

Town of Florenceville-Bristol
Regular Council Meeting
June 8, 2021 @ 7:00pm

Council: Mayor Karl Curtis, Deputy Mayor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor Elizabeth Campbell, Councillor David Trafford

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

REGRETS: Councillor Dan McCarthy

CALL TO ORDER:

Mayor Karl Curtis called the meeting to order at 7:00pm.

APPROVAL OF AGENDA:

MOTION: Approval of the June 8, 2021 Town Council Agenda. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #071-2021

APPROVAL OF MINUTES:

MOTION: Ratify approval of the May 11, 2021 Town Council Minutes as distributed. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #072-2021

CORRESPONDENCE:

a. Thank you Letter from Hon. Daniel Allain

Minister of Local Government and Local Governance Reform Daniel Allain thanked outgoing Council for their service to their community.

b. Kimberly Poffenroth, Chief Electoral Officer's Declaration

The Chief Electoral Officer's Declaration After the Poll Has Been Taken from Kimberly Poffenroth was read to confirm the number of votes received for each person who ran in our election.

DISPENSE WITH REGULAR BUSINESS OF COUNCIL MEETING

MOTION: To dispense with the regular business of Council. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Elizabeth Campbell.

CARRIED. #073-2021

ADJOURNMENT:

MOTION: The meeting of outgoing Council was adjourned at 7:06pm. Moved by Councillor Elizabeth Campbell, seconded by Councillor Dan Guest.

CARRIED. #074-2021

MAYOR

CLERK

PRESENTATIONS RETIRING MEMBERS OF COUNCIL:

Mayor Curtis thanked Councillor Elizabeth Campbell for her 9 dedicated years of service on Florenceville-Bristol Town Council, and presented her with a gift and certificate of appreciation.

Although Councillor Dan McCarthy was not able to attend the meeting, Mayor Curtis thanked and acknowledged Councillor McCarthy for his 5 dedicated years of service on Florenceville-Bristol Town Council.

ADMINISTER OATH OF OFFICE TO MAYOR AND COUNCIL

CAO Sarah Pacey administered the oath of office to the Mayor and each Councillor. Each took their seat around the Council table.

Council: Mayor Karl Curtis, Councillor Nancy Whyte-McCauley, Councillor Dan Guest, Councillor David Trafford, Councillor Nancy Giggie, Councillor Ryan Dickinson, Councillor Andy Saunders

Staff: Sarah Pacey, CAO/Clerk, Michelle Derrah, Administrative Services Manager/Assistant Clerk

OPEN NEW COUNCIL MEETING:

MOTION: A new Council meeting was opened at 7:19pm. Moved by Councillor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #075-2021

APPOINTMENTS:

Mayor Curtis made the following appointments:

- Deputy Mayor – Nancy Whyte-McCauley
- Andrew and Laura McCain Art Gallery (ALMAG) Board - Nancy Whyte-McCauley
- Andrew and Laura McCain Library Board - Nancy Whyte-McCauley
- Beautification Committee – Nancy Giggie
- Facilities and Maintenance Committee – Dan Guest
- Finance Committee – Karl Curtis, Nancy Whyte-McCauley, Dan Guest
- Human Resource Committee – Karl Curtis, Nancy Whyte-McCauley, Ryan Dickinson
- Planning Advisory Committee – David Trafford
- Public Works and Utilities Committee – Dan Guest
- Recreation Committee – Andy Saunders
- Northern Carleton Recreation Centre Fundraising Committee – Andy Saunders
- Tourism and Business Development Committee – Nancy Giggie
- Policing and Public Safety Committee – Karl Curtis, Ryan Dickinson, David Trafford

MOTION: To accept the appointments as presented. Moved by Councillor Andy Saunders and seconded by Councillor Dan Guest.

CARRIED. #076-2021

PRESENTATIONS:

a. Fire Chief Update

The department attended 3 grass fire, 1 motor vehicle accident, 1 ambulance assist, 2 structure fires, 1 electrical fire and 3 alarm calls since the last Council Meeting. The annual pump checks have been completed successfully. Three members completed the Emergency Firefighter (EFF) course. Three cadets completed Block 1 of Level 1 firefighting. The department continued with their bi-weekly training and equipment checks.

