

Town of Florenceville-Bristol
Regular Council Meeting
December 18, 2018 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Elizabeth Campbell, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney

Staff: Sarah Pacey, CAO/Clerk

REGRETS: Michelle Derrah, Administrative Services Manager/Assistant Clerk

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:03pm.

APPROVAL OF AGENDA:

MOTION: Approval of the December 18th, 2018 Town Council Agenda. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #128-2018

PRESENTATIONS:

a. Years of Service Award

Mayor Karl Curtis presented Deputy Mayor Nancy Whyte-McCauley with a UMNBS Years of Service Award for 17 years of dedicated municipal service.

b. Andrew Cogle, Fire Chief

The department attended two structure fires, two chimney fires, one vehicle fire, four motor vehicle accidents, and one stolen vehicle incident since the last meeting. The department also took part in the Red Apple Day and had a fire truck on site.

APPROVAL OF MINUTES:

MOTION: Ratify approval of the November 20th, 2018 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #129-2018

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for November 2018 as presented and ratify paid bills in the amount of \$22,014.99 and approve unpaid bills in the amount of \$2,144.41 for a total of \$24,158.60. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #130-2018

MOTION: To accept the General Operating Fund Financial Reports for November 2018 as presented and ratify paid bills in the amount of \$212,754.59 and approve payment of unpaid bills in the amount of \$209,676.25 for a total of \$422,430.84. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #131-2018

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for November 2018.

COUNCILLOR REPORTS:

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

The very successful Small Works Show at the Andrew & Laura McCain Art Gallery ends Friday December 21. The Valley Outdoor Centre is opening for the season on December 22.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

Nothing to report.

NEW BUSINESS:

a. Resolutions to Transfer Funds for Year Ending December 31, 2018

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2018 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$305,975 from the General Operating Fund to the General Capital Reserve Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan Guest.

CARRIED. #132-2018

Adopted this 18th day of December, 2018 by the Council of the Town of Florenceville-Bristol.

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2018 it is deemed there will be a surplus of funds in the General Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$22,825 from the General Operating Fund to the General Capital Reserve Fund for the purchase of Fire Protection Apparatus Replacement. Moved by Councillor Janice Kinney and seconded by Councillor Elizabeth Campbell.

CARRIED. #133-2018

Adopted this 18th day of December, 2018 by the Council of the Town of Florenceville-Bristol.

MOTION: After a review of the municipality's estimated financial standing at the fiscal year end of 2018 it is deemed there will be a surplus of funds in the Utility Operating Fund; THEREFORE BE IT RESOLVED THAT: the municipality of Florenceville-Bristol in accordance with Regulation 97-145 4(3) immediately transfer funds of \$56,700 from the Utility Operating Fund to the Utility Capital Reserve Fund. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan McCarthy.

CARRIED. #134-2018

Adopted this 18th day of December, 2018 by the Council of the Town of Florenceville-Bristol.

b. Fire Services Agreement

MOTION: To approve the 2019 Fire Agreement with the Local Service Districts in the amount of \$80,751.00. Moved by Councillor Dan McCarthy, seconded by Councillor Dan Guest.

CARRIED. #135-2018

c. Animal Control By-Law No. 8 Amendment

Council reviewed proposed amendments to the Animal Control By-Law No. 8.

MOTION: To accept the amendments to Town By-Law No. 8, A By-law respecting Animal Control. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #136-2018

The 1st reading by title only of the Florenceville-Bristol By-Law No. 8, A By-law respecting Animal Control was completed December 18, 2018. The draft by-law in its entirety is available on the Town's website or at the Town Office.

The 2nd reading by title only of the Florenceville-Bristol By-Law No. 8 A By-law respecting Animal Control was completed December 18, 2018.

The 3rd and final reading by title will take place at the next scheduled meeting of Council.

d. Composition and Remuneration By-Law No. 2 Amendment

Council reviewed proposed amendments to the Composition and Remuneration By-Law No. 2.

MOTION: To accept the amendments to Town By-Law No. 2, A By-Law respecting the Composition of the Council and the Remuneration of the Mayor and the Councillors. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #137-2018

The 1st reading by title only of the Florenceville-Bristol By-Law No. 2, A By-Law respecting the Composition of the Council and the Remuneration of the Mayor and the Councillors was completed December 18, 2018. The draft by-law in its entirety is available on the Town's website or at the Town Office.

The 2nd reading by title only of the Florenceville-Bristol By-Law No. 2, A By-Law respecting the Composition of the Council and the Remuneration of the Mayor and the Councillors was completed December 18, 2018.

The 3rd and final reading by title will take place at the next scheduled meeting of Council.

e. Subdivision By-Law No. 15 Amendment

Council reviewed proposed amendments to the Subdivision By-Law No. 15.

MOTION: To accept the amendments to Town By-Law No. 15, A By-Law respecting Subdivisions. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #138-2018

The 1st reading by title only of the Florenceville-Bristol By-Law No. 15, A By-Law respecting Subdivisions was completed December 18, 2018. The draft by-law in its entirety is available on the Town's website or at the Town Office.

The 2nd reading by title only of the Florenceville-Bristol By-Law No. 15, A By-Law respecting Subdivisions was completed December 18, 2018.

The 3rd and final reading by title will take place at the next scheduled meeting of Council.

f. User Fee Policy Amendment

Council reviewed the proposed amendments to the Town's User Fee Policy.

MOTION: To approve the amendments to the Town's User Fee Policy #6. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #139-2018

g. Asset Management Policy

Council reviewed the proposed Asset Management Policy.

MOTION: To adopt the Town's Asset Management Policy #19. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED: #140-2018

h. Valley Outdoor Centre Sponsorship Grant

Council reviewed a request from the Valley Outdoor Centre to support the purchase of an ATV groomer to replace theirs that was stolen.

MOTION: To support the Valley Outdoor Centre's purchase of an ATV groomer. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED: #141-2018

i. Federation of Canadian Municipalities (FCM) Green Municipal Fund (GMF) Application
Council discussed the FCM GMF application.

Be it therefore resolved that the Town of Florenceville-Bristol develop a sustainable neighbourhood action plan that will include sustainability goals, specific targets, actions, and an implementation and monitoring strategy. Be it further resolved that the Town of Florenceville-Bristol commit \$13,500 from its budget toward the costs of this initiative. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED: #142-2018

OLD BUSINESS:

a. Third Reading Public Spaces By-Law

MOTION: Third reading by title, By-Law # 20, A By-Law respecting Public Spaces, to adopt and enact By-law No. 20. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #143-2018

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 7:47pm. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #144-2018

NEXT MEETING DATE: January 8, 2018

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1)(d) of the Local Governance Act: the proposed or pending acquisition or disposition of land.

MAYOR

CLERK