

Town of Florenceville-Bristol
Regular Council Meeting
August 17, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Nancy Giggie, Councillor Ryan Dickinson, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: Approval of the August 17, 2021 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #099-2021

APPROVAL OF MINUTES:

MOTION: Ratify approval of the July 14, 2021 Town Council Minutes as distributed. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #100-2021

PRESENTATIONS:

a. Fire Chief Update

The department attended 1 structure fire, 1 mutual aid structure fire, 1 mutual aid grass fire, 3 motor vehicle accidents, 1 ambulance assist, and 2 alarm calls since the last Council Meeting. The department toured the new Amsterdam Inn & Suites and continued with their bi-weekly training and equipment checks as well as completed a review of a personnel armoured vehicle.

b. David Hunter – Economy, Culture, Crime

Concerned resident David Hunter talked about criminal activity in Town and how it is affecting the economy. David said on a positive note the Town is very clean and well looked after. David also updated that he is submitting three proposals to the University of New Brunswick on collaboration projects to do with the 2024 Solar Eclipse project.

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for August 2021 as presented and ratify paid bills in the amount of \$3,747.58 and approve unpaid bills in the amount of \$2,530.06 for a total of \$6,277.64. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #101-2021

MOTION: To accept the General Operating Fund Financial Reports for August 2021 as presented and ratify paid bills in the amount of \$348,611.99 and approve payment of unpaid bills in the amount of \$187,671.46 for a total of \$536,283.45. Moved by Councillor Andy Saunders and seconded by Deputy Mayor Nancy White-McCauley.

CARRIED. #102-2021

CORRESPONDENCE:

a. Dog Report

There were no calls for Animal Control in July.

b. Toastmasters

Toastmasters asked for a space to host their bi-weekly meetings. Council discussed and determined that they would offer meeting space at no charge to non-profit organizations that have a positive impact our Town.

MOTION: To offer weekly meeting space at no charge to non-profit organizations that have a positive impact our Town. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #103-2021

c. RCMP NB Commanding Officer

A/Comm. Larry Tremblay offered to meet with Council and staff to discuss policing in the community.

d. Canada Community-Building Fund

A letter from Local Government and Local Governance Reform confirmed that under the Canada Community-Building Fund (CCBF), a one-time 2020-21 top-up allocation of \$112,044 is earmarked for the Town of Florenceville-Bristol. This allocation is to be invested in municipal infrastructure or capacity building projects from the Town of Florenceville-Bristol 2019-2023 Capital Investment Plan.

e. Thank you from Carleton North High School (CNHS) Grand March Committee

A thank you letter was received from the CNHS Grand March Committee. They thanked the Town for the help we gave them and the use of the beautiful flowers in potato barrels.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

CVArts will be announcing their upcoming season shortly and locations will include the Carleton North High School Weldon Mathews Theatre and Second Wind Music Centre. The Andrew & Laura McCain Art Gallery is showing Barbara Safran De Niverville - Vanitas by the Sea and Isolated Together until August 21. The Buttermilk Creek Fall Festival is being held at the Western Valley Multiplex on September 11 from 9am-2pm.

Councillor Nancy Giggie:

Councillor Giggie introduced herself to a member of the Beautification Team and told them about all the compliments she is hearing on the wonderful flowers around Town.

Councillor Andy Saunders:

Councillor Saunders attended the ribbon cutting ceremony for the Marich Pole at the New Brunswick Day Celebrations on August 2. He reported that Recreation Programs are in full swing, and the department has a good stable of volunteers helping. The Northern Carleton Recreation Centre Fundraising Committee is working on tidying documents up before launching the program.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Ryan Dickinson:

Councillor Dickinson noted that a few 911 addressing issues have come to his attention. He will share with staff so they can follow up and see if we can get them addressed.

Mayor Karl Curtis:

Mayor Curtis did a 3km walk with Lucette Hachey-Laskey and Caroline Benoit from Les TRIPeuses Trotteuses today, who pledged to walk 3km in every New Brunswick municipality in 2021 to raise awareness for mental health.

MOTION: To provide a donation to Les TRIPeuses Trotteuses of \$250 to help with their expenses. Moved by Councillor Ryan Dickinson and seconded by Councillor Dan Guest.

CARRIED. #104-2021

NEW BUSINESS:

a. McGrath Medical Clinic

Council reviewed a request from McGrathco Inc. to guarantee the gap in lease revenue at their proposed medical clinic until it could be filled with practitioners.

MOTION: To guarantee the gap in medical clinic lease revenue to McGrathco Inc. for 4,000 square feet at \$1.65/sq. ft. for 5 years while new physicians and medical practitioners are recruited into the space, in lieu of providing a Planning & Development Grant. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #105-2021

b. Dog Park

Councillor David Trafford received a request from a resident to add a Dog Park in Town. Town Staff will do more research on this project over the winter and present options to Council for consideration.

c. Ground Water Studies

Council reviewed a proposal from WSP to complete a Ground Water Study that would include a 5-Year Plan, Current and Future Water Demand Analysis, Review of McCain Foods Water Supply and Demand, and Spatial Analysis of Well Locations and Threat Assessment. Funding of \$12,000 was secured through an EcoAction Grant in collaboration with the World Wildlife Fund to help with the costs of this work.

MOTION: To proceed with the Ground Water Study with WSP at a cost of \$27,700 plus HST. Moved by Councillor Andy Saunders, seconded by Councillor David Trafford.

CARRIED. #106-2021

d. Asset Management Plan - Federation of Canadian Municipalities (FCM) Application

Funding of up to \$50,000 is available through FCM to assist with the next phase of our Asset Management Planning.

MOTION: Be it resolved that Council directs staff to apply for a grant opportunity from the FCM Municipal Asset Management Program for an Asset Management Improvement Project.

Be it therefore resolved that the Town of Florenceville-Bristol commits to conducting the following activities in its proposed project submitted to the FCM Municipal Asset Management Program to advance our asset management program:

- Asset Management Awareness Training
- Develop a Strategic Asset Management Plan document with a 5-year Asset Management Improvement Roadmap,
- Establish a cross-functional Asset Management Working Group, and
- Document current Operational Levels of Service.

Be it further resolved that the Town of Florenceville-Bristol commits \$12,000 from its budget toward the costs of this initiative.

Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #107-2021

OLD BUSINESS:

a. Review Rent Relief

At the June Council meeting Council decided to leave Fresh's rent at 25%, and to increase the Train Inn to 50%, and review it again in August. Council will table this and have further discussion regarding these agreements.

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 8:33pm. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #108-2021

NEXT MEETING DATE: September 14, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (e) of the Local Governance Act: Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.

MAYOR

CLERK