BUSINESS ARISING FROM MINUTES:

Nothing to add to the minutes.

ACCOUNTS PAYABLE:

MOTION: To accept the Utility Operating Fund Financial Reports for June 2021 as presented and ratify paid bills in the amount of \$485,211.49 and approve unpaid bills in the amount of \$8,111.34 for a total of \$493,322.83. Moved by Councillor Dan Guest, seconded by Councillor David Trafford.

CARRIED. #077-2021

MOTION: To accept the General Operating Fund Financial Reports for June 2021 as presented and ratify paid bills in the amount of \$418,618.49 and approve payment of unpaid bills in the amount of \$269,791.71 for a total of \$688,410.20. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Dan Guest.

CARRIED. #078-2021

CORRESPONDENCE:

a. Congratulations from Lieutenant Governor of New Brunswick

Lieutenant Governor of New Brunswick Brenda Murphy extended congratulations to each successful candidate and noted that offering oneself to serve the public is both an honour and a privilege.

b. Multiculturalism Day Request

A request was received from Multicultural Association of Carleton County (MACC) to proclaim June 27th Multiculturalism Day in the Town of Florenceville-Bristol. Mayor Curtis encouraged all citizens to join him in underlining the importance of celebrating diversity in Florenceville-Bristol.

WHEREAS, Canadian Multiculturalism Day has been celebrated on June 27th since 2002;

WHEREAS, the Multicultural Association of Carleton County observes June 27th as a day to recognize, appreciate and celebrate each other's culture and to be proud of our diversity as part of the Multicultural Day Celebrations;

WHEREAS, the newcomer population in the Town of Florenceville-Bristol continues to grow, with over 70 nationalities represented in Carleton County;

WHEREAS, we acknowledge all the ways that multiculturalism contributes to our community, economy and society;

WHEREAS, we as a community work to ensure that all citizens keep their identities, take pride in their ancestry and have a sense of belonging;

WHEREAS, immigration has been identified as essential to the growth of New Brunswick communities,

And WHEREAS, the municipality of Florenceville-Bristol, has a role to play in creating more inclusive communities;

MOTION: NOW THEREFORE BE IT RESERVED THAT Florenceville-Bristol Town Council hereby proclaims June 27th, 2021 as Multiculturalism Day in the Town of Florenceville-Bristol. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor Andy Saunders.

CARRIED. #079-2021

c. Gas Tax Fund 2021 Annual Allocation Letter

Minister of Local Government and Local Governance Reform Daniel Allain confirmed \$115,556 is available to the Town of Florenceville-Bristol. He confirmed the federal government will also be providing a top-up payment equivalent to our 2020 allocation.

d. DTI Designated Highway Plan Request

In a letter from DTI dated May 5, they are asking for municipalities to have their 2022-2026 Five-Year Designated Highway Plans to them by June 30 for consideration.

e. Dog Report

There were no calls for Dog Control Service in the month of May.

COUNCILLOR REPORTS:

Deputy Mayor Nancy Whyte-McCauley:

ALMAG is showing work from Owen Munsamy in the East Gallery (closing July 3), and Kathy Tidswell and in the West Gallery (closing June 19). CVArts are continuing to work on putting together a series of festivals for August and September at Second Wind Music Centre.

Councillor Nancy Giggie:

Nothing to report.

Councillor Andy Saunders:

Nothing to report.

Councillor Dan Guest:

Nothing to report.

Councillor David Trafford:

Nothing to report.

Councillor Ryan Dickinson:

Nothing to report.

Mayor Karl Curtis:

Nothing to report.

NEW BUSINESS:**a. Designated Highway 5-Year Plan**

Council reviewed the draft Designated Highway 5-Year Plan from staff, which shows the order for paving improvements to Provincial Routes within the Town limits and the level of shared contribution from our municipality and the Province. The project being proposed to the Province for 2022 is Route 103 from Airport Road to the Town limit. The province has not contributed to a Designated Highway project since 2017.

