

**Town of Florenceville-Bristol**  
Regular Council Meeting  
May 7, 2019 @ 7:00pm

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**ATTENDANCE:**

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:01pm.

**APPROVAL OF AGENDA:**

**MOTION:** Approval of the May 7, 2019 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #058-2019

**PRESENTATIONS:**

a. Muddy Boots

Darrell Turnbull gave an update regarding the Muddy Boots property. He spoke about the goals of the site which include: returning the property to a natural wetland; returning the property to a wooded state; developing a partnership with groups such as Ducks Unlimited; creating an Outdoor Learning Centre; writing education curriculum links to use the site; and providing stewardship to the site. They have developed partnerships and received funding from Tree Canada, the McCain Foundation, the Carleton North Community Foundation, Ducks Unlimited, JDI, and the Town. They had 16 classes take part in programs last year and in 2019 they are becoming a Ducks Unlimited Wetland Centre of Excellence (25<sup>th</sup> high school in Canada to get that designation). The contract is a 5-year duration and the site will receive \$10,000 in year 1 and \$5,000-10,000 in year 2-5. They have planted 374 trees and 13 species since 2017. They will be adding signage and nesting boxes, a footpath and potentially a shelter enclosure in 2019.

b. Primary Care Options

Dr. Clay Marco discussed the state of primary care in our community, and would like to work with the Town to help get additional primary care providers. Council agreed to help and will start with writing a letter to Horizon Health.

c. Andrew Cogle, Fire Chief

The department attended 1 motor vehicle accident, 1 ambulance assist, 1 alarm call and 4 structure fires since the last meeting. Firefighters had pump operator and wildfire training as well as their bi-weekly training. Firefighters attended the blue mass for first responders at St Leo's Church on May 5. The department toured the Potato Processing Technology Centre on May 6 for an update of their facilities. The department received their new low angle rescue kit.

One tender was received for the Fire Pumper Truck with the two quotes as requested on two different specifications. Metalfab quoted \$421,259.60 plus HST for the chassis M2 106 with 350hp, and \$435,259.60 plus HST for the chassis M2 112 chassis with 450hp. The difference between the two quote options is \$14,000 plus HST, with the higher priced vehicle having more power and a slightly larger chassis.

**MOTION:** To accept the tender from Metalfab for supply of a Fire Pumper Truck in the amount of \$435,259.60 plus HST for the M2 112 chassis with 450hp chassis model. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #059-2019

### **APPROVAL OF MINUTES:**

**MOTION:** Ratify approval of the April 9<sup>th</sup>, 2019 Town Council Minutes as distributed. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #060-2019

### **BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

### **ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for May 2019 as presented and ratify paid bills in the amount of \$4,589.60 and approve unpaid bills in the amount of \$3,733.97 for a total of \$8323.57. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #061-2019

**MOTION:** To accept the General Operating Fund Financial Reports for May 2019 as presented and ratify paid bills in the amount of \$388,656.47 and approve payment of unpaid bills in the amount of \$43,311.91 for a total of \$431,968.38. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #062-2019

### **CORRESPONDENCE:**

a. Dog Report

Council reviewed the Dog Report for April 2019.

b. CV Arts

Carleton Victoria Arts Council asked the Town of Florenceville-Bristol for a \$1,000 donation to their program, which would include two season passes.

**MOTION:** To donate \$1,000 to CV Arts for their 2019-2020 season. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #063-2019

**COUNCILLOR REPORTS:**

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

The CVArts Council has wrapped up for the 2018-2019 season. The Andrew & Laura McCain Art Gallery show “What the Mirror Cannot See” by Laura Roy opened on May 4 and will run until June

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Nothing to report.

**NEW BUSINESS:**

a. Appointment of General Maintenance Operator

**MOTION:** To ratify the appointment of the new General Maintenance Operator, Isaiah Oakes. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #064-2019

b. Review Council Remuneration

When the by-law was updated in January, it stated that Council would review the compensation 1 year prior to an election. This is so Council would be adjusting the compensation of a new Council, and not necessarily giving themselves an increase.

**MOTION:** To leave Council Remuneration unchanged for the next four (4) years. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.

CARRIED. #065-2019

**OLD BUSINESS:**

a. Third reading of the Proposed Amendments to Building By-law No. 14

**MOTION:** Third reading by title only of the Town’s By-law No. 14, A By-law relating to Building in the Town of Florenceville-Bristol. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #066-2019

**MOTION:** Councillor Janice Kinney moved that Council begin a closed session at 8:19pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #067-2019

**MOTION:** Deputy Mayor Nancy Whyte-McCauley moved that Council begin an open session at 9:40pm. Seconded by Councillor Dan Guest.

CARRIED. #068-2019

**BUSINESS ARISING FROM CLOSED SESSION:**

a. Lawn mowers

**MOTION:** To purchase two Hustler Zero Turn Commercial Mowers at a cost of \$11,999.99 plus HST each from Florenceville AG Ltd. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #069-2019

b. Dental Clinic Expressions of Interest  
Council reviewed the two offers received.

**MOTION:** To sell the Dental Clinic located at 19 McCain Street to McGrathco Inc for \$87,000. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #070-2019

c. Beautification Grant Recipients

Council reviewed the 34 applications received and decided it would be acceptable to approve them all, including two that were received after the deadline.

**MOTION:** To approve Beautification Grants to a maximum of \$17,251.25 for the 34 applicants. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #071-2019

d. WSP Proposal for Roadway Upgrading Projects

The engineering proposal included the cost to complete topographical surveys, closed-circuit television investigations/sewer cleaning, geotechnical investigations and primary design and costing for 6 roadways for \$55,000 plus HST.

**MOTION:** To approve WSP's engineering proposal for roadway upgrading for \$55,000 plus. Moved by Councillor Elizabeth Campbell, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #072-2019

e. Garbage collection

For the week that recyclables are picked up curbside, there is no regular garbage pickup. The cost to add a garbage collection pickup on the same week as recyclable pickup week is \$749.49 plus tipping fees.

**MOTION:** To pay for an additional garbage pickup week per month for 4 months (June-September) at a cost of \$749.49 per month plus tipping fees. Moved by Councillor Dan McCarthy seconded by Councillor Janice Kinney.

CARRIED. #073-2019

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned at 9:53pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #074-2019

NEXT MEETING DATE: June 11, 2019

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: the proposed or pending acquisition or disposition of land.

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MAYOR

\_\_\_\_\_  
CLERK