 1 structure fire since the last meeting. Bi-weekly training continues. The departments new slope rescue kit has been ordered which will enhance our slope rescue abilities as they connect very quickly saving time. Yearly pump tests are completed and two passed and the other needs some repairs. April 23 and 24 the department is hosting a pump operator course for local fire departments. The department worked on the tender for the new pumper truck. A department Captain is taking PTSD training in Fredericton and will be part of the provincial team as well. All firefighters have been invited to a blue mass for first responders at St Leo's Church on May 5.

c. Camp Shiktehawk

Richard Woollin presented the Camp's proposal to offer a unique winter experience for the local community called Cabin Fever 2020 which will occur most weekends in February and March offering a range of indoor and outdoor activities.

d. Florenceville Kinsmen

Jody Foster gave a summary of what their club has accomplished during the past year. They are currently 18 members with 3 new members joining this year. Fundraising activities include cotton candy and popcorn sales, Spring Craft Fair, the Cystic Fibrosis (CF) walk in Bath, catering and hall rentals, Canada Day chicken dinner and other Town events catering, Toy Run canteen and bracelets at gate, benefit breakfasts, Christmas Miracle, Fall Craft Fair, and grocery card draws. They have donated to CF, offer their hall for free to 4H and other groups, host an annual seniors' dinner, donate to youth sport and music programs and various acts of kindness (such as a sliding party in Town). The Kinsmen had their 45th anniversary of the club. The Kinsmen are planning an event for National French Fry Day to raise money for CF. Jody asked Council to let them know if there is anything they can do for the Town.

e. Public Presentation – Zoning By-law Amendments

Council reviewed the proposed changes to the Zoning By-law.

MOTION: To formally request the written views of PAC, and set the Public Hearing date for June 11, 2019. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #035-2019

f. Public Presentation – Municipal Plan Amendment

Council reviewed the map updates recommended to align with the Zoning By-law.

MOTION: To formally request the written views of PAC, and set the Public Hearing date for June 11, 2019. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #036-2019

APPROVAL OF MINUTES:

MOTION: Ratify approval of the March 12th, 2019 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #037-2019

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for April 2019 as presented and ratify paid bills in the amount of \$477.89 and approve unpaid bills in the amount of \$2,936.39 for a total of \$3,414.28. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #038-2019

MOTION: To accept the General Operating Fund Financial Reports for April 2019 as presented and ratify paid bills in the amount of \$205,236.43 and approve payment of unpaid bills in the amount of \$228,336.10 for a total of \$433,573.53. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #039-2019

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for March 2019.

b. Robert Rogers Letter

Council reviewed a request from Robert Rogers to name the Bristol Ball Field in honour of his uncle, the Bobby Rogers Memorial Field.

MOTION: To rename the Bristol ball field the Bobby Rogers Memorial Field and erect a sign. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #040-2019

c. ALMAG request for metal banners

Jennifer Stead submitted a letter requesting to use the two lamp post banner locations in front of the gallery for permanent metal cut-out advertisements for the gallery.

MOTION: To allow ALMAG to use the two banner locations on lamp posts in front of the gallery on Main Street for permanent locations for metal banners. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #041-2019

d. Curling Club ceiling replacement

The Florenceville Curling Club is required to replace the ceiling over the ice surface at a cost of \$40,000 to meet safety code. They have asked for funding support from the Town of Florenceville-Bristol.

e. ALMAG carving artwork commission

ALMAG would like to commission artist James Buxton to carve the cottonwood stump that is on the corner by the art gallery.

COUNCILLOR REPORTS:

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Attended opening of the Public Art “Mirror” by Deanna Musgrave at CNHS on March 31. Mayor also attended the UMNZ Zone meeting and an RCMP meeting.

Deputy Mayor Nancy Whyte-McCauley:

ALMAG had a very successful Guess Who’s Coming to Dinner on April 6. ALMAG’s exhibit of British Drawings from the Beaverbrook Collection will be on display until April 27. The next exhibit featuring Laura Roy “What the Mirror Doesn’t See” opens on May 4 at 2pm. Séan McCann is the final concert of the CVArts season April 27 at 7:30pm. Valley Outdoor Centre is closed for the season.

