

Town of Florenceville-Bristol
Regular Council Meeting
February 11, 2020 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Janice Kinney, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: Approval of the February 11, 2020 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #015-2020

PRESENTATIONS:

a. Andrew Cogle, Fire Chief

The department attended 6 motor vehicle accidents, 1 alarm call, 1 hydro line fire, and 1 citizen assist. Chris Stacey and Mike Palmer completed Level 2 fire training. The department continued with their bi-weekly training.

b. Fred McIntosh – Town Sewer for Hume Road

Mr. McIntosh advised Council that he feels as a taxpayer in the Town of Florenceville-Bristol, he should have access to the Town sewer on Hume Road. It was supposed to happen in 2010, but the project was postponed due to cost increases from required trench rock excavation.

Mayor Curtis said Council will revisit this project and will get back to him with their decision.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the January 14, 2020 Town Council Minutes as distributed. Moved by Councillor Elizabeth Campbell seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #016-2020

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for February 2020 as presented and ratify paid bills in the amount of \$31,261.28 and approve unpaid bills in the amount of \$389.15 for a total of \$31,650.43. Moved by Councillor Dan Guest, seconded by Councillor Dave Trafford.

CARRIED. #017-2020

MOTION: To accept the General Operating Fund Financial Reports for February 2020 as presented and ratify paid bills in the amount of \$358,556.32 and approve payment of unpaid bills in the amount of \$129,654.62 for a total of \$488,210.94. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #018-2020

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for January 2020.

b. Beechwood Community Park Inc.

Council reviewed a letter from the Beechwood Community Park Inc, asking to consider a donation to their park project. Any contributions received by March 31 will be matched by the Province of New Brunswick.

MOTION: To donate \$500 to the Beechwood Community Park Inc. to assist with the capital costs of the project. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #019-2020

c. Janice Kinney Resignation Letter

Council reviewed a letter from Councillor Janice Kinney announcing her resignation effective February 28, 2020, as she will no longer be a resident of Florenceville-Bristol.

MOTION: To accept Councillor Janice Kinney's resignation from Council effective February 28, 2020 as she will no longer be a resident of Florenceville-Bristol. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #020-2020

COUNCILLOR REPORTS:

Councillor David Trafford:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Attended the Florenceville-Bristol School Sustainability Study Public Meetings on January 18 and FMS) and January 24. Attended an RCMP Meeting on January 28. Attended a Horizon Health Network workshop on January 29 on the development of their new strategic plan.

Deputy Mayor Nancy Whyte-McCauley:

There is a CVARTs Council show on February 22 featuring the Ghost of Paul Revere. The works of Amanda Balestreri and Bernard Quintal are on display from February 8 to March 14 at the Andrew & Laura McCain Art Gallery. A closing celebration will take place on March 14 from 2 – 4 pm.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Nothing to report.

NEW BUSINESS:a. Valley Outdoor Centre (VOC)

The Valley Outdoor Centre has requested the Town purchase a utility vehicle with tracks and provide some grooming assistance to help them stay open and provide outdoor recreation opportunities to the community. The VOC would provide the Town with any insurance payout received from their stolen groomer. The new utility vehicle would be able to be used for other Town business throughout the year. The cost of the recommended utility vehicle with tracks is \$29,400 plus HST from Florenceville Ag.

MOTION: To look at purchasing a groomer from Florenceville Ag at a cost of \$29,400 plus HST for the use of the Valley Outdoor Centre and the Town going forward. Moved by Councillor Dan McCarthy and seconded by Deputy Mayor Nancy Whyte-McCauley.

Votes in Favour: Deputy Mayor Nancy Whyte-McCauley, Councillor Dan McCarthy, Councillor Elizabeth Campbell

Nay Votes: Councillor Janice Kinney, Councillor Dan Guest, Councillor David Trafford

As per Section 8.9 of the Town of Florenceville-Bristol's By-law No. 1 A By-Law Respecting the Procedures of the Council, when the votes are equal, the Chair shall have a casting vote. Mayor Karl Curtis felt the issues required further review and could potentially be revisited at a later date. Mayor Curtis voted nay. Motion defeated.

b. Upper Valley Autism Resource Centre (UVARS) Donation

MOTION: To ratify a donation of \$1,000 to the Upper Valley Autism Resource Centre to assist with their work in our community. Moved by Councillor David Trafford and seconded by Dan Guest.

