

**Town of Florenceville-Bristol**  
Regular Council Meeting  
December 14, 2021 @ 7:00pm

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Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Andy Saunders, Councillor Nancy Giggie

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services  
Manager/Assistant Clerk

**REGRETS:** Councillor Ryan Dickinson

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** To add Canteen Operations under New Business to the December 14, 2021 Town Council Agenda. Moved by Councillor Andy Saunders and seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #156-2021

**PRESENTATIONS:**

a. Fire Chief Update

The department attended 8 motor vehicle accidents, 1 rubbish fire, 2 alarm calls, and 1 trapped/stranded person incident since the last Council Meeting. The department assisted with the Tree Lighting event at Riverside Park on November 25. The department continued with their bi-weekly training and equipment checks.

b. David Hunter Update on UNB Balloon Eclipse Project

David Hunter gave Council an update on the Balloon Eclipse Project selected by UNB Students.

**APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the November 9, 2021 Town Council Minutes as distributed. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #157-2021

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for December 2021 as presented and ratify paid bills in the amount of \$3,574.61 and approve unpaid bills in the amount of \$538.83 for a total of \$4,113.44. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #158-2021

**MOTION:** To accept the General Operating Fund Financial Reports for December 2021 as presented and ratify paid bills in the amount of \$476,117.12 and approve payment of unpaid bills in the amount of \$149,940.22 for a total of \$626,057.34. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor David Trafford.

CARRIED. #159-2021

**CORRESPONDENCE:**

a. Dog Report

There were two calls for Animal Control in November. The first was for a dog at 9121 Main Street running at large into the neighbour's yard, and a verbal warning was issued. The other was for a dog running out to the sidewalk from 1 Tapley Road and attacking a service dog. The Officer has been unable to talk with the complainant, but will continue to try as well as checking with the owner at 1 Tapley Road.

b. Thank You Notes

We received a Thank You note from the Upper River Valley Hospital Foundation for participating in Smile Cookie Week in September. Nearly \$9,000 was raised for the Upper River Valley Hospital Foundation.

Carleton North Lady Stars Hockey Team thanked Council for supporting their tournament by donating insulated bags for the coaches.

c. CNCF Grant Letter

The Carleton North Community Foundation (CNCF) approved the Town's application of \$10,000 for Medical Equipment for the new Clinic, which will help attract physicians to our area.

d. Legion Service Recognition ad request

The New Brunswick Provincial Command of the Royal Canadian Legion asked if the Town would like to place an ad in their 20<sup>th</sup> Anniversary of the Military Service Recognition Book. The remembrance publication will include past and present veteran biographies and photos.

**MOTION:** To support the Royal Canadian Legion's Military Service Recognition Book with a business card size ad for \$200 plus HST. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #160-2021

e. 49<sup>th</sup> Annual Kinsmen Christmas Miracle

The Kinsmen are doing their annual pledge drive for their Christmas Miracle program, which provides boxes containing all the ingredients for a traditional Christmas dinner as well as gifts for each child.

**MOTION:** To donate \$1,500 to the Florenceville Kinsmen for their Christmas Miracle program. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #161-2021

**COUNCILLOR REPORTS:**

Deputy Mayor Nancy Whyte-McCauley:

Attended two Andrew & Laura McCain Art Gallery (ALMAG) Board Meetings, an Andrew & Laura McCain Library Board Meeting, the Carleton Victoria Arts Council Board Meeting, and an HR Committee Meeting. Attended the Ribbon cutting for Colin Smith's public art piece Local Nature and assisted with the Second Wind Senior Concerts. The ALMAG Small Works Exhibit closes December 18.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Attended two UMNZB Zone meetings, a Western Valley Regional Service Commission (WVRSC) Board Meeting which included a presentation by Safer Communities and Neighborhoods, a meeting with the Department of Local Government and the Regional Service Commissions on Municipal Reform, a WVRSC Emergency Planning and Preparedness and Community Resiliency Meeting, a meeting with the RCMP and local communities, a meeting with the Aberdeen Snowmobile Club and a meeting with River Valley Gymnastics. Attended the Outstanding Citizen Awards, the Ribbon cutting for Colin Smith's public art piece Local Nature and a cheque presentation for the \$10,000 donation from the CNCF.

**NEW BUSINESS:**

a. Community Grant Applications

Council reviewed recommendations for the Town's Community Grant from the Finance Committee.