Councillor Dan McCarthy:

The Fire Committee met to review the potential new Fire Pumper Truck specifications and recommend to Council that a new pumper be purchased. The recommendation is to quote with two different options for the motor.

MOTION: To proceed to tender on a new fire pumper truck, and get two price options for the size of motor. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #042-2019

Councillor Janice Kinney:

Nothing to report.

NEW BUSINESS:

a. Banner Policy No. 02

Council reviewed recommendations for updates to the Banner Policy.

MOTION: To adopt the proposed changes to the Banner Policy No. 02. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #043-2019

b. User Fee Policy No. 06 Amendment

Council reviewed a request from staff to amend the Summer Day Camp fee from \$19 to \$20 per day for a maximum of three days per week.

MOTION: To adopt the proposed change to the User Fee Policy No. 06. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #044-2019

c. 2018 Audited Financial Statements

A review of the Town's 2018 Audited Financial Statements provided by Oulton Parkinson Walker Derrah showed that the General Operating Fund had a surplus for 2018 of \$10,302 and the Utility Operating Fund showed a surplus for 2018 of \$3,773.

MOTION: To adopt the 2018 Audited Financial Statements as presented. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #045-2019

d. Appointment of Auditor for 2019

MOTION: To appoint Oulton Parkinson Walker Derrah as the 2019 Town auditors. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #046-2019

OLD BUSINESS:

a. Re-drafted Beautification Policy

Council reviewed the changes to the proposed Beautification Policy recommended last month.

MOTION: To adopt the proposed Beautification Policy No. 21. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #047-2019

b. Third Reading of the Proposed new Bonding By-law

MOTION: Third reading by title only of the Town's By-law No. 21, A By-law relating to Bonding of the Officers and Employees of the Town of Florenceville Bristol By-law. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #048-2019

c. Proposed Amendments to Building By-law No. 14

Council reviewed the views of PAC with regards to the proposed amendments to the Town's Building By-law No. 14.

MOTION: To proceed with the proposed amendments to the Building By-law No. 14. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #049-2019

The 1st reading by title only of the Florenceville-Bristol By-Law No. 14, A By-law relating to Building in the Town of Florenceville-Bristol was completed April 9, 2019. The draft by-law in its entirety is available on the Town's website or at the Town Office.

The 2nd reading by title only of the Florenceville-Bristol By-Law No. 14, A By-law relating to Building in the Town of Florenceville-Bristol was completed April 9, 2019.

The 3rd and final reading by title will take place at the next scheduled meeting of Council.

MOTION: Councillor Janice Kinney moved that Council begin a closed session at 9:10pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #050-2019

MOTION: Deputy Mayor Nancy Whyte-McCauley moved that Council begin an open session at 9:58pm. Seconded by Councillor Dan Guest.

CARRIED. #051-2019

MOTION: To donate \$5,000 to the Florenceville Curling Club to assist with the replacement of their ceiling. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #052-2019

MOTION: To contribute \$5,000 to the Artist fee cost of the James Buxton carving. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #053-2019

MOTION: To ask for public Expressions of Interest to purchase the Dental Clinic building at 19 McCain Street. Moved by Councillor Dan McCarthy, seconded by Councillor Elizabeth Campbell.

CARRIED. #054-2019

MOTION: To purchase the 2014 Ram 1500 SXT Quad Cab with Hemi motor for \$21,000 plus tax and transfer fee from Connell Chrysler. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #055-2019

MOTION: To proceed with the WSP Municipal Plan Amendment proposal for \$22,390 plus tax and travel expense not to exceed \$2,850. Moved by Councillor Dan McCarthy seconded by Councillor Janice Kinney.

CARRIED. #056-2019

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 10:07pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #057-2019

NEXT MEETING DATE: May 7, 2019

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: the proposed or pending acquisition or disposition of land.

MAYOR

CLERK