

**MINUTES OF FLORENCEVILLE-BRISTOL
SEPTEMBER 8, 2009**

The monthly meeting of Council came to order with all Council members present. Other attendees included Florenceville-Bristol Volunteer Fire Chief, Andrew Cogle and Town resident, Sheila Tompkins.

THE AGENDA was approved by Councillor Nancy Whyte-McCauley, seconded by Councillor Joyce Trafford as presented.

MOTION CARRIED.

Prior to approving the minutes, Councillor Whyte-McCauley requested that it be noted in the June 9th minutes that she was not addressing her own personal concerns when she brought to Council's attention that there weren't enough activities being organized for the Florenceville end of Town and that the boardwalk was under used, but that it was the concerns of a few residents she had spoken to.

MINUTES of the regular meeting on June 9th were read. Councillor Joyce Trafford approved the minutes as read, seconded by Councillor Laurel Bradstreet.

MOTION CARRIED.

ACCOUNTS PAYABLE for the General Operating Fund to September 8th totaled \$34,903.41 and cheque registers from August 1st to September 8th totaled \$194,269.73. Accounts payable for the Utility Fund to September 8th totaled \$132,724.34 and cheque registers from August 1st to Sept 8th totaled \$71,244.76. Councillor Susan Bushby approved to pay the bills, seconded by Councillor Joyce Trafford.

MOTION CARRIED.

CORRESPONDENCE:

Mayor Giggie informed Council of a roles and responsibilities workshop being put on by the A.M.A.N.B. and the Valley Solid Waste Commission's quarterly statements and Mayor's Report from the RCMP were made available.

Mayor Giggie brought to Council's attention a Bullying Legislation Petition. Council agreed that CAO Nancy Shaw could sign the petition on behalf of the Town of Florenceville-Bristol. Councillor Susan Bushby moved that CAO Nancy Shaw could sign the petition on behalf of the Town of Florenceville-Bristol, seconded by Councillor Nancy Whyte-McCauley.

MOTION CARRIED.

Mayor Giggie read letters from two Hume Road residents voicing their concerns over proposed name changes to their Road and a possible sewer line extension to their homes. Council stated that Hume Road residents would be notified in writing that there would be no name change to Hume Road and that the proposed sewer line extension, if approved, would not begin until 2010 or 2011.

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COUNCILLOR REPORTS:

1. Councillor Bushby notified Council of an e-waste recycling pilot project being put on by the Valley Solid Waste Commission.
2. Councillor Bushby asked if a decision had been made on who was going to be hired for the vacant General Maintenance Operator position with the Town. CAO Nancy Shaw notified Council that Dennis Campbell had been hired.
3. Councillor Whyte-McCauley informed Council that photos by Rob Davenport were being featured at the gallery.
4. Councillor Joyce Trafford inquired about the Main Street crosswalks, which have been completed. It was suggested that a crosswalk be put in by the Florenceville Fitness Connection on McCain Street.
5. Councillor Trafford asked how the new Civic Centre Canteen lessees were making out. CAO Nancy Shaw noted that it had been a slow summer for them.
6. Councillor Bushby asked why the Town's tourism activities were only in Ward 1, noting that the boardwalk is under used. Mayor Giggie noted that the issue has been addressed.
7. Councillor Bushby voiced concerns over the placement of ice cream signs on the boardwalk railing by the flower shop. CAO Nancy Shaw will address the issue with the flower shop owners.
8. Councillor Trafford asked for an update on the Ward 2 sewage lagoon. Mayor Giggie notified Council that the lagoon is in full recovery.

NEW BUSINESS:

1. Resident Sheila Tompkins voiced concerns to Council regarding the ditch behind her property that needs to be dug out. The Town has kept the ditch cleaned out in the past and will continue to maintain it.
2. Florenceville-Bristol Volunteer Fire Chief, Andrew Cogle provided Council with an update on the fire department, noting that they had adopted standard operating procedures in both wards.
3. Shirley Giberson, a representative from the Potato World Museum arrived and made a presentation to Council. The Potato World Museum is asking the Town for a grant of \$20,000 a year for the next 5 years starting in 2010.

