

Town of Florenceville-Bristol
Regular Council Meeting
July 16, 2019 @ 7:00pm

ATTENDANCE:

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Dan McCarthy, Councillor Janice Kinney, Councillor David Trafford, Councillor Elizabeth Campbell

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: None

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:03pm.

APPROVAL OF AGENDA:

MOTION: Approval of the July 16, 2019 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #092-2019

PRESENTATIONS:

a. Andrew Cogle, Fire Chief

The department attended 1 medical assist, 3 motor vehicle accidents, 1 alarm call, 1 power line and tree down, 2 structure fires and 1 car fire since the last meeting. The department continued with their bi-weekly training and completed their annual ladder check. The department assisted with McCain Family Day and National French Fry Day activities.

b. Public Presentation – Proposed changes to Municipal Plan and Zoning By-law

Council heard the presentation by WSP, who has been hired by the Town to provide recommended changes to the Municipal Plan and Zoning By-law. These proposed “housekeeping” amendments will assist with interpretation of Municipal Plan By-Law #12 and Zoning By-Law #13.

MOTION: To formally request the written views of PAC, and set the Public Hearing date for September 10, 2019 for amendments to the Municipal Plan and the Zoning By-law. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #093-2019

APPROVAL OF MINUTES:

MOTION: Ratify approval of the June 11, 2019 Town Council Minutes as distributed. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Janice Kinney.

CARRIED. #094-2019

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for July 2019 as presented and ratify paid bills in the amount of \$3,827.28 and approve unpaid bills in the amount of \$18,242.93 for a total of \$22,070.21. Moved by Councillor Dan Guest, seconded by Councillor Elizabeth Campbell.
CARRIED. #095-2019

MOTION: To accept the General Operating Fund Financial Reports for July 2019 as presented and ratify paid bills in the amount of \$181,638.82 and approve payment of unpaid bills in the amount of \$216,949.31 for a total of \$398,588.13. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED. #096-2019

CORRESPONDENCE:

a. Dog Report

Council reviewed the Dog Report for June 2019.

COUNCILLOR REPORTS:

Councillor David Trafford:

A few residents discussed their views for and against the 105 traffic lights with him.

Councillor Dan Guest:

Nothing to report.

Councillor Elizabeth Campbell:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

Deputy Mayor Nancy Whyte-McCauley:

The current shows at the Andrew & Laura McCain Art Gallery are Charline Collette - Daily Offering and Francine Martin - Still and not so still.

Councillor Dan McCarthy:

Nothing to report.

Councillor Janice Kinney:

A few residents have expressed an interest in keeping the 105 traffic lights long term.

NEW BUSINESS:

a. DTI Noise Exemption

In order to finish the Route 130 bridge on time, it is required to work 24/7. DTI advised they would require a noise exemption for the contractors to keep to the timeline.

MOTION: To grant DTI and their contractors a noise exemption for work being completed on the Route 130 bridge until September 13, 2019. Moved by Councillor Janice Kinney, seconded by Councillor Dan Guest.

CARRIED. #097-2019

b. Peter McCain Memorial

Council discussed options of where an appropriate place would be to move the Peter McCain Memorial.

MOTION: To approve moving the Peter McCain Memorial to a location as deemed suitable by Town staff and the McCain Family. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #098-2019

c. Preventing Violence and Harassment in the Workplace Policy

The Province mandated that all municipalities have a Code of Practice to prevent violence and Harassment in the workplace. Staff completed an internal assessment of our facilities to determine where violence may occur, and how it can be prevented.

MOTION: To adopt the Preventing Violence and Harassment in the Workplace Policy as presented. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED. #099-2019

d. Purchase of Enclosed Trailer

Council reviewed prices for an enclosed trailer to be used for transportation of all event (chairs, table, tents) and other equipment around Town to our various events safely.

MOTION: To purchase one enclosed trailer from L&M Trailer Sales at a cost of \$9,499 plus HST. Moved by Deputy Mayor Nancy McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #100-2019

e. Planning Advisory Committee

David Hayden resigned his seat on the PAC on June 27, 2019. Following an advertisement for the vacancy, Michelle Brennan advised she would be interested in becoming a member.

MOTION: To appoint Michelle Brennan to the Planning Advisory Committee. Moved by Councillor Elizabeth Campbell, seconded by Councillor Janice Kinney.

CARRIED. #101-2019

f. Recreation Programmer Maternity Leave

MOTION: To ratify the appointment of Megan Crandlemire as the Recreation Programmer during Sharon Johnston's maternity leave. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #102-2019

g. CMHA's Community Grant Sponsorship Application for their CNCF Grant Application

CMHA have applied for a Community Grant Sponsorship Application, so they can apply to the Carleton North Community Foundation for a grant for dividers.

MOTION: To approve CMHA's Community Grant Sponsorship Application to the CNCF for dividers. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #103-2019

OLD BUSINESS:

a. Third Reading of the Municipal Plan Amendment of Maps

MOTION: Third reading by title only of the Town’s By-law No. 12, a By-law to adopt the Town of Florenceville-Bristol Municipal Plan for the purpose of updating the Municipal Plan maps to coincide with the Zoning By-law updates. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan McCarthy.

CARRIED. #104-2019

b. Third Reading of the Zoning By-law No. 13A

MOTION: Third reading by title, Zoning By-law No. 13A, A By-law to adopt the amended Town of Florenceville-Bristol Zoning By-law. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #105-2019

MOTION: Councillor Janice Kinney moved that Council begin a closed session at 7:54pm. Seconded by Councillor Elizabeth Campbell.

CARRIED. #106-2019

MOTION: Councillor Dan McCarthy moved that Council begin an open session at 9:20pm. Seconded by Councillor Dan Guest.

CARRIED. #107-2019

MOTION: To hold Shamrock Train Inn and Suites’ rent at the current rate until July 31, 2020 to compensate for the 3 months they were not able to operate Trail Car #3 this past winter due to frozen pipes. Moved by Councillor Janice Kinney, seconded by Councillor Dan McCarthy.

CARRIED. #108-2019

MOTION: Based on proposed future development on the Nightingale Developments property that will increase the overall tax base, Council agrees to waive the penalty that was to be assessed for 2019. Moved by Councillor Dan Guest, seconded by Councillor Dan McCarthy.

CARRIED. #109-2019

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned at 9:22. Moved by Councillor Janice Kinney, seconded by Councillor Elizabeth Campbell.

CARRIED. #110-2019

NEXT MEETING DATE: August 13, 2019

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) the proposed or pending acquisition or disposition of land.

MAYOR

CLERK