CARRIED. #021-2020

c. Kin Canada Day and Kin Canada Week Proclamation

Whereas, Kin Canada has been a vibrant, responsible, all-Canadian association of service clubs devoted to the concept of serving its communities throughout Canada since its founding in Hamilton, Ontario on February 20, 1920

Whereas, Kin Canada has been dedicated to meeting the needs of our community and has diligently sought the development and completion of timely, relevant programs to meet the needs and challenges of our ever-evolving society,

Whereas, Kin Canada is celebrating its 100th anniversary on February 20, 2020,

Therefore, The Florenceville Town Council feel that each citizen would welcome the opportunity to pause and reflect with pride on the rich heritage of accomplishment throughout the 100 years Kinsmen, Kinette, and Kin clubs have been in existence in Canada. And with the express idea of honouring our local club,

MOTION: To declare Thursday, February 20, 2020 **Kin Canada Day** and declare the week of February 16-22, 2020 **Kin Canada Week**, a Celebration of Kinsmen, Kinettes, and Kin in Canada, and urge all citizens to salute their local Kinsmen, Kinettes and Kin members. Moved by Councillor Dan McCarthy, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #022-2020

d. Lift Station Monitoring

Our current lift station monitoring system is being decommissioned in Canada effective immediately. This system is needed to monitor the affluent and ensure everything is working properly. We received a quote for a new lift station monitoring kit and the cost is \$37,960.10.

MOTION: To purchase monitoring units from the Panel Shop for \$37,960.10 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Janice Kinney.

CARRIED. #023-2020

e. WSP Route 105 Sidewalk Proposal

Council reviewed a proposal from WSP to provide services for site investigations, preliminary design and preparation of opinions of probable cost for the roadway without sidewalk as well as the roadway with existing sidewalk. WSP quoted the cost for Phase 1 at \$78,500 plus HST.

MOTION: To accept WSP's proposal to complete the scope of services outlined for Phase 1 at a cost of \$78,500 plus HST. Moved by Councillor Dan McCarthy, seconded by Councillor Janice Kinney.

CARRIED. #024-2020

f. WSP Groundwater Study Proposal

Council reviewed a proposal from WSP to conduct a preliminary review of the Town's groundwater resources. This would provide an understanding of where the Town aquifers are, how they are currently being accessed and the capacity to meet current and anticipated demand. The estimated cost of this review is \$12,300 plus HST.

MOTION: To accept WSP's proposal to review the Town's groundwater resources at a cost of \$12,300 plus HST. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #025-2020

g. ACOA Tourism Hybrid Tool Proposal

Council reviewed ACOA's proposal to complete the Tourism Hybrid Tool with the Town of Florenceville-Bristol in relation to its tourism initiatives. The model is delivered in three phases, an initial assessment and analysis of the tourism potential of the community, the delivery of the Accelerated Market Readiness Program (AMR) for five to ten operators, and capacity building training sessions for broader tourism stakeholders.

MOTION: To support the implementation of ACOA's Tourism Hybrid Tool in the Town of Florenceville-Bristol with the understanding that the Town will pay 20-25% of the overall cost. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #026-2020

OLD BUSINESS:

a. Sewer By-law Amendment

MOTION: To enact by third reading by title, A By-law Relating to Sanitary Sewerage Systems By-law No. 7. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #027-2020

Third reading by title, A By-law relating to Sanitary Sewerage Systems By-law No. 7.

b. Building By-law No. 14 Proposed Amendment

Council reviewed the views of PAC, who agreed with the proposed amendments and recommend Council proceed with the amendments as outlined.

MOTION: To proceed with the first reading by summary for the proposed amendment to the Building By-law No. 14. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #028-2020

First reading by summary, Building By-law No. 14 amendment to clarify that a plumbing permit application is not required at the time of applying for a Building Permit, and clarifies what construction or renovations do not require a Building Permit. The full proposed By-law is available on the Town's website.

MOTION: To proceed with second reading by title for the proposed amendment to the Building By-law No. 14. Moved by Councillor David Trafford, seconded by Councillor Janice Kinney.

CARRIED. #029-2020

Second reading by title, Town of Florenceville-Bristol By-law No. 14, Building By-law.

c. Third Reading of Amendment No. 12-16 (Municipal Plan)

MOTION: To enact by third reading, Amendment No. 12-16 to the Municipal Plan By-law No. 12. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #030-2020

Third reading by title, Amendment No. 12-16 to By-law No. 12, A By-law to Adopt the Town of Florenceville-Bristol Municipal Plan.

d. Third Reading of Amendment No. 13A-1 (Zoning By-law)

MOTION: To enact by third reading, Amendment No. 13A-1 to By-law No. 13A, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #031-2020

Third reading by title, Amendment No. 13A-1 to By-law No. 13A, A By-law to Adopt the Town of Florenceville-Bristol Zoning By-law.

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 8:56pm into a Closed Meeting. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #032-2020

NEXT MEETING DATE: March 10, 2020

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

MAYOR

CLERK