**MOTION:** To approve a Community Grant of \$20,000 for the Andrew and Laura McCain Art Gallery for program funding. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #163-2021

**MOTION:** To approve a Community Grant of \$20,000 for New Brunswick Potato Museum pending approval of their revitalization project. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #164-2021

**MOTION:** To approve a Community Grant of \$7,000 for DunRoamin' Stray & Rescue to control a colony of cats in our Town. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #165-2021

**MOTION:** To approve a Community Grant of \$5,000 for Florenceville Curling Club to assist in funding programs. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #166-2021

**MOTION:** To approve a Community Grant of \$2,000 for Bristol Elementary School to assist with their Breakfast Program. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #167-2021

**MOTION:** To approve a Community Grant of \$2,000 for Carleton North High School to assist with their Breakfast Program. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #168-2021

**MOTION:** To approve a Community Grant of \$2,000 for the Imagination Library to assist with their program that provides a book each month to registered children age 5 and under living in Carleton North Catchment. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #169-2021

**MOTION:** To approve a Community Grant for Carleton Minor Hockey Association of \$1,500 ice rental credit plus \$80 per player subsidy for those living in Town limits. Moved by Councillor Andy Saunders, seconded by Councillor David Trafford.

CARRIED. #170-2021

**MOTION:** To approve a Community Grant of \$1,500 for Kidney Foundation for emergency short-term financial assistance. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #171-2021

**MOTION:** To approve a Community Grant of \$1,200 for Florenceville Elementary School to assist with their Breakfast Program. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #172-2021

b. User Fee Policy Amendment

Staff reviewed the rates charged for various services and made recommendations effective January 1, 2022 to increase Ice Time rates by 15%, increase Zamboni advertising by 15% for a 3-year term, and to increase rink floor rental from \$40/hr to \$50/hr so it matches the pool rental rates. Canteen and Train lease rates were updated per recent agreements.

**MOTION:** To accept the proposed changes to the User Fee Policy No. 6 as presented. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #173-2021

c. School Bus Stop Sign Request

A request was received by a resident at 4622 Juniper Road, asking Council to install School Bus Stop Ahead signs on either side of that address. She said speeding has become an issue and she thinks it would make it safer to have signs posted.

**MOTION:** To install School Bus Stop Ahead signs on either side of 4622 Juniper Road once the ground thaws enough to have the posts set. Moved by Councillor Andy Saunders, seconded by Councillor David Trafford.

CARRIED. #174-2021

d. Resolution to Transfer Funds for Year Ending December 31, 2021

After a review of the Town's estimated financial standing at the fiscal year end of 2021, it is deemed there will be a surplus of funds in the Utility Fund.

**MOTION:** BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$47,000 from the Utility Operating Fund to the Utility Capital Reserve Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor David Trafford.

CARRIED. #176-2021

Adopted this 14th day of December, 2021 by the Council of the Town of Florenceville-Bristol.

e. RCMP Contract Policing Municipal Cost Increases

The Federation of Canadian Municipalities (FCM) asked municipalities to consider making a resolution to call on the Federal government to absorb all retroactive costs associated with the implementation of the new RCMP labour relations regime and to commit to ensuring municipalities are properly consulted prior to implementation of measures that impact local fiscal sustainability and ability to maintain effective levels of police services in communities.

**WHEREAS** the recent collective agreement between the RCMP and National Police Federation includes significant retroactive pay going back to 2017 as well as pay increases going forward; and

**WHEREAS** Our municipality and others that depend on RCMP contract policing are facing significant, unbudgeted costs that may force us to make very difficult choices at a time when our primary focus needs to be on economic recovery from the COVID-19 pandemic; and

**WHEREAS** Municipalities were not consulted at any stage of the negotiations process, despite the outcome of these negotiations having a direct and significant impact on municipal operations; and

**WHEREAS** RCMP cost increases will disproportionately impact rural communities; and

**WHEREAS** municipalities are eager to work more closely with other orders of government and the RCMP on contract policing issues to ensure the financial sustainability of contract policing and to maintain the service levels necessary for community safety; therefore

**BE IT RESOLVED** that the Town of Florenceville-Bristol joins the Federation of Canadian Municipalities in calling on the federal government to absorb all retroactive costs associated with the implementation of the new RCMP labour relations regime; and

**BE IT FURTHER RESOLVED** that the federal government should commit to ensuring municipalities are properly consulted prior to implementation of measures that impact local fiscal sustainability and ability to maintain effective levels of police services in communities.

Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #177-2021

f. Canteen Operations

Covid restrictions announced December 13, 2021 have impacted operations at the NCCC, which are also affecting the Canteen Operator.

**MOTION:** To approve a reduction in hours for the Canteen as mutually agreed by the Recreation Manager and The Bread Rack until provincial restrictions are eased. Moved by Councillor Andy Saunders, seconded by Councillor David Trafford.

CARRIED. #178-2021

**MOTION:** To waive the rent to The Bread Rack for December 2021 and January 2022. Moved by Councillor David Trafford, seconded by Councillor Andy Saunders.

CARRIED. #179-2021

**OLD BUSINESS:**

None

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 8:03pm. Moved by Councillor Dan Guest, seconded by Councillor Nancy Giggie.

CARRIED. #180-2021

NEXT MEETING DATE: January 18, 2021

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

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MAYOR

\_\_\_\_\_  
CLERK