

Town of Florenceville-Bristol
Regular Council Meeting
August 10, 2022 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Ryan Dickinson, Councillor David Trafford, Councillor Nancy Giggie, Councillor Dan Guest, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk

REGRETS: Michelle Derrah, Administrative Services Manager/Assistant Clerk

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:01pm.

APPROVAL OF AGENDA:

MOTION: To approve the August 10, 2022 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #094-2022

PRESENTATIONS:

a. Fire Chief Update

The department attended 3 motor vehicle accidents, 6 trees on power lines and roads (during a storm on July 19) and 3 alarm calls since the last Regular Council Meeting. The department continued its bi-weekly training and helped with National French Fry Day at Potato World. The department placed third at the River Valley Fire Muster and won one event.

APPROVAL OF MINUTES:

MOTION: To ratify approval of the July 12, 2022 Town Council Minutes as distributed. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #095-2022

BUSINESS ARISING FROM MINUTES:

a. Municipal Reform

- ELG has provided a population estimate for Carleton North of 9,114. The 2022 tax base is \$719,530,650. Those will be used as a starting point for the 2023 budget until the 2023 numbers are available.
- The Advisory Committee discussed Council Compensation and reviewed two different models to help them determine a recommendation. The one developed by ELG is based on population and the other model takes more factors into consideration (e.g. number of services, infrastructure, land mass, etc.). The Advisory Committee will meet again in August to make their recommendation to the Transition Facilitator.
- The CAO met with the Technical Committee to start the budget process.
- The draft budget must be completed by end September and then it will be fine-tuned, and tax rates decided in October after we receive our 2023 tax base, warrant and equalization amounts.
- Staff are developing a list of budget milestones and a schedule.

b. Regional Service Commission (RSC) Reform

- The Mayor attended second interviews with two finalists for the CEO of the RSC.
- The RSC is working through their budget process.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for August 2022 as presented and ratify paid bills in the amount of \$4,839.94 and approve unpaid bills in the amount of \$6,089.74 for a total of \$10,929.68. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #096-2022

The General Operating payables were much higher than usual because of a payment of \$1,604,773.25 for the steel at the NCCC addition.

MOTION: To accept the General Operating Fund Financial Reports for August 2022 as presented and ratify paid bills in the amount of \$2,106,799.69 and approve payment of unpaid bills in the amount of \$308,565.85 for a total of \$2,415,365.54. Moved by Councillor Dan Guest, seconded by Councillor Andy Saunders.

CARRIED. #097-2022

CORRESPONDENCE:

a. Dog Report

There was one call for Dog Control in July. Two dogs ran at a resident's seeing eye dog, causing it to be distracted and unable to assist its owner. The Animal Control Officer could not find the dogs, nor anyone home at the time they stopped to address the concern. They will continue to do patrols in the area.

b. Municipal Designated Highway Program

A letter was read from DTI's Municipal Engineer, Raymond Brun, who asked municipalities to put a pause on determining the 2025-2029 priorities for the Designated Highway, in light of Local Government Reform. Therefore, they asked to disregard last month's letter from Minister Green asking for those plans.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

Attended National French Fry Day at Potato World and thought it was fabulous and nice to see so many people taking part.

Councillor Ryan Dickinson:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Nothing to report.

Councillor Dan Guest:

Received a few complaints about potholes, patching and culverts that have been dealt with by Public Works and Maintenance staff.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:

a. Riverside Park Revitalization Project

Council reviewed an updated project scope and budget for the proposed Riverside Park Revitalization Project.

MOTION: To approve the proposed \$668,115.11 budget for Phase 1 of the Riverside Park Revitalization Project, with a contribution from the Town of \$400,000. Moved by Councillor Andy Saunders, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #098-2022

b. Main St Pavers

Staff were informed the pavers used in the Main Street Paver project are being discontinued. Council reviewed the cost to purchase extra pavers that could be used in the future to replace the red bricks along the boardwalk side of the street.

MOTION: To approve the purchase of extra pavers from Sticks & Stones at a cost of \$111,675 plus HST. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #099-2022

c. pARTicipate Festivals and Events Grant Application

The Andrew & Laura McCain Art Gallery (ALMAG) submitted an application for funding to assist with their pARTicipate Arts & Nature Festival, as well as In-Kind support.

MOTION: To approve a Festivals & Events Grant in the amount of \$2,500 to the Andrew & Laura McCain Art Gallery for their pARTicipate Arts & Nature Festival, as well as In-Kind support through the use of the Community Hall, tables and chairs. Moved by Councillor Ryan Dickinson, seconded by Councillor Andy Saunders.

CARRIED. #100-2022

d. Asphalt Patching Quotes

Council reviewed quotes to carry out pothole repairs to several streets, including but not limited to Riverview Drive, Hume Road, Burnham Road, Perkins Way, Main Street, Route 107, Curtis Road and Tapley Road.

MOTION: To accept Ray's Paving's quote of \$285 per metric tonne plus HST, which includes flagman and asphalt patching on specified streets in Wards 1 and 2. Moved by Councillor Dan Guest, seconded by Deputy Mayor Nancy Whyte-McCauley.

CARRIED. #101-2022

OLD BUSINESS:

None

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 7:30pm. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Ryan Dickinson.
CARRIED. #102-2022

NEXT MEETING DATE: September 13, 2022

MAYOR

CLERK

CLOSED MEETING:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

MAYOR

CLERK