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NEW BUSINESS CONTINUED:

4. Council ratified the following decisions that were approved by email during the summer break.
 - Councillor Trafford moved to approve the decision made to proceed with a new telephone system as quoted by Carleton Office Supplies on a 2 year lease, seconded by Councillor Karl Curtis.

MOTION CARRIED.
 - Councillor Duska Curtis moved to approve the decision made to approve NCCC canteen lease be awarded to Ben and Kirsten Lewis of Wakefield, seconded by Councillor Susan Bushby.

MOTION CARRIED.
 - Councillor Nancy Whyte-McCauley moved to approve the decision made to approve Michael Willis, Registered Massage Therapist to replace Sarah Hargrove in the Medical Clinic, seconded by Councillor Duska Curtis.

MOTION CARRIED.
 - Councillor Nancy Whyte-McCauley moved to approve the decision made to approve the addition of Councillor Joyce Trafford to the Human Resource Committee on June 30, 2009, seconded by Councillor Susan Bushby.

MOTION CARRIED.
 - Councillor Duska Curtis moved to approve the decision made to approve the changes to the Human Resource Policy Manual as recommended and approved by the HR Committee on August 4, 2009, seconded by Councillor Joyce Trafford.

MOTION CARRIED.
5. Councillor Trafford moved the motion to approve the 2008 combined financial statements as prepared by Oulton Parkinson Walker of Woodstock, seconded by Councillor Karl Curtis.

MOTION CARRIED.
6. **BE IT RESOLVED THAT:** the Town of Florenceville-Bristol will seek government approval to adjust Gas Tax projects to include the McCain site and the Co-op site pumping stations. Councillor Trafford moved the motion, seconded by Councillor Laurel Bradstreet.

MOTION CARRIED

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NEW BUSINESS CONTINUED:

6. Councillor Susan Bushby moved to award the Sanitary Sewer Tender upgrade to Carleton Enterprises, seconded by Councillor Karl Curtis.
MOTION CARRIED.
7. Council tabled a Town Banner Policy for review.
8. Council discussed meeting once in the summer, preferably August.
9. Councillor Duska Curtis moved to close the General Capital Fund bank account and transfer the funds of \$11,462.20 to the General Operating Fund to which the money is owed, seconded by Councillor Karl Curtis.
MOTION CARRIED.
10. Council was notified that the ambulance would be leaving the Protective Services Building by December 2009.
11. Council was notified that the 911 numbering on Main Street in Ward 2 was not consistent with the 911 numbering on Main Street in Ward 1. The inconsistency in numbering is confusing to emergency personnel and council agreed that renumbering would need to take place.
12. The first and second reading of the Florenceville-Bristol Sanitary Sewerage Systems By-law was completed.
13. .The first reading of the Florenceville-Bristol Animal Control By-law was completed.

OLD BUSINESS:

1. Council set October 24, 2009 as a tentative date for the Strategic Plan review.
2. Council agreed that staff needs to submit a mileage claim form to receive reimbursement for the use of their personal vehicles.
3. Council agreed not to purchase the Magnetic Concept installation on the recommendation of the Director of Recreation and Facilities.
4. Mayor Giggie reminded Council to prepare their 2010 budgets requests for October.

OLD BUSINESS CONTINUED:

5. BE IT RESOLVED THAT: the Municipality of Florenceville-Bristol submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense for the following term and amount:

Purpose	Amount (\$)	Term
<u>Sewer Services</u>		
Sanitary Sewer Extensions and Upgrades	\$2,529,060.	30 yrs.

Councillor Nancy Whyte-McCauley moved the motion for the resolution seconded by Councillor Joyce Trafford.

MOTION CARRIED.

Being no further business the meeting was adjourned.

MAYOR

CLERK