MOTION: To accept the 2022-2026 5-Year Designated Highway Plan as presented for submission to the Department of Transportation and Infrastructure. Moved by Councillor Ryan Dickinson, seconded by Councillor Andy Saunders.

CARRIED. #080-2021

b. Boardwalk Flood Claim

Staff have been working with Pearson Engineering and the Province to have our 2018 and 2019 boardwalk flood damage claim approved through the Disaster Financial Assistance (DFA) program. DFA approved 100% funding in May for four different sections of the boardwalk plus engineering fees, which include the corner of the boardwalk at former JT's Flower Shop location, Covered Bridge lookout columns, culvert outlets across from Marco Medical, and column washout across from Scotiabank. Pearson Engineering is preparing the final plans.

MOTION: To proceed to remediate the flood damage along the boardwalk that was approved through the Disaster Financial Assistance program. Moved by Councillor Dan Guest, seconded by Councillor Ryan Dickinson.

CARRIED. #081-2021

OLD BUSINESS:**a. Upper River Valley Hospital Foundation (URVHF)**

Following a presentation by Dr. Wayne McLaughlin in July 2020, the URVHF has asked Council to adopt the Upper Valley Hospital.

MOTION: To adopt the Upper River Valley Hospital as Florenceville-Bristol's hospital. Moved by Deputy Mayor Nancy Whyte-McCauley, seconded by Councillor David Trafford.

CARRIED. #082-2021

b. Review Fresh and Shamrock Train Inn Rent Relief

In March, Council had agreed to start billing Fresh and Shamrock Train Inn 25% of their rent starting in April and to review again in June whether the percentage should increase at the start of the summer months.

MOTION: To start billing Shamrock Train Inn 50% of their monthly rent starting in July, and to continue to bill Fresh 25% of their monthly rent, and revisit at the August Council meeting. Moved by Councillor David Trafford, seconded by Councillor Ryan Dickinson.

CARRIED. #083-2021

c. Nightingale Developments

Council reviewed the agreement for Nightingale Developments, which required 6 buildings to be completed by June 2021. The principal of Nightingale Developments advised that due to the steep increase in price of lumber and other building materials, building the last duplex is cost-prohibitive in 2021.

MOTION: To waive the \$4,500 penalty for Nightingale Developments for 2021 and request an updated construction plan and timeline by end of August 2021. Moved by Councillor Andy Saunders, seconded by Councillor Dan Guest.

CARRIED. #084-2021

d. Additional Engine Brake Signs

A request for additional engine brake signs was received from a Nightingale Court resident for each side of the Route 130 bridge where the speed limit reduces, and in front of McCain Foods. Due to a lot of underground cables around the area by McCain Foods, it would be difficult to dig for a suitable post location. Staff recommended to move the existing sign on the exit ramp closer to Route 130 instead of adding one on the west side of the bridge.

MOTION: To install a No Engine Brake sign on the east side of the Route 130 bridge where the speed reduces. Moved by Councillor David Trafford, seconded by Deputy Mayor Nancy Whyte-McCauley. Councillor Andy Saunders voted nay.

CARRIED. #085-2021

ADJOURNMENT:

MOTION: Being no further business the meeting was adjourned to a closed session at 8:19pm. Moved by Councillor Dan Guest, seconded by Councillor Nancy Giggie.

CARRIED. #086-2021

NEXT MEETING DATE: July 13, 2021

MAYOR

CLERK

CLOSED MEETING:

Reason for the Closed Session:

Section 68 (1) (c) of the Local Governance Act: Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Section 68 (1) (d) of the Local Governance Act: The proposed or pending acquisition or disposition of land.

Section 68 (1) (e) of the Local Governance Act: Information that could violate the confidentiality of information obtained from the Government of Canada or from the government of a province or territory.

Section 68 (1) (f) of the Local Governance Act: Information concerning legal opinions or advice provided to the local government by its solicitor or privileged communications between solicitor and client in a matter of local government business.

Section 68 (1) (j) of the Local Governance Act: Labour and employment matters, including the negotiation of collective agreements.

MAYOR

CLERK