

**Town of Florenceville-Bristol**  
Regular Council Meeting  
January 18, 2022 @ 7:00pm

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**Council:** Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Andy Saunders, Councillor Nancy Giggle, Councillor Ryan Dickinson

**Staff:** Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

**REGRETS:** None

**CALL TO ORDER:**

Mayor Karl Curtis called the meeting to order at 7:00pm.

**APPROVAL OF AGENDA:**

**MOTION:** To approve the January 18, 2022 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #001-2022

**PRESENTATIONS:**

a. Fire Chief Update

The department attended 6 motor vehicle accidents, 2 alarm calls, and 1 mutual aid structure fire since the last Council Meeting. The department continued with their bi-weekly training and equipment checks. The department has approximately 50% of their new Training Centre complete at the Fire Hall, but it is now on hold due to current Covid restrictions.

**APPROVAL OF MINUTES:**

**MOTION:** To ratify approval of the December 14, 2021 Town Council Minutes as distributed. Moved by Councillor Ryan Dickinson, seconded by Councillor David Trafford.

CARRIED. #002-2022

**BUSINESS ARISING FROM MINUTES:**

Nothing to add to the minutes.

**ACCOUNTS PAYABLE:**

**MOTION:** To accept the Utility Operating Fund Financial Reports for January 2022 as presented and ratify paid bills in the amount of \$6,046.01 and approve unpaid bills in the amount of \$2,223.68 for a total of \$8,269.69. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #003-2022

**MOTION:** To accept the General Operating Fund Financial Reports for January 2022 as presented and ratify paid bills in the amount of \$294,998.46 and approve payment of unpaid bills in the amount of \$127,985.70 for a total of \$412,984.16. Moved by Deputy Mayor Nancy Whyte-McCauley and seconded by Councillor Dan Guest.

CARRIED. #004-2022

**CORRESPONDENCE:**

a. Dog Report

There were 2 calls for Animal Control in December. Warnings were issued for both.

b. Autism Awareness Activity Book

Council reviewed an advertisement rate sheet from The Canadian National Autism Foundation for their Awareness Activity Book.

**COUNCILLOR REPORTS:**

Deputy Mayor Nancy Whyte-McCauley:

Attended the Andrew & Laura McCain Library Board virtual meeting on January 13. The HR committee also met virtually on January 11.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

There is community interest to have ice times at reduced rates available for families around the Christmas season. Councillor Saunders will work with the Recreation Department to plan for this earlier in 2022.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Ryan Dickinson:

Attended the virtual HR committee on January 11.

Mayor Karl Curtis:

Attended the virtual HR committee on January 11.

**NEW BUSINESS:**

a. Centreville Road Civic Addressing

Council reviewed a concern regarding duplication of street names on Centreville Road that happened when the new interchange was created for the Route 110 and Route 130 intersection. The portion that turns off the linear section of Centreville Road/Route 110 towards Jim Davis Drive is also called Centreville Road, because that was the original section.

**MOTION:** To rename the section of Centreville Road that connects to Jim Davis Drive, Buttermilk Creek Road. Moved by Councillor David Trafford, seconded by Councillor Dan Guest.

CARRIED. #005-2022

b. Annual Resolution of Planning Advisory Committee Members

The Town's Planning Advisory Committee By-law No. 10 requires that Council reappoint by resolution the members of the committee annually.

**RESOLUTION:** BE IT RESOLVED that the following members are appointed to the Planning Advisory Committee:

- A. Kevin Hachey (Chairperson) until January 1, 2023.
- B. Bill Groves (Vice-Chairperson) until January 1, 2023.
- C. Councillor David Trafford until January 1, 2023.
- D. Elizabeth Campbell until January 1, 2023.
- E. Michelle Brennan until January 1, 2023.

Moved by Councillor Ryan Dickinson, seconded by Councillor Andy Saunders.

CARRIED. #006-2022

c. Procurement Policy No. 13 Proposed Amendment

Every two years, the Province adjusts the maximum amount that can be purchased before it has to go to public tender under the Procurement Act.

**MOTION:** To amend Procurement Policy No. 13 as presented. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #007-2022

**OLD BUSINESS:**

a. Canteen Rent Relief

Council determined at the December meeting that rent would be waived for the months of December and January, and revisited again in the New Year to determine if further relief should continue for February.

**MOTION:** To waive the February rent for The Bread Rack Canteen at the NCCC. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #008-2022

**ADJOURNMENT:**

**MOTION:** Being no further business the meeting was adjourned to a closed session at 7:36pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.

CARRIED. #009-2022

NEXT MEETING DATE: February 8, 2022

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

**CLOSED MEETING:**

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (g) of the Local Governance Act: Litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards, or commissions including a matter before administrative tribunal.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

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MAYOR

\_\_\_\_\_  
CLERK

Pending Ratification